



SENATE MEETING MINUTES

MEETING DATE:	February 20 th 2018
MEETING TIME:	5:30pm
MEETING LOCATION:	Joondalup – Engineering Building 3 rd Floor

1.0 - ATTENDANCE

President	Stewart Lee
General Secretary	Greg Warren
Vice President (Academic)	Sarah Cavanough
Vice President (Equity & Diversity)	Vesh Arumugam
Vice President (Social Activity)	Caitlin Gibbs
Environmental Sustainability Officer	Harrison Gray
International Officer	Shariq Ahmed
Postgraduate Officer	Vacant
South West Officer	Rebecca Joyce – Absent & proxy Caitlin Gibbs
General Senator	Modjadji Mokoto
General Senator	Faizan Akram – Absent & No proxy designated
General Senator	Abishek Mehta
General Senator (SW)	Nicole Maskell – Absent & proxy Sarah Cavanough

2.0 – APOLOGIES

Rebecca Joyce – Proxy Caitlin Gibbs
Nicole Maskell – Proxy Sarah Cavanough

3.0 – PRELIMINARY MATTERS

3.1 - Acknowledgement of Country

"I would like to acknowledge that we are meeting on Wadjuk Nyoongar land, and I would also like to acknowledge their elders, both past and present. We recognise that the land was stolen and never ceded, and it always was and always will be Aboriginal land."

3.2 - Approval of Previous Senate Meeting Minutes

SM1802/01 - Motion that the ECU Student Guild Senate approves the minutes from the MONTH Senate Meeting as formal, accurate and read.

Moved: Greg Warren

Seconded: Stewart Lee

Motion: Carried unanimously

3.3 - Declaration of Conflict of Interest

No declarations

3.4 - Announcements

Stewart: South West Budget finished.

3.5 - Office Bearers Reports

3.5.1 - President – Stewart

Met with Steve Chapman which is covered in Stewarts report that he tabled for the meeting.

Met with Curtin & UWA Student Guilds regarding their Commercial Operations (along with Greg Warren, the CEO, CFO and a member of Operations who came to take notes) – very helpful, ran us through stuff like TAG which is the group of all Australian Universities who combine their buying power to get better prices.

Met with Kathryn Clark regarding the SSAF steering committee, and discussed preparation of the SSAF report which the Guild needs to do to get access to our SSAF funding. Discussed also having the University provide their own report on how they spend their share of the SSAF. The plan is for both parties to publish half of the report so students can see how all of the SSAF is being spent.

Stewart sat on the Student Appeals Committee for a number of cases. The details of this are confidential, however, Stewart informed the Senate that due to some problems with procedures used by elements of the University, the Guild is moving into mediation on several cases with the University where it is felt that the University is not following procedurally fair practices.

In regards to the volunteer program, Stewart and Greg met with Michelle Moss from Careers & Leadership who were a little discouraging, saying they had tried all of this (the transcript recognised volunteer program) before over the last three years and they had been unsuccessful due to key personnel in Student Services opposing this sort of program.

Stewart then approached the Chancellery about the volunteer program who then told Stewart that any problems that had been experienced in the past would be made to “disappear.” Going forward, Stewart is meeting Arshad Omari (the Senior Deputy Vice Chancellor – the VC’s 2IC) to deal with any problems members of Student Services may use to oppose the program. The Chancellery is very keen for the program to push up student engagement, improve student retention.

The Guild has been asked to get involved with Research Week and all Senate Members who would be interested in participating were asked to “watch this space” as Stewart currently hasn’t been provided a timeline to collaborate.

Stewart went to Bunbury with Greg Warren. Very useful, helped them get their budget completed. The food and beverage options there were terrible. The Chancellery has indicated they would be interested in covering the cost of getting us set up to provide food down at South West.

For clubs training day, Stewart and Greg had a couple of midnight finishes to the work-day getting materials prepared. The training was well received, with much positive feedback from club committee members.

