

1ST QUARTER, MARCH 2018



FEEs ALLOCATION DEED REPORT

Edith Cowan University (ECU) Student Guild



TABLE OF CONTENTS

PRESIDENTS REPORT	3
CEO REPORT	5
GENERAL SECRETARY REPORT	6
VP - ACADEMIC REPORT	8
VP – EQUITY & DIVERSITY REPORT	9
VP – SOCIAL ACTIVITY REPORT	12
FINANCIAL CONTROLLER REPORT	13
OPERATIONAL ACTIVITIES – GUILD STUDENT ASSIST	14
OPERATIONAL ACTIVITIES – ACTIVITIES MANAGEMENT	16
MARKETING AND PROMOTIONS	19
GUILD SECONDHAND BOOKSHOP	22
GUILD OPERATIONAL ADMINISTRATION	23
AFFILIATED CLUBS SERVICES	24
STUDENT GUILD CONTACT INFORMATION	26
APPENDIX 1	27

PRESIDENTS REPORT

Quarter 1 was a great start to the year for the Student Guild. The new Senate began to settle in and build positive relationships with relevant stakeholders. The Presidents of the ECU, UWA, and Curtin Student Guilds travelled to Melbourne to take part in a national summit of student union presidents coordinated by the National Union of Students. Its purpose was to pool resources and build an education action plan that we could rollout nationwide. Further, the same Guild Presidents travelled to Canberra to be student attendees at Universities Australia's annual conference and whilst there, we met with Members and Senators from various political parties to discuss changes to higher education funding and a national framework for tackling campus sexual assault and hazing.

With the General Secretary, we worked to ensure that the Guild was becoming more compliant with its constitution by establishing various committees and writing new department policies that had not before existed. Further, we began to formally set out a plan for each department within the Guild and what its purpose was. This will be finalised in the 2nd Quarter.

In terms of on-campus activity – the Guild again rolled out a range of events and initiatives for its members. This included its annual Toga party for the 5th year in a row, which was also the biggest social event the Guild has ever thrown. Following feedback from students, we have also incorporated a large number of non-alcohol based social events that are smaller into our calendar such as pool competitions, quiz nights, karaoke, and Quiplash and these take place on a weekly basis at both Mount Lawley and Joondalup. Planning began for the Guild's first LGBT+ social event, which was to take place at Mount Lawley.

Further, there has been an expansion of services to both international students and students studying externally. We have been delivering our O'Day bags to the Sydney and Melbourne ECU students from VIT campuses, and have funded a range of social events specifically for international student such as a Chinese New Year festival and VISA information workshops.

The Guild affiliated 43 clubs, teams, or societies in the 1st Quarter with a target of reaching 50 by the start of Semester 2. This includes, for the first time, a club that represents students from every campus, and also every School. There was huge growth in the number of academic-based clubs seeking funding from the Guild this year. We changed the way that we process our affiliates to create a new type of Guild affiliation. This allowed us to affiliate branches of organisations external to the university whilst maintaining our compliance with the Higher Education Support Act.

As part of our plan to become more representative and advocative, we began to track when various legislatures asked for public submissions to their inquiries. We worked with the Curtin Student Guild to develop a submission to the Senate Education and Employment Committee with regards to the Higher Education Support Legislation Amendment (Student Loan Sustainability) Bill 2018, and will do so again for any inquiries that arise during the year.

We have been consulted and had input on a number of matters both within and external to ECU. We were pleased to have had input to the Student Learning Blueprint currently making its way through the university's committees as well as a set of new policies that came from the Centre for Learning and Teaching, under Pro-Vice Chancellor (Education) Professor Angela Hill. I was asked by the State Education Minister Hon. Sue Ellery MLC to meet with her to discuss how students can be better supported at the state level, with a focus on better transport links for those in the outer corridors of the city, more affordable housing, and funding support for regional students.

Touching again on transport links to the outer corridors of the city, we began looking at survey methods to better understand students' transport experience before Hamish Cotton from Traffic and Security Services approached us offering data that we could use in place of another survey. We will use this data throughout Q2 and Q3 to have more input on what might be a good solution to any transport woes. Further, we will use it to better-prepare us when talking to MPs about planning, housing, and transport.

We look forward to the rest of the year and expect it to be constructive and positive for students.

Stewart Lee
President

CEO REPORT

No report available as the CEO was placed on Administrative Leave

Brett Callender
CEO

GENERAL SECRETARY REPORT

In the first quarter of the 2018 calendar year I have engaged in a Policy Review of all Departments of the ECU Student Guild. The new policies outline, far more clearly the duties of all Officers of the Departments. There are also stronger reporting requirements on the Departments to the Senate, along with processes set up to allow appointed student delegates on University Boards & Committees, as well as the Equity Collectives to table submissions to the Senate for consideration.

The office of Postgraduate Officer was vacant more most of this term due to the initial Officer offering their resignation a week into office. New systems and policy have been set in place to ensure a wide pool of candidates are reviewed by the Senate for future nominations.

With these changes in place a nominations process was followed and a new Postgraduate Officer (Joel Coyle) was appointed to the role.

Election Procedures

Last year the university refused to allow the Guild to implement changes to the election procedures, stating a need for the Guild to seek Member approval for changes to those rules, despite this only being a requirement for Constitutional change. As a result, these proposed changes have been further refined, voted on unanimously by the current Senate and will be presented to the next AGM of the Guild on the 26th of April, with the intention to submit these changes to the University for approval and implementation at the next Senate election.

Changes to Constitution

A recent High Court decision has now made the term “shall” in legislation and contracts into a term which does not impose a duty on a person. As a result, due to the large use of the word in Guild documentation, there is a need to replace all instances of the use of “shall.” There have been also some other minor corrections of mistakes or to make clauses more clear and easy to read.

Additionally, there has been a large change to the Discipline section of the Constitution, with the intent of creating a tribunal system with a much stronger focus on independent procedural fairness. Previously two members of the 5-member Discipline Committee were Senators, under the proposed students all members will be independent of the Guild. This is important for any discipline case involving a Senator, to ensure that any such proceedings are fair.

O’Day and Guild Week

This year’s O’Day on each campus were some of the busiest in recent memory for the Guild with a large degree of student engagement. I attended all O’Day’s on all campuses this year. In addition to this, the Guild ran Guild Week on week 3 of the semester which was a similar event aimed at all students to help clubs recruit members and to help the Guild raise awareness of our services.

