



# **June ECU Student Guild Senate Meeting Minutes**

**Location: JO02.443**

**Date: 21/06/2016**

**Time: 13:00 – 14:27**



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## **1.0 Attendance**

### **1.1 In Attendance**

President - Lewis Price  
General Secretary - Dominic Lindsay  
Vice-President (Academic) - Kumbii Zvorwadza  
Vice-President (Equity & Diversity) - Kymberlee Finn  
Vice-President (Social Activity) - Trent Barron  
Environmental Sustainability Officer - Sam Martyn  
International Officer - Richard Javangwe  
Postgraduate Officer - Vineet Chawla  
General Senator - Tim Natkanski  
General Senator - Lainie Anderson

CEO - Brett Callender

### **1.2 Apologies**

General Senator - Thomas Freeman  
General Senator - Liam Dans



## 2.0 Preliminary Matters

### 2.1 Acknowledgement of Country

"I would like to acknowledge that we are meeting on Wadjuk Nyoongar land, and I would also like to acknowledge their elders, both past and present. We recognise that the land was stolen and never ceded, and it always was and always will be Aboriginal land."

### 2.2 Declaration of Conflict of Interest

- General Senator (TN) and the Environmental Officer both consider the Village Audit to be a conflict due to their roles as RA's.

### 2.3 Announcements

- Caitlin Gibbs has proposed a Volunteer Co-ordinator position.

### 2.4 Office Bearers Reports

#### 2.4.1 President

- Planning Semester two;
- Working on Employment Relations issue; and
- Working on KPI's and quarterly reports on the CEO role.

#### 2.4.2 General Secretary

- Scheduling for Semester two;
- Big Guild Calendar; and
- Jets work.

#### 2.4.3 Vice-President (Academic)

- Conference week planning, emailed the majority of speakers;
- Completed a lot of marketing materials for the week; and
- World appreciate suggestions for sponsors.

#### 2.4.4 Vice-President (Equity and Diversity)

- Flying out to indigenous games;
- Fully equipped the equity room;
- NAIDOC week plans; and
- Approved puppy event with CSO.

#### 2.4.5 Vice-President (Social Activity)

- Major Jets Strategy and Planning meeting;
- Event planning for semester two so that events go off without a problem; and
- Planning an exclusive event for previous Guild Party attendees.

#### 2.4.6 Environmental Sustainability Officer

- Jets planning day.

#### 2.4.7 International Officer

- Planning for next semesters events;
- Attending CISA; and
- Hoping to lobby for Perth specific CISA Events.



#### **2.4.8 Postgraduate Officer**

- Planning for semester two

#### **2.4.9 General Senator (L.D)**

- Apologies sent

#### **2.4.10 General Senator (T.F)**

- Apologies sent

#### **2.4.11 General Senator (T.N)**

- Jets planning; and
- Parties and events planning.

#### **2.4.12 General Senator (L.A)**

- Ball Information Sessions;
- Signed agreement with PCEC;
- Agreement signed with technical team;
- Recruited volunteers and has set up a committee; and
- Social sports are going well and has cancelled sports where teams aren't planning themselves.

#### **2.4.13 CEO**

- Human Resources issues have taken up the NTEU;
- Discussed insurance policies and underwriting with ECU – Main issue is if we put an event to ECU and they approve it – there is still liability on the Guild – Discussing our policy now with our broker to ensure it meets our needs;
- Reviewing current constitution – will put recommendations to senate;
- Working on operational policies;
- Working on schedules of delegation;
- Working on Events Schedule;
- Finalised SSAF negotiation;
- Variation on lease has been signed. Reduced \$6500-7000 in price;
- Preliminary work GSA register to improve process;
- ODAY bags – Have assigned to Paul;
- Working with Melissa for mid-year financial review; and
- Budget issues with approval amount from SSAF (minus 70k).



### 3.0 Priority Items

#### 3.1 Approval of Previous Meeting Minutes

**SM1606/01** - Motion that the ECU Student Guild Senate approves the minutes from the following meetings...

- May 2016 Senate Meeting (Appendix 1);
- April 2016 Senate Meeting (Appendix 2);
- May 2016 Social Council Meeting (Appendix 3);
- April 2016 Social Council Meeting (Appendix 4);
- May 2016 Equity Diversity Department Meeting (Appendix 5);
- April 2016 Equity Diversity Department Meeting (Appendix 6); and
- May 2016 Secretariat Meeting (Appendix 7).

Moved: Dominic Lindsay

Seconded: Lewis Price

Motion Carried

Abstention noted by Lewis Price



## 4.0 Discussion Items

### 4.1 Updates to the Non-Secretariat Honoraria Agreement

The following modifications have been made to the allocation of Non-Secretariat Honoraria

- There is a separation of duties and this is appropriately reflected in the honoraria evaluation form and the report;
- The expectation is that you will complete eight office hours each fortnight, this will account for 50% of your honoraria;
- The remainder will be attached to your project outcomes; and
- Instead of eight payments of \$200 there are going to be ten payments of \$160.

### 4.2 Village Audit

A quick review of the Audit, this has been considered by both the General Secretary and the President.

## 5.0 Other Business

### 5.1 Office Hours

- The CEO has raised that the office hours are so that student representatives are there to support Students; and
- The Communications Officer will be away next week and as a result we require support during those times to support the GSA in the office.

### 5.2 Transparency of Meeting Minutes

- Restart the process of making meeting times and minutes available on the ECU Student Guild Website; and
- The proposal is that there will be a confidential version available that will be emailed to Senators and a confidential version.

**SM1606/02** - Motion that we make both the times and locations of Senate Meeting minutes and publish all meeting minutes from 2016 on the ECU Student Guild Website.

Moved: Richard Javangwe

Seconded: Trent Barron

**Motion Carried Unanimously**

Meeting Closed at 14:27