Stewart made a presentation to the University’s executive. They responded very positively to the presentation, with a lot of feedback on parking. The University has told us not to run surveys on parking as they have gigabytes

on gigabyte of data on parking (from electronic sensors on roads, and access through doors of University buildings – including peak times, numbers of students on campus, and a heat map of where students live) which they have volunteered to share with the Guild. 90% of students live within a 5-minute drive of the Joondalup line. University is considering making a multi-story carpark, but also considering banning 1st year students from parking on campus to push up use of public transport.

The Graduate Research School Dean approached Stewart regarding providing help with research for surveys and other data collection to make them more likely to be statistically relevant. Jo Quinn offered to provide assistance to write parliamentary inquiries.

3.5.2 - General Secretary – Greg

Greg wrote a Postgraduate Department Policy which he tabled for approval at the meeting. One step closer to being fully compliant with the Guild's Constitutional requirements for Policy.

Along with Brett has also tabled an amended Schedule of Delegation & Authority policy. This should reduce instances of Department Heads having to ask for permission to spend money the Senate has already authorised them to spend via the budget. Also made formatting changes to make Policy clearer, as previous version makes it unclear who is meant to be signing for Senator Honorarium Timesheets. Hopefully, this will lead to better oversight.

Modified the Affiliation Policy, which was passed by circular motion last week. Includes “basic” non-funded affiliation which should greatly improve the amount of clubs the Guild interacts with, with the aim of improving campus culture.

Very busy with commercial tender – will let Brett & Stewart cover that as they have also been involved.

Went to South West. As Stewart said food there is terrible, possibly the worst coffee I have ever tried to drink.

Volunteering program has also been covered by Stewart.

Lot of work planning O'week and Guild week including arranging student reps for course inductions. Lauren has created a great video for the Guild to promote itself. We've had mixed results from Schools regarding inductions, some have been really enthusiastic for Guild participation, others less so.

Greg has attended many inductions in the last week. The School of Science has radically changed how they run inductions, with all videos and materials simply put on line with links to it all on Blackboard. In the induction, they get all students to form groups of 4 or 5 and then have those groups compete to find information relevant to new students on the University's or Library's website, or through SIMO, or through Blackboard. The first team to find each piece of information won a small prize which effectively meant they taught all students how to search for their own induction info. Students responded well, made some friends, and probably absorbed more information from the induction than any of the tedious lectures I attended for most other schools. The Guild might also want to consider doing something similar at inductions in the future. Getting new students to look up some info on the Guild site for prizes would be far more engaging than simply speaking or playing a video.

The Education Department also had their new alumni based club hand out bags with goodies in them at the end of the induction. We could also look at handing out Guild bags after inductions and getting students Guild stickers at that time. If we include brochures on the GSA's and other services which the Guild provides, this would greatly increase our engagement with new students.

Been involved in initial planning for the roll-out of the new Confluence system and its looking like it will greatly improve Guild efficiency.

Finally, been involved in processing club affiliations for the last few days. Additionally, had a few late nights preparing packs for Club's Training Day.

3.5.3 – Vice President (Academic) – Sarah

Been getting clubs back on board for the semester. Some teething issues due to organised clubs affiliating under old policy then having to resubmit under the new one.

Some clubs have had problems with handovers from previous committee's due to poor succession planning. So Sarah has been helping them get their Guild emails back, plan and budget for the new year, etc.

Some T&L reps have stepped down. So Sarah has been recruiting new reps for those Committees.

Sarah has set her first Department meeting for the start of March. This should put them after then next round of T&L meetings but before the next meeting of the Education Committee.

Clubs training day.

3.5.4 - Vice President (Equity & Diversity) – Vesh

Set up Chinese New Year with Abi.

Set up Yoga.

Set up K-Pop.

Organised Glitter Tattoos for Guild Week.

Been doing Flash Mob rehearsals.

Been involved in refurbishing equity space.

Had the second Equity meeting for the year. Vesh now has budgets and proposed events from all currently operational Collectives.

Vesh saw Dr Noel Nannup regarding setting Aboriginal events as Aboriginal Collective not currently able to get involved.