For this year's course inductions, the guild prepared a 5-minute video explaining all of the Guild's services. This was well received by the schools and prospective students at most of the Inductions I attended.

Commercial Tender

The Guild is currently preparing a Commercial Tender for a café space at the University in building JO24 (the gym, in the location previously known as Pure & Natural). I have spent a considerable time this quarter working with the President, CEO, & CFO on undergoing the requisite due diligence for such a proposed investment, and preparing a tender for the university. Currently, the tender is approximately a week away from submission of the initial tender to the University.

Steven Gregory Warren

General Secretary

VP - ACADEMIC REPORT

The first quarter of 2018 was a time of start-up for Guild affiliated academic clubs at ECU. There were 20 club bodies who were approved to access Guild funding within the academic department in the period from January to June 2018. The majority of SSAF expenditure during this period (\$15,000) was delegated to club activities including member orientation and welcome events, club-run industry networking activities, social activities, educational conferences and programs, and club-run study sessions for members. Clubs including the Computing and Securities Student Association were also financially supported in fundraising endeavors to assist them in providing further benefit to ECU Student members.

The ECU Nutrition hub also took over the management of the student garden and funds were allocated to assist them in procuring equipment and materials to achieve this. The ECU Nutrition hub will provide food education experiences and produce to the ECU student population in the future. The student garden also serves as a learning tool for ECU Nutrition Hub members to assist them with their Nutrition degree studies.

The Intelligence and Computing Studies Student Association (ICSA) was also awarded funding by the academic department to co-host a joint intelligence workshop (Australian Police and Intelligence Organizations - APIO) with School of Science faculty members in July 2018. The aim of this workshop is to enhance the digital skills of counter-terrorism and security students and network with industry professionals. This workshop will be presented by a subject matter expert from the United States.

The Edith Cowan Aviators are an academic club within the School of Engineering at ECU whose membership is open to students who both study aviation or have an interest in the field. During semester one, the club was granted funding to host presentations by the Australian Federation of Air Pilots (AFAP) where AFAP explained the rights of new pilots starting out their career and outlined the regulatory framework that surrounds the working restrictions of pilots in Australia. This information is critical to new pilots who have or are completing their studies and applying for airline cadetships as it is common for inexperienced pilots to be exploited regarding their working hours and conditions. The ECU Aviators also hosted a cadetship opportunities information session by Virgin Australia Airlines in April 2018 that was aimed at recruiting interested ECU Aviation graduates. The ECU Aviators have also hosted numerous study sessions for student members aimed at maintaining their motivation for study and achieving success in their grades at ECU. Grant funding was also awarded to the club for the purpose of organizing 5 off-campus airfield tours for up to 40 aviation students per tour in Semester 2 2018.

Additionally, there were some roll-over expenditures from 2017 applied to the first quarter of 2018 including payments for Auslan courses run in the previous semester break. These Auslan courses were attended by ECU students studying a range of courses from the School of health sciences, nursing and education and were aimed at increasing their employability in these industries.

Sarah Cavanough

VP - Academic

VP – EQUITY & DIVERSITY REPORT

Equity and Diversity Department (EDD) represents students from marginalised groups across all three ECU campuses. One of the most crucial roles this department plays is to help students in need. They do this by promoting existing Guild services such as Student Assist and many more. On a greater scale, EDD is a great trajectory bringing pivotal issues from the students' community to the respective university bodies. There are seven collectives directly operational under this department. It is led by the Vice President Equity and Diversity. The objective of EDD is to promote equal and rational treatment of students whilst encouraging a healthy and accepting ambiance on campus.

Welfare jobs done by the VP:

- Held meetings with Deb Duffy at the Equity and Diversity department at ECU to find extra committees for Disability collective- constructed poster, sent out emails, sent out newsletters, contacted students and followed up
- Found extra committees for Disability collective and did a hand over session
- Attended meetings and outlined Equity and Diversity department's budget to be incorporated into the master SSAF budget of this year
- Attended Senate meetings and followed up on issues raised.
- Attended and followed up on issues raised at Equity meetings
- Held Colour festival to promote diversity on campus, in this matter, Indian culture. Colour festival is often seen as a fun event but there are really very meaningful cultural elements to it. We brought a key note speaker from Hindi Samaj to explain about what is it all about.
- Held Equo. A small gathering with food and drinks to promote equity space. It was also perceived and widely accepted as a networking event having professionals from Equity and Diversity department at the university and students.
- Chaired Dc meeting. Gathered evidence for investigation. Appointed and held meetings with disciplinary committee members. Sent out notices to referrals. Set the date and time for hearing. Followed up on the penalties.
- Meetings with collectives- Updated and managed their events and finance.
- Finance follow up of collectives with Mel. Collectives and welfare jobs.
- Held Chinese New year celebration. Expected for 200 students but 400 turned up. Received Very Good (5 stars) on Fb feedback survey for the event. This was the very first uni level celebration of Chinese New Year in the 26 years' history of ECU.
- Equity space refurbishment last touch up before Equo.
- Sent out collectives to Harmony day and managed their welfare on that day.
- Attended VC's reconciliation committee meeting.
- Found new presidents for Women's community. Worked out events and budget with them.
- Promoted Equity space on website. Worked out ideas, words, pictures with Lauren Reed, Promotions Manager, and put them on the guild website.
- Attended secretariat meetings and followed up on issues raised at the meetings. Voted and dissented issues cohesively compromising to the policies, rationality, and set of belief.

- Held meetings to grant conference business cases. Followed up to make sure the attendees report what they learnt at the conferences back to the respective bodies of students they believe would benefit.
- Held Yoga Day. Two days of Yang and Laughter Yoga at Mount Lawley and Joondalup campuses. Students loved it and was disappointed that it is a one-off thing and they wanted for it to be regular.
- Attended SARC meeting to learn and self-upgrade my knowledge on Sexual Violence.
- Advocated for Equity space at Mount Lawley campus at the Equity and Diversity Committee meeting.

Ethnocultural collective

- O'Day. Had marquees with sweets and games. Recruited new members.
- Harmony day event. Set up a marquee and had sweets and games.
- Meet and greet to welcome new members. Had a casual coffee session to welcome new members to the collective.

