



# SENATE MEETING MINUTES

MEETING DATE:	30th May 2018
MEETING TIME:	4pm – 6pm
MEETING LOCATION:	JO31.447

## 1.0 - ATTENDANCE

President	Stewart Lee
General Secretary	Greg Warren
Vice President (Academic)	Sarah Cavanough
Vice President (Equity & Diversity)	Vesh Arumugam
Vice President (Social Activity)	Caitlin Gibbs
Environmental Sustainability Officer	Harrison Gray
International Officer	Shariq Ahmed
Postgraduate Officer	Joel Coyle - Absent
South West Officer	Rebecca Joyce - Absent
General Senator	Modjadji Mokoto
General Senator	Faizan Akram
General Senator	Abishek Mehta
General Senator (SW)	Nicole Maskell

## 2.0 – APOLOGIES

Joel Coyle- proxied to Vesh

## 3.0 – PRELIMINARY MATTERS

### 3.1 - Acknowledgement of Country

"I would like to acknowledge that we are meeting on Wadjuk Nyoongar land, and I would also like to acknowledge their elders, both past and present. We recognise that the land was stolen and never ceded, and it always was and always will be Aboriginal land."

### 3.2 - Approval of Previous Senate Meeting Minutes

Due to time constraints caused by the difficulties of minuting confidential matters in an open office plan, the need to transcribe a large portion of the meeting due to the contentious nature of the topics discussed and due to a plethora of other issues in the last month – Greg has not completed the minutes of last month's Senate meeting.

He would like to reiterate that having to write up Senator reports in minutes (when those same reports should be tabled in written form) is massively time consuming. Greg went on to point out that providing

written reports for Senate meetings is a Constitutional requirement of all Senators not a choice, and that Greg shouldn't have to transcribe the 45 minutes to 1 hour of oral reports provided by Senators who fail to provide written reports every single month.

### 3.3 - Declaration of Conflict of Interest

None declared.

### 3.4 – Circular Motions

**3.3.1 CM1805/01 Motion that a Special General Meeting be held from 1 PM on Friday 1<sup>st</sup> June 2018 and that the motion discussed at the SGM will be “that the membership approve of any changes to the Guild Election Procedures, unanimously passed by members at the Guild’s 2018 AGM, being added to the Guild’s Constitution, as required by Statute 11. And that this occurs in principle, with authority for President and General Secretary to negotiate with University committees in amending any element of the proposed changes as long as those amendments don’t change the intent of the proposed changes”.**

Moved by Stewart Lee

Seconded by Greg Warren

Motion carried with 9 yes votes and 4 abstentions

**3.3.2 CM1805/02 Motion that the Guild, as the employer, do the following:**

[REDACTED]

**3.3.3 CM1805/03 Motion that,**

#### Preamble/Definitions

[REDACTED]

### Reasoning

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

### Motion

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

#### **3.3.4 Motion to run SGM at 1 PM on Friday 1<sup>st</sup> June 2018.**

Stewart: My apologies for issuing a circular motion just days before a scheduled Senate meeting but this is a matter of urgency.

At our AGM, Guild Members unanimously passed changes to the election procedures, with the intention of providing these to the university. However, the University has responded today by saying that certain sections of the procedures must instead be added to the Guild's Constitution, as per Statute 11. Greg and I asked if we could move these sections into the Constitution because they had already been passed by Members. We were told that this may be possible but that we should hold an SGM as protection in case that did not hold.

SGMs must be held during teaching periods and can be held without the normally-required five (5) days' notice if the matter is urgent. Since this is the last teaching week and keeping in mind these changes must be provided to the University by June 28, the only way to ensure these changes get passed before the end of the year is to have an SGM to do it.

It's important that these changes get through because they've got important eligibility changes with regards to the discipline process, police checks etc. Happy to run through these changes again if you can't remember.

If this circular motion passes, an SGM will be held this Friday. I understand it's short notice but we have no choice, unfortunately.