Has been working with the University to improve signage for equity space and other areas where signage is needed for people with disabilities. Has organised repair for the door to equity space as there where accessibility issues with it. Has also been looking into organising an accessibility ramp for equity space.

Been working with AIME regarding their programs and helping them to improve the visibility of their services and to get them Basic affiliation with the Guild.

Went to Tokyo City Induction at Mt Lawley with Sarah and introduced the Guild to the many exchange students there from Tokyo City University.

Planning and negotiating with the University to have an equity space at Mt Lawley.

Also been involved with club training days, O'day, and inductions.

3.5.5 - Vice President (Social Activity) – Caitlin

Has been organising Toga party. Has been conditionally approved but the University missed their deadline to complete approval on the day of the Senate meeting. Hopefully, will hear from the university regarding success of the request for approval tomorrow.

Caitlin has launched all regular events for the semester, with only some speciality events not launched for promotion yet. Will start promoting big events for later in the semester in the next week or so.

Caitlin has spent about 5 hours putting up posters around campus and requested help putting them up.

Caitlin has been planning O'days & Guild weeks with Sonya. Due to Paul's absence Caitlin has been doing many tasks he would normally do.

Been dealing with clubs, many of the same problems Sarah has been dealing with. Barely any clubs have filled out affiliation making it extremely difficult to budget for them.

Has been involved in lots of promotion for the Guild and for her events.

3.5.6 - Environmental Sustainability Officer – Harri

Harri has been sick over the month and also working a second job, so contact hours with the Guild have been low. He has finished up his work with second job, however, so going forward will be much more available for Guild duties.

Has begun correspondence with ENACTUS for their projects involving biodegradable materials as well.

Has been corresponding with Slice of Italy regarding using reusable cups, and talks seem promising.

Has a verbal agreement with the Tav to start using biodegradable cups as well. There has been a management change at the Tav, however, so Harri will be renegotiating this agreement with them, hopefully before the next major party after Toga.

Has begun initial inquiries into green engineering projects being run by the School of Engineering.

3.5.7 - International Officer – Shariq

3.5.8 - Postgraduate Officer – Vacant

Greg as temporary postgrad officer was contacted by School of Medical Health Science (SMHS) Associate Dean of Research regarding the current vacancy for the student rep on the Research & Research Training Committee (RRTC). They have now begun the nomination process and should contact the Guild when this process has finished to seek approval for the candidate.

3.5.9 - South West Officer – Rebecca

Stewart spoke about Rebecca's work for the last month: She has been planning and budgeting for the year and this is now complete, with at least one event running in every teaching week this year.

South West now has two clubs for the first time: South West Social Club, & ECU Social Work Collective.

Been in talks with the uni regarding the problems with food at South West.

She's also been in negotiations regarding course issues where the Vice-Chancellor had promised a course from every School, but some Schools have pulled out.

3.5.10 - General Senator – Faizan

3.5.11 - General Senator – Abishek

Abishek has been working on Chinese New Year along with Vesh and Shelly, along with all the Asian clubs affiliated with the Guild. Food is organised, as are performances. He has also been talking to Joondalup Council and CSO about using firecrackers and there is conditional approval for them to be used.

Abishek has also helped assembling O'day bags.

He also helped at Mt Lawley O'day manning the Guild stall and assisting with labour.

3.5.12 - General Senator - Modjadji

Modjadji has been working on setting up a scholarship program for International students and is in negotiations with the University over this. Has also been in talks on a gender equality scholarship. Both have had favourable results with the University, with her point of contact aiding her in preparing a submission to the relevant University bodies to apply for approval for the scholarships.

She has also managed to find partners for the Gender Equality Scholarship so this will not be totally reliant on ECU to implement.

She has been preparing to work on the Discipline Committee. Been working with Vesh and Greg regarding preparing for the role including preparing procedures and policy for the Discipline Committee. She has been researching the rules for Discipline used at UWA and Curtin to compare with ECU Student Guilds rules.

She has been helping Lauren with her duties.