Mature Age Student Network (MASN)

- Joondalup: weekly connection at Cafe 6.
- Bunbury: Launched (by Shirley) with 15 students signing up.
- Mt Lawley: regular catch ups over a coffee.

Wellbeing community

Since O'Day the wellbeing community has hosted 4 unwind events. For these we opened up the equity space during Thursday lunchtime for students to come and unwind from university stresses by meeting new people and talking about university life and pressures with friendly faces in a safe environment. These events have been really positive and have gotten more popular each week. This coming week we are finishing our "letters to myself" project. During last year's RUOK Day and Mental health week, we had a "to myself, from myself" box where people were invited to write a letter to themselves or fill out a letter template that we provided them to offer them encouragement during difficult or stressful times, such as through documenting in the letter all the times/things that they previously found challenging, which now don't seem nearly so bad to remind them that things always get better. Students could either take this home with them or put it in an envelope with their address on it and into our post box for us to post to them at a later date. We are posting them over the next week, so students get them as encouragement during this stressful assignment period and before exam time. We are going to start up our weekly yoga sessions again over the next few weeks carrying on into next semester and will having our "Vision board workshop" in the upcoming weeks.

Queer collective

This semester we're were lucky enough to be able to get to o-days on all 3 campuses for the first time. We were also present at the metro campus guild days with a record number of sign-ups across guild week. We started a weekly 'pride space's session for LGBTQ students to come and study, play games, chill or ask the committee anything. This is making use of the refurbished equity space. We held some queer beers on each campus in week 3 with a great turn out at Joondalup. By far our biggest achievement this semester has been ECU's first ever pride week. For this we held movie nights, scavenger hunts and t-shirt tie-dying events on both metro campuses throughout the week and we capped the week off with ECU's first pride themed party 'Big Gay Out'. Big Gay Out was a great event on the Mt Lawley campus and everyone who went had a great time enjoying the gay themed music from wonderful DJs and an excellent performance from 2 drag queens. That about sums up our semester so far and we look forward to finishing off the semester strong with IDAHoBiT and a few more queer beers events as well as continuing pride space.

ECU Disability collective

- Holding events such as coffee meet ups with their members
- Attended Equity meetings
- Presented draft budget and proposal of events
- Trained new committee members
- New members recruited

*Women's community and Aboriginal community are inactive at the moment.

Vesh Arumugam

VP Equity & Diversity

VP – SOCIAL ACTIVITY REPORT

Our first major social event for 2018 was ECU's 5th Annual Toga Party. This was a toga themed start of semester event that included a main stage, silent disco, two pop-up bars, a food truck and a full-sized amusement ride—The Wave Swinger. The event took place on March 2nd at the Edith Cowan College campus. Well known Australian DJ Brooklyn performed for a crowd of 450 students. A post-event evaluation survey was sent out to all attendees for which the response was overwhelmingly positive, and included feedback that the event was the best event we have held to date. Attendance was down significantly compared to previous year's events due to an Ed Sheeran concert that took place on the same night.

During Week 3 we held Guild Week. For this week we held a eGuild Day' event at each of the three campuses. All affiliated clubs were invited to set up a stall and promote themselves to students. A number of external organisations and businesses attended the event to hand out free merchandise and promote themselves to students. The events also included entertainment, activities such as 'Bungee Run' and 'The Meltdown', an animal farm, and free sausage sizzle. The events took place in areas with higher levels of foot traffic which resulted in a high engagement between students and clubs and overall successful event.

We held a number of smaller events during the first quarter, including a Wine Tour, Quiz Nights, Fortnightly Pool Competitions, Wednesday Night Karaoke, Quiplash at the Tav, and more. Attendance for these events has been a steady low, with the same students generally showing up to the event; it is worth reconsidering whether funding could be better spent on other activities due to such a low attendance at the regular small events.

Caitlin Gibbs

VP Social Activity

FINANCIAL CONTROLLER REPORT

Q1 2018 commenced with good spirits with the new senate working hard to understand the Guild requirements and processes with regard to finance. In particular, the 2018 budget compilation was underway with each department planning their events throughout the year, with associated costings and timing to include in the overall budget. The CEO and myself have also been working through the other budget areas of indirect costs, wages and capital expenditure, to assess estimated costs for 2018. The budget has now been completed for approval and submission to ECU.

O'Day and Guild week were held with great success and fantastic contributions from the senate and staff alike. Our guild bags are always popular and this year contained the ever popular diary as well as a keep cup, ear buds, a clear pencil storage case and other useful items for students, to assist in their ECU journey.

In late 2016 our Finance Officer, Helen Cooper resigned after being at the Guild for 61/2 years. I commenced full-time at the Guild in March 2018, at the request of our CEO, to allow development of the Guilds commercial opportunities and to determine ongoing staffing needs for the finance area following Helens resignation. I had been 50% FTE since I commenced at the Guild in April 2015. This has allowed improved continuity and faster completion of work, resulting in more timely reporting and process improvement.

The ECU Guild 'Employee Enterprise Agreement 2014', ended in 2016 and staff and management have been working towards signing off on a new agreement to take us through the next 4 years. The wage rates and final terms and conditions are yet to be agreed, however estimates have been budgeted for to ensure the Guild appropriately provides for 2018 staff costs in our budget, as well as any back pay entitlements arising.

Our 2017 audit commenced in early March, with new auditors from RSM Bird & Co appointed previously through an invitation to quote process. The audit process progressed without issues and resulted in an unqualified audit reports being presented in late April. This was a very pleasing result with the diligent efforts to improve systems and reporting over recent years, producing a positive report.

With regard to the March 2018 quarterly financial report, I bring to your attention page 12 SSAF Category 12 expenditure. The report indicates we have spent over budget in this category which is the second hand bookshop service we offer. This is as a result of an adjustment to stock on hand valuation, brought forward for 2017, found to be overstated in 2017 report, but not materially for audit purposes. The spending is not in respect to actual transactions. I will monitor the trading and report in June quarter if any change to budget is required. The bookshop is quite seasonal and fluctuates based on start and end of semesters as students sell then purchase books. Other SSAF spending categories are tracking as planned depending on the timing of planned expenditure. Negative Other revenue in the Non-SSAF section represents interest received and the investment returns from reserves, less the unrealised market value movement in investments for the quarter.