**CM1805/04 Motion that a Special General Meeting be held from 1 PM on Friday 1<sup>st</sup> June 2018 and that the motion discussed at the SGM will be "that the membership approve of any changes to the Guild Election Procedures, unanimously passed by members at the Guild's 2018 AGM, being added to the Guild's Constitution, as required by Statute 11. And that this occurs in principle, with authority for President and General Secretary to negotiate with University committees in amending any element of the proposed changes as long as those amendments don't change the intent of the proposed changes".**

**Moved: Stewart Lee**

**Seconded: Greg Warren**

Motion failed to carry due to the lack of response before the cut-off date.

### 3.5 - Announcements

### 3.6 - Office Bearers Reports

#### 3.6.1 - President – Stewart

Has been in discussion with Uni regarding bottled water – they have a 5-page plan. Stewart ran the Senate through the particulars, however, as most food outlets on campus had recently renewed their leases this plan will likely take several years to properly begin and up to 5 years to complete, as they cannot force leaseholders to change terms of their lease (without agreement of both parties).

The University have invited the Senate to participate on their working group on plastic water bottle motion. Stewart, Harry, Sarah, and members of the screen academy who started the campaign have been invited.

Stewart ran through the main points in the student housing policy of the 3 major political parties, based on the report he tabled for the meeting.

Stewart explained he had been working with other WA Guild's to run a by-election debate with all candidates invited.

Stewart has also been involved in planning a drug policy debate over the last month.

Stewart also attended the SSAF steering committee, along with Shariq Quadri. Peter Kihui submitted questions, over 25. There is a mandatory feedback period from the Guild, so Stewart and Greg will be preparing that response over the coming weeks.

### 3.6.2 - General Secretary – Greg

Over the last month, I've been quite busy.

[REDACTED]

[REDACTED]

Stewart & I met with the manager of the Childcare at Mt Lawley to discuss the provision of their services and how the Guild could help our Members with childcare needs. This was a preliminary meeting, but it was really helpful and gave us a lot more knowledge about the services currently being provided for students.

I've been working with Joel to set up the Postgraduate Studies Department and get his student delegates for each School on board. This involved finding out who the delegates are (they are elected by each School's postgrad students in an election), then set up systems and forms to help facilitate getting these reps to take part in the Department, and also providing information packs to the delegates to help them understand how the Guild can help them.

Stewart & I met with Kathryn Clark regarding changes to the Constitution and election rules. We were shocked to discover that both changes would be rejected, for the same reason they had been rejected last year which was that Senator eligibility criteria need to be put into the Constitution and not into a policy which can be changed.

We've had multiple meetings with Kathryn Clark and Elham Saunders from Governance to correct these issues, at this point it looks like we will need to totally rewrite both documents and run through the entire process again. Elham has also advised us that the changes to the Discipline rules will likely be rejected due to conflicting with Statute 11. She agreed that our rules are much more procedurally fair, but said that Statute 11 would have to be amended to allow them. This would take considerable time, so the new rules on Discipline likely can't be introduced till the next term of the Senate.

I've also been on the Student Appeals Committee on multiple occasions this month.

I attended the VC's Student Advisory Forum, where a number of issues were raised by students. Many of these related to the long waits for ethics approvals for postgraduate students and the impact this was having on times for data collection and writing. There was also discussion about problems with large numbers of students

I attended the SBL's SCTL meeting where the issues of contract cheating being raised with a lot of discussion as to how to prevent students buying assignments from external agencies.

### 3.6.3 – Vice President (Academic) – Sarah

While much of the last month has been concerned with the on-going HR and governance issues currently experienced by the Guild, I am pleased to say that one of the more pleasing aspects of my role has been supporting and attending academic club events such as the ECU Nutrition Hub, and ECU Aviators. There has also been an increase in funding requests from academic clubs relating to recent and future events to be hosted on campus.