Modjadji has also been helping Brett and Greg prepare templates for common tasks of the Senate, including reporting for senate meetings, making applications for funding assistance for Conference attendance, etc.

Stewart mentioned that the templates had already been of great use in the Club's Training Day packs as example templates for clubs to create their own templates.

3.5.13 - General Senator (SW) - Nicole

3.6 - Accredited Observer Reports

3.6.1 – CEO Report

In regards to finance, Melissa has finished 4th quarter budget. So we now have full 2017 figures. We were under budget in all categories except food and drink, and this segment only went over budget due to all the SGM's and the requirements to cater them.

Still have not received December quarters SSAF funding as well, but all required reports have been sent to the University in the last week before the cut-off time to prepare them. Stewart mentioned at this point that it had been communicated to him by members of Governance that they were acting under the assumption that the reports would be approved based on the Guild's current appearance of competence and making preparations accordingly to be ready when the approval is made.

Brett discussed the need for all Departments to prepare ambit budgets and submit them so that discussion of spending priorities could begin. He then explained the processes and procedures required to achieve this.

Brett has also been working on the Staff EBA, the first negotiation meeting will be held this Friday with the Union.

Brett has also been putting a lot of work into preparing for making changes to the Constitution and Election Procedures. This has to be done before the April AGM otherwise the Election Procedures likely won't be in effect at the next election due to the Universities extremely slow process of handling these changes.

The University issued the Guild with a new lease document. There were a number of items on the document which Brett was not happy with several items especially the cost of outgoings which have been increased dramatically. He will be sending a counter-proposal to them after consultation with TAG regarding commonly seen pricing structures for all Universities in Australia. Overall, the increase would be 14.5% over last years. Brett feels strongly that this is an unacceptable increase. There also a number of insurance provisions missing which may leave the Guild liable for things such as the cost of renovations made by the University, even if these are made without Guild approval. Again, he will seek information from TAG as to the ordinary nature of a Guild's lease agreement.

Commercial operation: Going ahead well. The Guild requested access to reserves to pay for the costs of preparing a tender for the café. The Guild has also contracted Suburban Outfitters to prepare a comprehensive design brief for us to submit to the University for approval.

Brett raised concerns about documents being made that don't follow style guide. Discussion began with some Senators complaining about guide as they feel many documents look ugly. Brett explained that changing the Guide takes time and money, and that the current version took 6 months and cost the Guild \$10,000. Brett then stressed the importance of maintaining the Guild's brand.

3.6.2 – Immediate Past President Report (IPP)

3.7 - Observer Reports

3.7.1 – CFO Report (Typically Quarterly)

3.7.2 – Commercial Operations Report

4.0 – PRIORITY ITEMS

4.1 - Motion to approve amendment to Guild Affiliation Policy

SM1802/02 – Motion that the Senate approve the tabled amendment to the policy "POSG004_Guild Affiliation Policy" referred to as the "Guild Affiliation Policy" following consultation with the PAC.

Moved: Greg Warren

Seconded: Stewart Lee

Motion passed unanimously via circular motion. Abstention from Faizan Akram

4.3 – Motion to amend the Schedule of Delegation & Authority

SM1802/04 – Motion that the Senate amend the policy POFN005 titled "Schedule of Delegation & Authority", in line with consultation with the PAC.

Greg explained changes he had made were made with clarification in mind for HR section regarding the process for authorising Senator Honorarium payments as the document used the character "&" to possibly mean "and" and also possibly "or" due to vagueness in the wording.

Brett explained changes he had made were to remove the need to seek approval for spending budgeted items which have already received Senate approval, however, if a Department head wanted to spend money from

outside a budgeted line item (such as moving funds from the contingency line item into an event line item) the Department Head would need to seek Senate approval.

Caitlin strongly disapproved of this idea, claiming it greatly impacted the ability of Department Heads and removed power from the Senators and stating that each head of Department was elected to run that Department and so should be trusted to act in good faith to run the Department.

Brett stressed that if budgeted items were either receiving underspending or overspending, the Senate should be aware of this change.