Melissa Johnston
Financial Controller

NOTE: See Appendix 1 – Quarterly Financial Report

OPERATIONAL ACTIVITIES – GUILD STUDENT ASSIST

Overview

As the representative body for all students at ECU, support and advocacy services are essential in demonstrating the core representational rights provided to those students. GSA's specialise in assessing and helping students within a scope covering health and welfare, financial assistance and support advocacy, including referrals to other support groups and/or professionals where necessary.

The Guild actively supports and promotes continuous training practices and this is particularly the case with GSA's to ensure services provided cater to the varied needs of all students.

CASELOAD REGISTER

Support Type	Student Assist	Referral	J Williams	C Terhorst	J Healey
			JO & ML	JO & ML	BUN
Financial assistance:					
General enquiry			32	48	8
Food vouchers			2	8	2
Study supplies			103	103	53
Fuel Vouchers			0	0	1
Transport Grants			0	0	4
Emergency loan			3	1	1
Ad-Hoc / Finance issues			38	38	4
			178	198	73
Appeals:					
Result Appeal			43	22	1
Unit Failure			20	62	1
Exclusion appeal			46	56	1
Withdrawal / Extension			19	39	2
Misconduct / Other			5	5	0
			133	184	5
Welfare & Education:					
Grievances / complaints			13	14	6
Equity & Diversity			18	8	0
Equal Opportunity			5	0	0
Sexual harassment			0	0	0

Anxiety / Stress	39	32	5
Health / wellbeing	38	24	3
Academic / study concerns	18	15	2
Course / exam extensions	6	6	0
Scholarships	5	3	2
	142	102	18

Other Support / Queries:

Centrelink / Medicare	3	4	0
Course Fees	15	18	2
Accommodation / Housing	5	2	0
Legal	1	1	0
Visas / immigration	22	7	0
Support / Reference letters	3	1	0
Careers / Employment	6	2	0
Clubs / Activities / General	7	10	4
Second Hand Books	15	10	7
Guild membership	10	15	5
Child Support	0	3	0
Volunteering	3	6	3
	90	79	21

RELATED MEETINGS

J Williams	C Terhorst	J Healey
JO & ML	JO & ML	BUN

Associated Meetings

Department of Education Services WA	0	0	0
Equal Opportunities Commission WA	0	0	0
Student Appeals Committee (SAC)	6	11	0
Guild Staff/GSA Meetings	3	2	3
General University Meeting as GSA	7	7	4
Vice Chancellor's Student Advisory Forum	0	1	0
	16	21	7

OPERATIONAL ACTIVITIES – ACTIVITIES MANAGEMENT

Overview

Activities has the responsibility of facilitating all activities including planning, equipment hire, catering, staging, and interaction with internal and external stakeholders for all Guild events ranging from a club BBQ to a major event such as Orientation day. Officers are integral in building and maintaining effective relationships with responsible officers in the Guild Senate, ECU University departments as well as a wide range of external service providers in ensuring Guild events and activities are presented in a professional light with an emphasis on safe environments.

They are also responsible for identifying resource needs and managing the procurement, recording and maintenance of the Guild's equipment assets. The full range of services, and equipment, is available to all Guild departments, affiliated clubs and the broader ECU University community to encourage and support initiatives that result in extended student services.

EVENTS OF NOTE

Event / Activity name	Campus		
	JO	ML	BUN
TOGA PARTY Friday 3 rd March	X		

EVENTS REGISTER

Attendees legend:

Equip/O	Affiliated Club event – Guild provided equipment only
ECU/Equip	ECU event - Guild provided equipment only
>number	Guild / Club event – figure represents number catered for
Number (+ -)	Guild / Club event – figure reflects ticket sales and/or door count
FT / Only	Guild / Club event – Foot Traffic attendance count not kept

Date	Event	Campus				Event Support		
		JO	ML	BU	EX T	Staff	Senat e	Attendees
22/01/18- 24/01/18	Basic Auslan Course			X		1	1	15 (+ -)
06/02/18	First Aid Course			X		1	1	20 (+ -)
14/02/18- 15/02/18	Mental Health First Aid Course			X		1	0	15 (+ -)
21/02/18	Bunbury O'Day Fair			X		1	2	>300

22/02/18	Bunbury Guild Student Forum			X		1	2	>80
28/02/18	Bunbury Guild Day			X		1	2	>200
02/03/18	Welcome to Semester 1 Lunch			X		1	2	>100
09/03/18	International Women's Day			X		1	2	>100
16/03/18	Bunbury Guild Brunch			X		1	2	>80
20/03/18	International Day of Happiness			X		1	1	>100
20/03/18	World Social Work Day- SWC			X		1	1	Equip/O
21/03/18	Bunbury Harmony Day			X		1	2	>150
22/03/18	Helping Minds Workshop- SWC			X		1	0	Equip/O
22/03/18	Friendship Bracelet Making Day- SWSC			X		1	1	Equip/O
26/03/18	Social Work Journal Club				X	0	0	Equip/O
29/03/18	Easter Egg Hunt			X		1	2	>100
08/02/18	Tokyo city Uni Welcome BBQ		X			3		190
12/02/18	WAAPA BBQ		X			1		Equip/O
16/02/18	ML O' Day		X			7		800
19/02/18	1902 Education	X				2		ECU/Equip
21/02/18	BU O' Day			X				300
21/02/18	1902 Education BBQ		X			2		ECU/Equip
22/02/18	1902 Education BBQ		X			2		ECU/Equip
23/02/18	JO O' Day	X				7		800
26/02/18	Digi Week	X				1		ECU/Equip
28/02/18	Digi Week		X			1		ECU/Equip
01/03/18	Aviators BBQ	X				1		Equip/O
02/03/18	TOGA PARTY	X				5		FT/Only
03/03/18	TOGA PARTY Pack Up	X				5		
06/03/18	1902 BBQ		X			2		ECU/Equip
08/03/18	Women In Business – Int Women's Day BBQ	X				1		Equip/O
09/03/18	Malaysia Club Meet & Greet	X				1		Equip/O

13/03/18	Guild Day JO	X				4		400
14/03/18	School of Science – Stage B32	X				1		ECU/Equip
15/03/18	Guild Day ML		X			4		300
16/03/18	Women In Engineering Meet & Greet	X				1		Equip/O
19/03/18	Chinese New Year	X				3		Equip/O
20/03/18	CNY Pack Up	X				2		
20/03/18	Business & Law Careers Fair	X				1		Equip/O
20/03/18	School of Science	X				2		ECU/Equip
20/03/18	Harmony Day		X			2		200
22/03/18	Bike For Brekky!	X				1		ECU/Equip
23/03/18	AMSO – WAAPA In The Park		X			1		Equip/O
23/03/18	POWA – Gaming	X				1		Equip/O
28/03/18	Women In Business BBQ	X				1		Equip/O

RELATED MEETINGS

	Campus			
	JO	ML	BU	EXT
Health & Wellness	1			
University Staff & Committees				
SW Campus Activities Group				
Guild Network Community Group				
Bunbury Student Activities				
ECU Sport Committees				
Guild Clubs & Committees				
Network & Community				
Student Connect Activities	2			
Student Villages	2			
Tavern Events Management	2			
Guild Staff meetings	1			

MARKETING AND PROMOTIONS

Quarter One Guild marketing activities focused on building awareness with the incoming cohort of ECU students and publicising the many events and activities planned.

