



## **May ECU Student Guild Senate Meeting Agenda**

**Location:** JO 1.447

**Date:** 12<sup>th</sup> May 2017

**Time:** 09:00AM – 11:00AM



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## **1.0 Attendance**

### **1.1 In Attendance**

|  |                  |
|--|------------------|
| <b>President –</b>                               | Sam Martyn       |
| <b>General Secretary –</b>                       | Caitlin Gibbs    |
| <b>Vice-President (Academic) –</b>               | <i>(Vacant)</i>  |
| <b>Vice-President (Equity &amp; Diversity) –</b> | Aqila Burhani    |
| <b>Vice-President (Social Activity) –</b>        | Jason Duffin     |
| <b>Environmental Sustainability Officer –</b>    | <i>(Vacant)</i>  |
| <b>International Officer –</b>                   | <i>(Vacant)</i>  |
| <b>Postgraduate Officer –</b>                    | Diane Smith      |
| <b>General Senator –</b>                         | Simon Waddilove  |
| <br>   |                  |
| <b>CEO –</b>                                     | Brett Callender  |
| <b>Financial Controller –</b>                    | Melissa Johnston |

### **1.2 Apologies**

|                             |                                    |
|-----------------------------|------------------------------------|
| <b>South West Officer –</b> | Rebecca Joyce (Proxy Jason Duffin) |
| <b>General Senator –</b>    | Lauren Thomas                      |
| <b>General Senator –</b>    | Adnan Akram                        |



## **2.0 Preliminary Matters**

### **2.1 Acknowledgement of Country**

"I would like to acknowledge that we are meeting on Wadjuk Nyoongar land, and I would also like to acknowledge their elders, both past and present. We recognise that the land was stolen and never ceded, and it always was and always will be Aboriginal land."

### **2.2 Declaration of Conflict of Interest**

[An opportunity for meeting attendees to declare any conflicts that they have personally or that they feel other meeting attendees may have]

### **2.3 Office Bearer Reports**

#### **2.3.1 President**

Sam reports he has attended a number of AGMs and SGMs due to the Activate Senators purposely ensuring the meetings were inquorate; quorum was finally met on Monday the 8<sup>th</sup> of May. Sam has been getting in contact with University staff now that he is finally officially in the role of President.

#### **2.3.2 General Secretary**

Caitlin reports she has been busy with the administration of the AGMs and SGMs. She has been working alongside Jason to assist him with the Social Activity Department. She also reports she has met with ICSA to assist them with organising Conference Funding for a Conference in the US.

#### **2.3.3 Vice-President (Equity and Diversity)**

Aqila reports that she had been trying to find new reps for her Equity Collectives that need Committee members. Is working on a number of events for next Semester and attending Student Appeals.

#### **2.3.4 Vice-President (Social)**

Jason reports he hosted Social Council earlier this week to ensure the clubs are active and know how to access funding. Hosted the first Quiz Night for the year which was sold out, and is organising another one for later this month. Is in the planning stages of the End of Semester Party WinterFest which will be held in one of ECU's Warehouses in Joondalup.

#### **2.3.5 Postgraduate Officer**

#### **2.3.6 General Senator**

Has been helping Claudia with Guild Presentations and assisting with SGMs and AGMs.

#### **2.3.7 General Senator**



### **2.3.8 General Senator**

#### **2.3.9 CEO**

By-election – only one nomination so the Guild saved a lot of money and time.

Will need to do Guild's first Quarter Report to ensure we get SSAF.

Renovations have been completed at Mt Lawley Office.

Brett is in the process of requesting the University either reduce or completely abolish the fees that the Guild pay to the university in rent. The other WA universities do not pay rent and therefore we will argue that the university should align with the practices of the other Universities. Brett is also in the process of investigating the amount that the other universities pay in outgoings as the Guild pays a large amount of money towards this.

#### **2.3.10 Financial Controller**

Finalised 2016 and audit has been finished. Has been working on 2017 Quarter One Report.

Will be speaking with Department Chairpersons about their budgets and where they sit.

### **2.4 Approval of Previous ECU Student Guild Senate Meeting Minutes**

**SM1705/01** - Motion that the ECU Student Guild approves the minutes from the March 31<sup>st</sup> Senate Meeting as formal, accurate and read.