Caitlin then raised the concern that making changes to budgeted items may take 1 month till the next Senate meeting and this would make responding to changing conditions unworkable.

Greg then said that while some flexibility is required to manage change, there also needs to be oversight. When a budget is approved by the entire Senate, this does mean there is an expectation that everything budgeted for will happen or that the Senate would be informed if and why it did not.

Greg proposed tabling the Policy and discussing it in detail outside the meeting, then resubmitting the Policy once there was consensus. Caitlin said she wanted to discuss this in the Senate meeting.

Brett proposed maybe using a proportional approach such as allowing 15% of a line items budget to be shifted without approval for the changes. He strongly recommended against allowing Department Heads to spend contingency funds without approval by the Senate.

Stewart then opposed this claiming there shouldn't be restrictions on spending contingency which would require the use of circular motions to spend a single dollar, as this still put impediments on emergency spending which may cause events to completely fail and lead to much greater cost to the Guild.

Caitlin then pointed out that failing to get ticket sales for an event and blowing your budget would then technically mean the Department Head had broken this Policy despite the Senator's lack of control of that variable. This could mean a misconduct charge being held against them, when they had been acting in good faith.

Brett pointed out that going massively over-budget on an event and then having to cancel other events that had been planned is actually worse in his view.

Finally, Caitlin put forward the position that if any Department Head wanted to change their budget, given that Department heads were elected to run Departments, they should be able to run them as they want and change spending on items based on their own views on what would be best for the Department.

Greg again suggested tabling the motion till the next meeting pending discussion, which drew agreement from the Senate.

Stewart followed this by expressing concerns about some of the other elements of the Policy, in particular he noted that the CEO was authorised to make changes in investment strategies with the approval of the President, or the CFO, or from HR/Admin, which made it possible for investment decisions to be made without Senate oversight. This section should likely be changed to allow the President to do so with co-authorisation from one of those members of operational staff.

Item was tabled. At this point Caitlin left the meeting, after a check that the meeting would still would be quorate.

4.4 – Motion to approve new Postgraduate Studies Department policy

SM1802/05 – Motion that the Senate approve the new policy POPG001 titled “Postgraduate Studies Department Policy”, in line with consultation with the PAC.

Greg stated that this policy is required by the Constitution, as is a Department Policy for every Department.

Greg also pointed out that he was writing Department Policies in his position as Executive Officer of each Department, where he has a duty to assist the Department Head maintain the Policy and Procedures for the Department. He stressed that the policy owner of each Department's policy is the Department Head and that if any Department Head found elements of their Department's Policy to be unworkable they are allowed to submit proposed changes to the Policy for amendment via a Senate vote.

Greg stated he had written the policy based around research he has done and correspondence he has had with the Chairs of the various Research & Research Training Committees of each School as well as the Chair of the Research & Higher Degrees Committee, regarding the Terms of Reference for those committees, as well as any relevant policy or procedures related to student reps on those committees. He has tried to line up how this Department runs with how the University runs these Committee's so that the Department can track the business of these Committees and push for changes for the benefit of the postgraduate students of ECU.

Motion that the Senate approve the policy POFN005.

Moved: Greg Warren

Seconded: Stewart Lee

Motion passed unanimously.

4.5 – Motion to direct President to sign a letter NUS requiring them to meet KPI's

SM1802/06 – Motion that the Senate direct the President to sign a letter tabled by the President addressed to the NUS setting KPI's for the NUS. In exchange, the ECU Student Guild would agree to pay a \$5,000 membership fee to the NUS and also put aside a \$5,000 campaign fund for spending on campaigns run entirely in WA which would benefit students of ECU.

Brett asked when we would be required to pay this fee, Stewart said the fee is paid in November, the member fee covers us for the year going forward.

Moved: Stewart Lee

Seconded: Greg Warren

Motion carried unanimously.

5.0 – DISCUSSION ITEMS

This section is for items not at a priority level but for discussion.