The WA Student Paramedics Association has also applied for funded affiliation this month, and as I had already attributed funds in anticipation of this (as they have affiliated previously and expected them to do so again in

2018), I have welcomed to the Academic Department. I am quite pleased that there is once again an academic club on campus focussed on advancing the interests and learning of paramedical students. I have communicated directly with clubs regarding the process for applying for funds from their club budgets via either grant applications or reconciliation of floats as there seemed to be some confusion surrounding this.

Unfortunately, some clubs have disbanded, and others have entered periods of low activity that threaten their affiliation requirements (i.e. inactivity for 3 consecutive months or failing to hold the requisite 2 events per semester). This will be actioned over the Study vac next week. Although many clubs have had high periods of activity, many of the clubs are yet to submit reconciliation applications pertaining to this semester. I will approach the affected clubs individually to discuss, and remind them of the Guild assistance they can access as affiliates.

The total number of financially affiliated academic clubs is 16, and several clubs have applied for basic affiliation, but may eligible for funded.

Caity (GSA) has also raised concerns regarding the university's new marking system, CADMUS, that was trialled last year. Some students have reported positive feedback and others found it restrictive and were uncomfortable with using this medium to submit assignments. CADMUS tracks location data and individual IT behaviour (keystrokes, word choice etc.). CADMUS also relies on a continual internet connection, which can be problematic for students who experience less than reliable internet connection. Students have also raised the issue that they cannot re-view assignments once they have been submitted, once the subscription attached to that particular unit has ended, although I am unsure if this is the case for all subscriptions. I would like to survey students who have used CADMUS to gather more quantifiable feedback to take the university. The student union at the University of Melbourne rejected the idea and stated that they felt CADMUS was too intrusive, and other universities on the East Coast have also abandoned the use of CADMUS after trials.

Student inquiries regarding short courses similar to those offered during summer semester. Have decided to discount course costs by 50% to ensure attendance, and increase the number of students who can attend. Due to the interest surrounding Auslan courses, I will be bringing facilitators to all 3 campuses to present the courses in the middle of July. Still attaining a price for course facilitation at campus

#### TO DO

- Survey for students who have used CADMUS
- Auslan course \$
- Clean up budget; remove old affiliates. Attribute funds. Advise Mel.
- Email Aviators, letter; recommend for VC award

#### 3.6.4 - Vice President (Equity & Diversity) – Vesh

#### 3.6.5 - Vice President (Social Activity) – Caitlin

#### 3.6.6 - Environmental Sustainability Officer – Harri

Harri has been in discussions with all food vendors on campus regarding using bio-degradable cups over this month.

#### 3.6.7 - International Officer – Shariq

- Worked On International Movie night avengers which was pretty successful.
- Also did 4 visa immigration workshop with aims and Iscah which was awesome and will looking forward to held more next semester.
- Helped out with colour festival.
- Attended SSAF Budget meeting with Stewart.
- After exam will plan on to more events for next semester.

#### 3.6.8 - Postgraduate Officer – Joel Coyle

Since the previous senate meeting, Greg and I have made significant progress towards establishing the first assembly of The Postgraduate Studies Department (PGSD). The meeting on Thursday the 17<sup>th</sup> of May was attended by five Research Officers, including three from The School of Medical and Health Science, one from WAAPA, and another from The School of Science. My goal is to get at least one student from each school attending the next meeting on the 18<sup>th</sup> of July. I was pleasantly surprised at how cooperative and excited the attending members were when presented with the opportunity to have their needs acknowledged. Key points to take away from this meeting were to;

1. Establish as a group what the overarching goals for the PGSD moving forward will be.
2. Recognising what problems are deemed appropriate and considered priorities for us as a department.
3. How we will monitor mental health for Postgraduate students, it is generally agreed upon that it is quite lonely being a postgrad.
4. What resources and privileges are offered for Postgraduate students, are they equal? (Our WAAPA rep stated there was a discrepancy between WAAPA and The School of Education at Mt Lawley in regards to available desks and computer labs).
5. The lack of quantitative focused training available and Quantitative research consultants at ECU that Postgraduates can consult with.