Moved: Caitlin Gibbs

Seconded: Sam Martyn

**Motion Carried Unanimously**



## 3.0 Priority Items

### 3.1 Standing Orders Amendment

**SM1705/02** – Motion that the ECU Student Guild amend Clause 16 of the Standing Orders, by the inclusion of a new sub-clause, that states the Immediate Past President and the Guild's CEO shall be accredited observers for all Guild Senate and Guild Secretariat meetings.

**Moved:** Simon Waddilove

**Seconded:** Sam Martyn

#### **Description:**

The ECU Student Guild is bound by legislation and rules in respect to governance and operational obligations as they relate to delivery of member services. Senators change each year and for many elected representatives it is the first time they find themselves having to understand the duties, responsibilities and accountabilities, and liabilities their positions have.

Although the Senate's role is one of governance (i.e. they determine the strategic direction of the Guild through the identification and approval of strategic plans and core policy, and financial management through the ratification of the annual budget), this can be daunting and it is important each the Senate utilises available resources to assist them in reaching ethical and logical decisions moving forward.

The immediate past President has a wealth of experience to help a new Senate, particularly in respect to the intricacies of student representative duties and maintaining valuable relationship building with the University and other stakeholders.

The Guild CEO heads up the salaried operational arm of the Guild and provides extensive business and governance management skills to ensure protection to the Senate in respect to adherence to rules and legislation.

Both of these people need to be a inclusion in each Senate and Secretariat meeting to provide each new Senate with relevant information and Guidance, in an advisory capacity, to allow them to make informed decisions. The risk of the alternative is a constant reworking of process to undo decisions, made without relevant consultation, which can prove costly to the Guild and its members.

#### **Discussion:**

Sam states that this Motion does not force the CEO and Immediate Past President to actively be at each Senate Meeting, only that they be invited to each one.

Aqila states that she doesn't believe it is necessary as she found it to be confusing when both the Immediate Past President and CEO were at the Senate Meetings at the start of the term.

Caitlin queries Aqila why she found them confusing, as the information they provided wasn't incorrect, the Activate Senators only chose to believe that it was.



Aqila once again reiterates that she doesn't believe it is necessary, and Sam rebuts that if the Motion were carried, then it would prevent new Senators being misinformed about Guild Policies and Procedures, and would only be enforced if there was a repeat of what happened at the start of the 2017 term.

Five for; one against

**Motion Carried** (Special Majority Required)



## **4.0 Discussion Items**

### **4.1 SSAF Steering Committee International Member**

### **4.2 SSAF Recommendation Amount**

Sam wants to recommend the Guild asking for 100% and cutting the fee charged to students in half. Brett advises that doing this would prevent any growth for the Guild. Sam argues that the University will never give us any more money so it's more just the Guild taking a stance that students would be charged less.

Caitlin suggests that we offer to take on more activities such as Uni Games and Conference Week with the increased funding. Brett believes that if we approach it with a compelling justification that they could potentially give us more than the minimum 50% and that we shouldn't write their answer off and propose something that is definitely not possible.

Sam suggests keeping \$1.9 mil increasing with CPI even if that's over 50% and the University gets the remainder.

### **4.3 Senate Vacancies**

Will advertise from the Guild website, Newsletter, and Social Media. The Secretariat will accept and review applications, interview candidates, and then make recommendations to the Senate.

The Senate will vote on the positions at the June 2<sup>nd</sup> Senate Meeting.

### **4.4 Non-Secretariat Senator Projects and Honoraria**

Caitlin reminds Senators that they need to submit their Fortnightly honoraria reports. If Senators do not submit their reports, they will not get paid.

### **4.5 Clubs and Events**

**SM1705/03** - Motion that the ECU Student Guild approve funding of \$2800 to cover the Registration costs of seven student members to attend to IAFS Conference in the US.

Moved: Caitlin Gibbs

Seconded: Simon Waddilove

### **Motion Carried Unanimously**

**SM1705/04** - Motion that the ECU Student Guild approve and acknowledge the Affiliation of the following bodies on bloc:

ECU Ethnocultural Collective

ECU Parties and Events

Edith Cowan Engineers Club

Saudi Students Association



ECU Association of Technology and Engineering  
Enactus  
POWA Anime Club  
Collective Hope

**Motion Carried Unanimously**

## **5.0 Action Items**

### **5.1 Brett to Identify Outgoings for Rental Reduction Argument**