5.2 Need for inquiry / complains / Communication polices – discussion tabled till after Constitution and Election Rules have been modified and sent to General Meeting.

5.3 Inquiry Submission Committee: ECU, UWA, and Curtin have informal agreement to work together for parliamentary submissions.

5.4 Reporting Templates: Greg let everyone know Modjadji is working on Templates for forms for the Senate, reminded Department heads they are responsible for creating all templates for their Department and encouraged them to get her to help. Additionally, he recommended that everyone start recording what they do in their role as a Senator to report and also recognise when Senators have made achievements. He stressed the importance of transparency and letting Guild Members know what the Guild is doing.

5.5 University's approach to dealing with SARC. Currently ECU holds 4 1 hour meetings a year to discuss sexual assault on campus, which the Senate agreed seemed to be a bit of a delaying tactics. The University has identified a group of students who had made a club whose sole purpose seems to be sexually harassing women on campus. Various Senators provided anecdotal evidence of reports of this activity told to them by women on campus.

There are 3 reported rapes on campus per week, which given the non-teaching period likely means approximately 5-6 rapes per week during teaching periods.

Traffic & Security has brought out an app for 6,000 students allowing them to send emergency reports directly to security. Discussion about getting the Uni to increase this to 12,000.

6.0 – OTHER ITEMS

This section is for items that have not been submitted early enough to be included in the agenda but are discussed, items only appear in this section if they are of a very high level of importance, otherwise they will be left till the next meeting.

7.0 - APPENDICES

Appendices should be a separate document exported as an image file and dropped in one page at a time.

7.1 - Appendix 1 – Appendix Title

Stewart Lee

President

Visited, alongside some of the operations team and other Secretariat members, commercial operations being operated by the Curtin and UWA Student Guilds. This was hugely beneficial as we learned about organisations such as TAG that will allow us to reduce the cost of alcohol at our future commercial operation at JO22.

Met with Kathryn Clarke and Rajes Shenton. This was the first contact regarding the 2018 SSAF Steering Committee that will eventually allow for the 2018 Guild Budget to be approved. We made headway into more detailed reporting regarding the University's SSAF and they have agreed to publish a detailed annual report outlining their SSAF expenditure. They have since followed up on this and are contacting all university departments responsible for spending SSAF money.

I began work on what will become our new Partner Portal; that is, a section of our website that will put into a single place an access point for any organisation that we have a partnership with. At current, this is the National Union of Students (NUS) and the Council of Australian Postgraduate Associations (CAPA). Going forward we will have formal partnerships with:

- Unions WA
- National Tertiary Education Union (NTEU)
- Retail and Fast Food Workers Union (RAFFWU)
- State School Teachers Union of Western Australia (SSTUWA)
- Australian Nursing & Midwifery Federation (ANMF)
- Teaching and Education Quality Standards Agency (TEQSA)
- Foundation for Young Australians (FYA)
- Headspace
- Sexual Assault Resource Centre (SARC)
- United Voice WA

The trade unions were chosen following research into the predominant employers of our membership. We found that approximately 65% of students aged 18-24 were employed in either the retail or hospitality sectors, and a further 15% were involved in a sector that would either be covered by United Voice or by the NTEU. The SSTUWA and ANMF were chosen for their capacity to represent education and nursing/midwifery students whilst on prac, respectively.

I was the Guild's representative on the Student Appeals Committee and took part in 6 separate student appeals. While the details of each appeal must remain confidential for the sake of the claimant, we came across a problematic systemic problem with regards to the marking procedure for Honours

students. I intend to lobby to have the policy and supporting procedures changed with support from the Guild Student Assist team. We may have to enter mediation with Edith Cowan University to have the decision in this particular case overturned.

Greg and I met with Careers & Leadership to discuss our Guild Volunteer Program. This was a useful meeting and gave us good direction. Certain members within ECU have been opposing transcript recognition of volunteer hours becoming part of such a program. Subsequent meetings between myself and the Vice-Chancellor, Steve Chapman, have made us aware that the university is very keen for us to get this off the ground. The program has been wholly endorsed by the university's Executive. Meetings will now take place between myself and the Senior Deputy Vice-Chancellor, Arshad Omari, to overcome any technical problems that Careers & Leadership initially faced. This will consume most of my time after o-week and Guild week.