Orientation Day Activities

The Guild gave out approximately 3,000 Guild Bags (Inside: Tote bag, headphones, lanyard, coffee cup, diary, notepad and pen) across the Joondalup, Mount Lawley and Bunbury orientation days and Guild Days. The bags and items were well received by students including the new additions of reusable coffee cups and headphones. The Joondalup and Mount Lawley Guild Days were a success despite the postponed times and with the Mount Lawley Guild Day being held in between building 16 and 17 for the first time. External vendors such as Event Cinemas, Mellen Events, Sparkle Tattoos, Animals Farms and Red Bull provided additional offerings to on campus clubs and services. On campus activations remain important touch points to build a rapport with students and serves as the first introduction of the Guild to many.

Social Media and Activations.

The Guild gave away \$1,160.00 worth of prizes via social media in Q1 2018. The purpose of the Facebook competitions is to boost the Guild's social media reach, contributing to an additional 740 followers since January 1st. This increases the reach of the Guild's key messages including GSA services and relevant clubs and event updates.

The Guild Social Department spent \$710 in Facebook and Instagram advertising on Guild social events including the Start of Semester Toga Party, Club registrations, Quiz Nights and promoting the ECU Jets Sports Clubs.

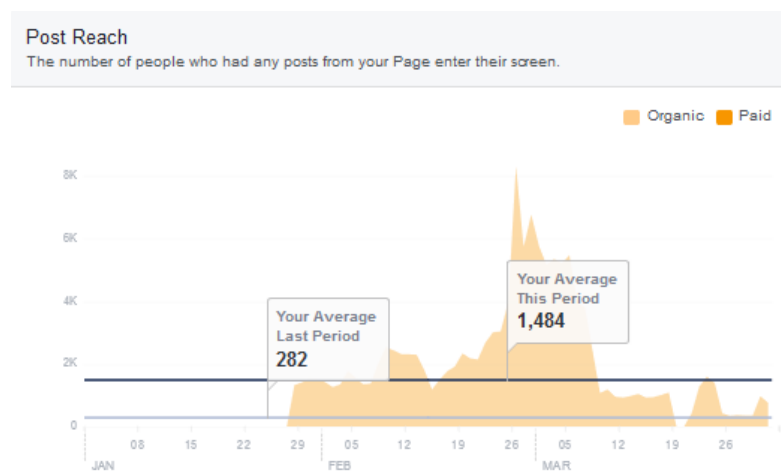


Figure 1: Paid Facebook post reach Q1 2018 vs Q1 2018

The fortnightly Guild e-newsletters have had a consistent open ratio of just over 20% for Q1 with slightly higher percentages on more targeted campaigns including Bunbury specific newsletters and newsletters for international students. It's important to continually grow the open rate of these campaigns as it's a primary communication channel for Guild news and election materials.

Student Benefits

The Guild Discount Partner Program run in conjunction with UWA, Murdoch, Curtin and Notre Dame guilds finalised the initial 2018 offers from local businesses. These businesses have agreed to offer unique discounts to student Guild members. High profile businesses such as Nandos and Flight Centre have come on board for 2018. The *Discounts* page on the Guild website remains one of the most visit pages on the site behind the home page and bookshop.

Guild Websites

The new ECU Guild website continues to provide added functionality.

The Clubs website has been updated to include the newly affiliated clubs. Overall ECU Guild affiliated clubs had 356 requests for membership from January 1st 2018 – March 31st 2018.

<i>Club Name</i>	Website
	Registrations
<i>ECU Queer Collective</i>	70
<i>ECU Wellbeing Club</i>	40
<i>ECU Parties & Events</i>	25
<i>ECU Badminton Club</i>	21
<i>Computer And Security Student Association (CASSA)</i>	19
<i>ECU eSports Society</i>	18
<i>Intelligence and Counter-Terrorism Student Association (ICSA)</i>	14
<i>ECU Nutrition Hub</i>	14
<i>Finance & Accounting Society</i>	13
<i>ECU Nursing & Midwifery Collective</i>	12
<i>Enactus ECU</i>	9
<i>ECU Quidditch Club</i>	8
<i>Edith Cowan Engineers Club</i>	8
<i>Women in Business</i>	7
<i>ECU Women's Community</i>	6
<i>LOVE Foundation Perth</i>	6
<i>Mature Age Student Network (MASN)</i>	6
<i>SpeakEasy Public Speaking Club</i>	6
<i>Desi Sub Continental Club</i>	6
<i>ECUATE</i>	5
<i>ECU Malaysia Club</i>	5

<i>Edith Cowan Aviators</i>	4
<i>Chinese Students and Scholars Association</i>	4
<i>WAAPA Club Fred</i>	4
<i>Edith Cowan University Liberal Club</i>	3
<i>Socialist Alternative ECU</i>	3
<i>Teach Learn Grow</i>	3
<i>ECU Disability Collective</i>	3
<i>ECU Ethnocultural Collective</i>	3
<i>POWA Anime Club</i>	2
<i>Western Australian Student Paramedics</i>	2
<i>Women in Engineering at ECU</i>	2
<i>Youth Movement</i>	2
<i>Arts Management Student Organisation</i>	1
<i>The Gospel Stand</i>	1
<i>ECU Islamic Society</i>	1
	356

The next stage is to integrate ticketing, forms and Woo Commerce with the website which will lower software licensing fees and third party redirection.

