

# **November ECU Student Guild** (Emergency) Senate Meeting Minutes

Location: JO 8.302 Date: 30 November 2016 Time: 10:27AM



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# **1.0 Attendance**

#### 1.1 In Attendance

President - Lewis Price (Proxy for General Secretary, Dominic Lindsay) Vice-President (Equity & Diversity) - Kymberlee Finn Vice-President (Social Activity) - Trent Barron Environmental Sustainability Officer - Sam Martyn General Senator – Tim Natkanski General Senator - Lainie Anderson

CEO - Brett Callender (Accredited Observer) Financial Controller – Melissa Johnston (Observer) HR & Admin Coordinator – Norae Fisher (Observer)

#### **1.2 Apologies**

General Secretary - Dominic Lindsay Vice-President (Academic) - Kumbii Zvorwadza General Senator - Thomas Freeman



# **2.0 Preliminary Matters**

#### 2.1 Acknowledgement of Country

"I would like to acknowledge that we are meeting on Wadjuk Nyoongar land, and I would also like to acknowledge their elders, both past and present. We recognise that the land was stolen and never ceded, and it always was and always will be Aboriginal land."

#### 2.2 Declaration of Conflict of Interest

[An opportunity for meeting attendees to declare any conflicts that they have personally or that they feel other meeting attendees may have]

#### 2.3 Announcements

- PCEC broken door to be replaced at the cost of \$1000, CEO to be point of contact now, photos have been requested.
- Holly Ferguson has been appointed the new Editor of Dircksey.

#### **2.4 Office Bearers Reports**

• No reports were made



[Executive Officer's Note: Due to uncertainty about the coding conventions of Emergency meetings, the prefix "ESM" has been applied to this meeting to differentiate the resolutions from the November 2016 meeting. The General Secretary retains the right to amend these motion codes to be consistent with another existing system.]

# 3.0 Priority Items

#### 3.1 2017 Budget

**ESM1611/01** - Motion that the Senate approve the Budget for 2017 as attached in Appendix A including the amendments made in this meeting.

Moved: Lewis Price Seconded: Kymberlee Finn

Various adjustments were made, including incorporating election promises made by the 2017 Senate-elect e.g. ECU Jets funding and NUS funding. The Senate agreed to record in the minutes its own preference for a Memorandum of Understanding for both the Jets and the NUS to ensure adequate return on funding.

Motion carried unanimously.

#### **3.2 Operational Policies**

**ESM1611/02** - Motion that the Senate approve the operational policies as attached in Appendices B through to K.

Moved: Lewis Price Seconded: Kymberlee Finn

The Senate had various queries but none noteworthy. Minor adjustments were then made to the Schedule of Delegation and Authority. A Senator suggested that the Financial Controller follow up "Rewards Programs" for the Guild e.g. through one provider for flights to accrue points, with Bendigo Bank through purchases etc.

Motion carried unanimously.

#### **3.3 Interim Appeals Committee**

**ESM1611/03** - Motion that the Senate formally approve and endorse the minutes and outcome of the Interim Appeals Committee meeting regarding the suspension of Vineet Chawla.

Moved: Lewis Price Seconded: Lainie Anderson



Motion carried unanimously, with notable abstentions from Lewis Price, Kymberlee Finn, Sam Martyn.

# 4.0 Other Items

None

Meeting Closed at 11.42am



# **4.0 Appendices**

Appendix A – 2017 Budget

Appendix B – Access to Personal Files Policy Appendix C – Recruitment, Selection & Appointment Policy Appendix D – Accounting Policy Appendix E – Banking Management Policy Appendix F – Best Practice Financial Management Policy Appendix G – Purchasing & Payment Policy Appendix H – Corporate Credit Cards Policy Appendix I – Procurement Policy Appendix J – Generating and Receiving Income Policy Appendix K – Schedule of Delegation & Authority Policy