Between the 28th and 31st of January, I attended a Presidents' Summit hosted by the National Union of Students. This was extremely useful and will massively help us develop tools to make effective submissions to parliamentary inquiries, among other things. A detailed report-back of the Summit will be tabled in the Senate for your reading.

The Guild has been asked to get involved with Research Week and I met with its coordinator. We will tie this in without volunteer and so it is important that this is finished ASAP.

Greg and I paid a visit to Bunbury and we quickly went through some budgetary things for 2018. We also came across the fact the food and beverage options are, for lack of a better word, shit. The university has said they will cover the cost of a fitout for us to operate a commercial operation at the Southwest campus. I will keep the Senate updated on this but we've found out that the current situation is only interim.

I had my monthly meeting with Steve Chapman to let him know of our plans. He said he would investigate the university's contribution towards our fitout. He has since said that we should submit an ambit claim and they will help as much as they can.

Several long days were spent to plan and create the program for Guild Clubs' Training Day. The days turned out to be a success and we had lots of positive feedback regarding the format.

Mt. Lawley O-Day was also very successful, and we saw more students come through than we expected.

I gave a presentation to the university's senior executive – about 30 executive staff who run the institution from day to day – detailing our plans and ambitions for the year and what we've achieved so far.

In summary, they said that it was the best content/presentation ever delivered to them by the Guild. They said that we are organised to a level that they have never seen at this stage of the year, that our plans are ambitious and lofty but achievable, and that they believe the Guild is in safe hands.

Jo Quinn has also advised me that they have two analysts who can help us when writing submissions to parliamentary inquiries, should we ask for their help. Similarly, John-Finlay Jones has said that we can make use of staff resources within the Graduate Resource School to make sure that any surveys we run are of statistical value; that is, we ask questions in a way that can be used to make claims about a topic. This will be super important when we run large surveys on the ECU experience or on peoples' rights at work.

Hamish from Traffic & Security is going to have a proper workshop session with us to deal with parking at ECU once and for all. I asked about the option of some parking infrastructure spending and he said it is already on the cards and also offered some other solutions such as using unused oval space for the first 4 weeks of semesters (their data shows that for the past 5 years, beyond week 4, there are always free spots). He has also advised against us running a parking survey or collecting any data because they've spent tens of thousands on equipment that records all sort of data – parking numbers, peak times, number and types of cars, number of students on campus at any time, number of students sleeping on campus – they have it all. He wants to share all of that data with us because he said that he's confident that this Guild Senate might actually be able to help sort it. This has implications beyond just parking and the data could be used for all sorts of programmes and initiatives. Very good indeed. His department has also created an app that can be used by up to 6000 students to signal distress, on and off campus, to his team. Upon pressing the button on the phone, it sends them a signal and GPS location as well as records audio and video. Further, they have committed to having all T&S staff trained in Mental Health First Aid and have also appointed a Gay and Lesbian Officer (GLO) to help deal with Equity issues they may face. He has asked that Caitlin, Vesh and myself work closely together with him on that. They also want to work with us in a closer capacity to deal with on-campus events to reduce costs for us both.

The Chancellery are happy with the legal situation surrounding our café opportunity at JO22 (i.e. that it will be set up in a way that protects it from a rogue Senate)

Club affiliations are on track and we are slowly pouring through them when we have a spare hour or two.

An NUS KPI letter was jointly formulated by me and the Presidents of the Curtin, UWA, ANU, Flinders, and Melbourne student unions. Our NUS accreditation this year will likely be \$5000, subject to them meeting the KPIs.

7.2 - Appendix 2 – Appendix Title

7.3 - Appendix 3 – Appendix Title

Next Meeting Date:	27-04-18
Next Meeting Time:	8:30am
Next Meeting Location:	Council Chambers