Dircksey

The first issue of Dircksey was launched in time for Orientation Day with a revamped look and received positive feedback from readers, contributors and advertisers. Each edition now contains 54 pages which greatly improves the amount of student content and the quality of articles and artwork. Dircksey made \$1,150.00 of advertising in their first edition. The key moving forward with Dircksey is to keep the free publication on campus but include additional media options via podcasts and web reviews.

To end Q1 2018, the Guild was able to build on much of the foundations put in to place last year with new websites, email software and an increased social presence that saw strong engagement across all channels. The aim is to continue this into the next Quarter and build a vibrant and active community around the Guild.

Lauren Reed

Marketing & Promotions Officer

GUILD SECONDHAND BOOKSHOP

Overview

The bookshop provides members with a valuable resource in respect to course textbook costs by offering a service to:

- Buy back textbooks for cash, at the highest rate available, from students who no longer require.
- Sell these books back to students for units they are starting, at significantly lower prices than they would have to pay for new books.

The Guild operates its own online, eStore through Shopify to open this service up to all ECU students who are members of the Guild.

A minimum mark-up is applied to the purchased books; that is, just enough to cover eStore and PayPal fees and to ensure we offer the book for sale at the lowest sell price possible.

There are some conditions that apply e.g. for the Guild to buy a book back it must appear on the current semester (or immediate past semester) Course Booklists; these are the official University approved lists.

The Secondhand bookshop is very successful and utilized by a large number of students each semester and the Guild heavily promotes the service through its website as well as starting to target nominated dates within the University academic calendar e.g. Orientation days, exam times and open days.

Stock take

Opening Stock:

Closing Stock:

Book Count	Book Value (net)
454	\$25,531.00
282	\$11,990.50

Transactions

Book Buy Backs

Number of transactions

Number of books

Buy back value

Campus		
JO	ML	BUN
112	4	3
196	12	7
\$9,576.50	\$515.00	\$268.00

Transactions

Book Sales

Total number of transactions

Number of books

Sales value

Cash sales

PayPal sales

Campus		
JO	ML	BUN
190	29	3
232	37	3
\$6,960.00	\$4,819.00	\$1,944.00
\$1,254.50	\$3,397.50	\$1,760.50
\$5,705.50	\$1,421.50	\$183.50

GUILD OPERATIONAL ADMINISTRATION

Initiatives / Activities

ITEM - ACTIVITY	OBJECTIVE	ACTION
Finance procedures	To meet governance compliance obligations. Ensure consistency of application by all stakeholders.	Approval by Senate of the 2018 Budget is now complete. The Finance team are still moving forward with further enhancements within the Xero accounting system mainly in relation to Purchase Orders via Xero.
IT Infrastructure review	To ensure the system capable of meeting the Guild's evolving needs moving forward. Ensure all campus offices are accessing and using the same standard operating environment (SOE).	Add on to Xero Accounting for HR was purchased (Employment Hero) this is to transition the guild into a paperless office with all HR functions to become electronic. This is now in place and being implemented within the whole guild.
Policy and Procedure	To meet broader governance obligations. Define Senate and Operational delineation in management controls. Ensure consistency of application by all stakeholders.	This is a continuous work in progress with a broad range of business policies in development. Constitution & Election Procedure changes approved at the AGM.
Change Management	Recruit a replacement GSA officer	Recruitment for 1 Permanent Guild Student Assist Officer (GSA) is currently being carried out with advertising & interviewing to begin in May.
HR Records	Provide ECU students with an online resource to seamlessly sell their textbooks to the Guild for 'quick cash' and to be able to purchase secondhand ones at best value.	Ongoing Work Cover claim for Financial Controller, Melissa Johnston. Draft Enterprise Agreement negotiations are well underway between Staff & Management.
Governance	Maintain and adhere to all overarching governance documentation including statute, rules and the constitution.	New Postgraduate Officer – Joel Coyle was appointed by senate.

AFFILIATED CLUBS SERVICES

Overview

In accordance with the prescribed intent of: SSAF Expenditure Category (c): Supporting the administration of a club, most of whose members are students, affiliated student clubs receive monetary grants. This support also extends to providing development and training opportunities to advance professional practices that assist in building the clubs profile and standing.

All Guild departments collaborate in developing initiatives to market the benefits of Guild affiliation to prospective clubs and continually seek input from stakeholders that will improve and grow this critical service to clubs.

SOCIAL CLUBS:

AIME RECONCILIATION CLUB	The Sound
ARTS MANAGEMENT STUDENT ORGANISATION (AMSO)	WASP
BOOMERANG	Collective Hope
CASSA	Intelligence & Counter-terrorism Student Association (ICSA)
CHINESE STUDENTS & SCHOLARS ASSOCIATION	ECU Buddhist Youth Club
CLUB FRED	
ECU BADMINTON CLUB	
ECU CHEERLEADERS	
ECU FRENCH CLUB	
ECU PARTIES & EVENTS	EDUCATION CLUBS:
ECU QUIDDITCH	ECU Student Law Society
WASTV ECU	Network Teach
ENACTUS ECU	Engineering Club
ENGENIUS	Performing Arts Union
JACK OF ARTS	West Australian Student Paramedics
NERDSpace	Medical Exercise Science & Health Students Society (MESH)
POWA ANIME CLUB	Arts & Humanities Collective
CLUB DIVA	Nursing & Midwifery Collective
ROBOTICS & PROGRAMMING SOCIETY	
THE GOSPEL STAND	
JAPANESE STUDIES CLUB	

EQUITY & DIVERSITY SERVICES:

Overview

This department’s core purpose is to encourage, support and promote the needs and rights of student groups dealing with equity and diversity issues in their daily lives. This purpose is aptly embodied by the seven collectives / clubs representing these needs.

The department actively lobby’s the University’s executive and other relevant stakeholders both internal and external to ensure equity requirements are acknowledged and addressed within the broader university community.

ABORIGINAL STUDENT UNION
ECU DISABILITY COLLECTIVE
ECU ETHNOCULTURAL COLLECTIVE
MATURE AGE STUDENT NETWORK (MASN)
ECU QUEER COLLECTIVE
ECU WELLBEING COMMUNITY
ECU WOMENS COMMUNITY

STUDENT GUILD CONTACT INFORMATION

STEWART LEE PRESIDENT	BRETT CALLENDER CEO	MELISSA JOHNSON FINANCIAL CONTROLLER
Tel (61) 08 6304 2651 Mob 0435 484 021 s.lee@ecuguild.org.au	Tel (61) 08 6304 5915 Mob 0473 925 831 b.callender@ecuguild.org.au	Tel (61) 08 6304 5134 Mob 0419 936 836 m.johnston@ecuguild.org.au

Edith Cowan University (ECU) Student Guild
Building 34.215 ECU Joondalup Campus
Tel (61) 08 6304 5915
ecuguild.org.au



APPENDIX 1

KPI Quarterly Financial Report

Edith Cowan University Student Guild

ABN 87081487187

For the 3 months ended 31 March 2018

Contents

3	Statement of Financial Position
4	Income & Expenditure Statement
5	Statement of Cash Flows
6	Notes to the Financial Statements
12	Spending Program by SSAF Category v Budget

Statement of Financial Position

Edith Cowan University Student Guild As at 31 March 2018

	NOTES	31 MAR 2018	31 MAR 2017
Assets			
Current Assets			
Bank accounts	2	693,500	583,301
Receivables & Accruals	3	560,591	531,929
Inventory	4	12,088	8,772
Prepayments	5	19,234	34,519
Total Current Assets		1,285,412	1,158,521
Non-Current Assets			
Property, plant and equipment	7	64,419	82,870
Intangibles	8	9,859	16,353
Investment Reserves	9	805,294	793,392
Total Non-Current Assets		879,572	892,615
Total Assets		2,164,984	2,051,135
Liabilities			
Current Liabilities			
GST		35,383	57,823
Creditors & accruals	10	160,959	81,191
Employee provisions	11	117,954	126,671
Total Current Liabilities		314,296	265,684
Total Liabilities		314,296	265,684
Net Assets		1,850,688	1,785,451
Equity			
Retained Earnings	12	1,850,688	1,785,451
Total Equity		1,850,688	1,785,451

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Income & Expenditure Statement

Edith Cowan University Student Guild For the 3 months ended 31 March 2018

	JAN-MAR 2018	JAN-MAR 2017
Income		
SSAF Funding	500,000	475,000
Other Revenue	18,860	30,221
Total Income	518,859	505,221
Direct Costs		
Student Support Program Costs		
SSAF01 - Provision of Food & Drink	2,200	1,637
SSAF02 - Supporting Sporting & Recreational Activity	134,316	44,394
SSAF03 - Club Administration Support	11,269	10,631
SSAF06 - Health & Welfare of Students	9,793	3,546
SSAF09 - Helping Students with their Financial Affairs	11,796	12,267
SSAF12 - Library & Reading Rooms	24,261	6,379
SSAF13 - Supporting Student Artistic Activities	-	189
SSAF14 - Supporting Production & Dissemination of Student Media	6,625	10,683
SSAF15 - Helping Students Develop Study Skills	491	1,331
SSAF17 - Student Advocacy re University Rules	388	1,600
SSAF18 - Information to help students through Orientation	52,297	35,841
SSAF19 - Helping Overseas students	1,769	1,193
Total Student Support Program Costs	255,205	129,692
Total Direct Costs	255,205	129,692
Gross SSAF Surplus/(Deficit)	263,654	375,530
Indirect Costs		
Administrative Overheads	15,380	21,352
Depreciation	5,632	-
Infrastructure Overheads	21,624	34,388
Salaries & Wages	224,327	198,830
Salary On-Costs	14,423	28,558
Total Indirect Costs	281,387	283,128
SSAF Surplus/(Deficit)	(17,733)	92,402
Non-SSAF		
Interest & Investment Costs	1,339	3,273
Depreciation	8,822	10,545
B22 Cafe opportunity	2,265	-
Total Non-SSAF	12,426	13,819
Combined SSAF/Non-SSAF Surplus/Deficit	(30,159)	78,583

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Statement of Cash Flows

Edith Cowan University Student Guild For the 3 months ended 31 March 2018

	JAN-MAR 2018	JAN-MAR 2017
Cash flows from Operating Activities		
Receipts from grants	593,718	522,500
Receipts from customers	23,042	22,931
Payments to suppliers and employees	(578,004)	(397,383)
Cash payments from other operating activities	(1,098)	-
Total Cash flows from Operating Activities	37,658	148,048
Cash flows from Investing Activities		
Dividends received	3,674	4,029
Interest received	2,172	872
Interest Paid	(6)	(4)
Payment for property, plant and equipment	(12,345)	(2,048)
Increase in investments	(2,341)	(2,771)
Total Cash flows from Investing Activities	(8,846)	78
Net increase/(decrease) in cash held	28,812	148,126
Cash Balances		
Opening cash balance	678,985	441,655
Closing cash balance	707,797	589,781
Movement in cash	28,812	148,126

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Notes to the Financial Statements

Edith Cowan University Student Guild For the 3 months ended 31 March 2018

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements under the Edith Cowan University Act 1984. The Senate has determined that Edith Cowan University Student Guild (the Guild) is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

a. Income Tax

The Guild is not liable to pay income tax; however, it is registered for GST purposes.

b. Property, Plant and Equipment (PPE)

Plant and equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the Guild commencing from the time the asset is held ready for use. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement.

c. Impairment of Assets

At the end of each reporting period, the Senate reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

d. Employee Provisions

Provision is made for the Guild's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

e. Provisions

Provisions are recognised when the Guild has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

f. Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

g. Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

h. Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the Guild is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

i. Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the Guild, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

j. Inventories

Inventories are carried at the lower of cost or net realizable value. Cost is based on the first in first out method and includes expenditure incurred in acquiring the inventories and bringing them to the existing condition and location.

k. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

l. Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through the Statement of Income and Expenditure.

m. Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Guild during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

n. Intangible Assets

Intangible assets are software developed for student or the management of the Guild. The assets are brought to account at cost and amortised over the useful life of the asset.

	JAN-MAR 2018	JAN-MAR 2017
2. Cash & Cash Equivalents		
Cash Balances		
Bank Accounts	705,066	585,608
Other Cash Items	2,731	4,173
Total Cash Balances	707,797	589,781
Credit Cards	(14,297)	(6,480)
Total Cash & Cash Equivalents	693,500	583,301

	JAN-MAR 2018	JAN-MAR 2017
3. Receivables		
Receivables		
Accounts Receivable	554,370	537,018
Other Debtors - Student Loans	6,522	(9)
Less: Provision for Doubtful Debts	(2,480)	(5,217)
Other Emergency Loans	-	(4)
Accrued Income	2,180	141
Total Receivables	560,591	531,929
Total Receivables	560,591	531,929

These notes should be read in conjunction with the attached compilation report.

	JAN-MAR 2018	JAN-MAR 2017
4. Inventory		
Inventories		
Stock on Hand - Books	12,088	8,772
Total Inventories	12,088	8,772
Total Inventory	12,088	8,772
	JAN-MAR 2018	JAN-MAR 2017
5. Prepayments		
Prepayments - Other	15,540	29,008
Prepayments - Insurance	3,693	5,511
Total Prepayments	19,234	34,519
	JAN-MAR 2018	JAN-MAR 2017
6. Other Current Assets		
Other Emergency Loans	-	(4)
Total Other Current Assets	-	(4)
	JAN-MAR 2018	JAN-MAR 2017
7. Property Plant and Equipment		
Plant and Equipment		
Plant and equipment at cost		
Plant and equipment (Low Value Pool) at cost		
Low Value Assets (\$300-\$1000) - at cost	22,599	7,236
Low Value Assets - acc dep	(22,599)	(7,199)
Total Plant and equipment (Low Value Pool) at cost	-	36
Plant and equipment (ML) at cost		
P & E - ML - at cost	55,222	48,019
P & E - ML - acc dep	(35,801)	(28,304)
Total Plant and equipment (ML) at cost	19,422	19,715
Plant and equipment (BU) at cost		
P & E - BU - at cost	10,598	8,233
P & E - BU - acc dep	(9,282)	(6,058)
Total Plant and equipment (BU) at cost	1,316	2,176
Plant and equipment (JO) at cost		
P & E - JO - at cost	132,113	122,882
P & E - JO - acc dep	(88,432)	(61,940)
Total Plant and equipment (JO) at cost	43,681	60,943
Total Plant and equipment at cost	64,419	82,870
Total Plant and Equipment	64,419	82,870
Total Property Plant and Equipment	64,419	82,870

These notes should be read in conjunction with the attached compilation report.

	JAN-MAR 2018	JAN-MAR 2017
8. Intangibles		
Other Intangible Assets		
Software - Recfind	32,469	32,469
Less: Provision for Amortisation	(22,610)	(16,116)
Total Other Intangible Assets	9,859	16,353
Total Intangibles	9,859	16,353
	JAN-MAR 2018	JAN-MAR 2017

9. Investments

Financial assets - Managed Funds		
Plan B/IOOF - Managed Fund - Investment	457,537	435,385
Plan B/IOOF - Managed Fund - Change in Market Value	(26,801)	(16,551)
Total Financial assets - Managed Funds	430,736	418,834
Term deposits		
Bendigo Bank-TD 2014+2015 SSAF	374,558	374,558
Total Term deposits	374,558	374,558
Total Investments	805,294	793,392
	JAN-MAR 2018	JAN-MAR 2017

10. Creditors & Accruals

Current		
Creditors		
Trade Creditors	95,700	17,688
Sundry Creditors	-	6
Provision for Accounting/Audit Fees	-	6,600
Accruals	1,300	-
Jets Holding Account	-	2,543
Rounding	-	1
Total Creditors	97,000	26,839
Payroll		
Accrued Wages	20,125	25,029
Other payroll accruals payable	694	190
PAYGW Payable	16,140	13,838
Superannuation Payable	27,001	15,295
Total Payroll	63,960	54,352
Total Current	160,959	81,191
Total Creditors & Accruals	160,959	81,191
	JAN-MAR 2018	JAN-MAR 2017

11. Employee Provisions

Provision for Long Service Leave	39,406	31,752
Provision for Annual Leave	78,548	94,919
Total Employee Provisions	117,954	126,671

These notes should be read in conjunction with the attached compilation report.

	JAN-MAR 2018	JAN-MAR 2017
12. Retained Earnings		
Retained Earnings	1,880,847	1,706,868
Current Year Earnings	(30,159)	78,583
Total Retained Earnings	1,850,688	1,785,451

These notes should be read in conjunction with the attached compilation report.

Spending Program by SSAF Category

Edith Cowan University Student Guild For the 3 months ended 31 March 2018

	JAN-MAR 2018	TOTAL	2018 OVERALL BUDGET	UNDER/(OVER) \$	UNDER/(OVER) %
Income					
SSAF Funding	500,000	500,000	2,000,000	1,500,000	75
Total Income	500,000	500,000	2,000,000	1,500,000	75
Expenditure					
SSAF Categories					
SSAF01 - Provision of Food & Drink	3,809	3,809	19,682	15,873	81
SSAF02 - Supporting Sporting & Recreational Activity	178,133	178,133	462,655	284,522	61
SSAF03 - Club Administration Support	69,319	69,319	387,816	318,497	82
SSAF06 - Health & Welfare of Students	64,718	64,718	371,477	306,759	83
SSAF09 - Helping Students with their Financial Affairs	14,706	14,706	35,612	20,906	59
SSAF12 - Library & Reading Rooms	13,626	13,626	12,500	(1,126)	(9)
SSAF13 - Supporting Student Artistic Activities	1,788	1,788	13,808	12,020	87
SSAF14 - Supporting Production & Dissemination of Student Media	29,035	29,035	113,024	83,989	74
SSAF15 - Helping Students Develop Study Skills	25,088	25,088	170,443	145,355	85
SSAF17 - Student Advocacy re University Rules	45,360	45,360	240,373	195,013	81
SSAF18 - Information to help students through Orientation	64,655	64,655	143,318	78,663	55
SSAF19 - Helping Overseas students	4,823	4,823	29,292	24,469	84
Total SSAF Categories	515,060	515,060	2,000,000	1,484,940	74
Total Expenditure	515,060	515,060	2,000,000	1,484,940	74
SSAF Surplus/(Deficit)	(15,060)	(15,060)	-	15,060	1
Non-SSAF					
Other Revenue	2,673	2,673	-	(2,673)	-
Interest & Investment Costs	1,339	1,339	-	(1,339)	-
Depreciation	8,822	8,822	-	(8,822)	-
B22 Cafe opportunity	2,265	2,265	-	(2,265)	-
Total Non-SSAF	15,099	15,099	-	(15,099)	-
Combined SSAF/Non-SSAF Surplus/Deficit	(30,159)	(30,159)	-	30,159	1

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.