Also discussed were ideas of potentially implementing Postgraduate forums for students to meet socially on campus (a tea/coffee break) to discuss what they're currently up to. If done correctly this forum would establish a network for The Guild to draw helpful information from while also promoting a sense of community amongst Postgraduate students at ECU. I was made known of a program that is similar to this that has been deemed successful at Murdoch University from their current Postgraduate Officer. Next points of action as Postgraduate Officer are to set up the Postgrad forums with the help of my research officers. Establish a solid foundation for the PGSD so it can prosper in the future. And address what problems are to be noted as a priority for myself and the Department moving forward.

On a separate note, apologies members of the senate as I'm sure most of you know I cannot attend any meetings over the next month due to Practicum, but I'm always available through email if needed.

#### 3.6.9 - South West Officer – Rebecca

#### 3.5.10 - General Senator – Faizan

Faizan has been preparing for the Colour Festival this month.

#### 3.5.11 - General Senator – Abishek

Abishek has been preparing for the Colour Festival this month.

#### 3.5.12 - General Senator - Modjadji

1. Completed a further 4 senator report templates (60% completed)
2. Attended meetings on disciple committee cases (2x meeting – planning)
3. Compiled and sent hearing meetings on reminders and room re-allocation
4. Booked hearing location with Brett Callender
5. Conducted hearing on Faizan & Peter's cases (+2hrs each case)
6. Compiled and completed minutes and recommendations after the hearing was conducted

#### 3.5.13 - General Senator (SW) - Nicole

Planning an event every week.

Getting ready for when Dianne comes back.

Wellness plan on Friday.

Bookings for events for semester 2 so Diane.

Family fun day – Students are raving about it and asking us to run more of them.

### 3.6 - Accredited Observer Reports

#### 3.6.1 – CEO Report

#### 3.6.2 – Immediate Past President Report (IPP)

### 3.7 - Observer Reports

#### 3.7.1 – CFO Report (Typically Quarterly)

#### 3.7.2 – Commercial Operations Report

## 4.0 – PRIORITY ITEMS

### 4.1 - Motion to book SGM to fix issues with Election Rules and Constitution

0 – 17.34

Discussion regarding the special general meeting.

Stewart: Dominic Lindsay, Lewis Price, Brett Callender all negotiated changes to 2016 Constitution which passed Council. This is not related to circular motion.



University has told us statute 11 prevents us putting eligibility criteria in election rules not allowed must be in Constitution.

**SM1805/01 Motion** That a SGM be held Tuesday 31rd July and **that the motion on notice be that the membership approve any changes to the Guild Election Procedures, unanimously passed by members at the Guild's 2018 AGM, being added to the Guild's Constitution, as required by Statute 11. And that this occurs in principle, with authority for President and General Secretary to negotiate with University committees in amending any element of the proposed changes as long as those amendments don't change the intent of the proposed changes**

**Moved: Stewart Lee**

**Seconded: Greg Warren**

Motion carried unanimously.

#### **4.2 – Guild Membership – Union of Aboriginal and Torres Strait Islander Students**

Stewart: "The wording of this motion is different to normal but the motion's been written this way to reflect requirements within UATSIS' constitution, which I've attached, as well as a sample campaign graphic and action plan.

I know that, having met Ethan several times, UATSIS is willing to forego asking us for money because our budget is already passed but I am mindful that we may be in for a reduced outgoings cost and I will be pushing for some of this for affiliation fees for UATSIS. The reason I really want to do it is because the retention rate of Indigenous students at ECU is around 30%, one of the lowest in the country and is very problematic. Ethan has indicated that he would like to help us write an action plan to help with this, and to reinvigorate the Aboriginal Students' Union at ECU and it isn't appropriate for any of us to be flagbearing that initiative."

Ethan Taylor then spoke to the Senate, first welcomed the Guild in his own language then explained what the greeting means.

He explained that he is the current National President of UATSIS – which is the peak body for aboriginal students.

UATSIS has 3 pillars – community, advocacy, representation.

He told us about running an aboriginal uni games between UWA, Curtin and Murdoch last week.

He explained that 50% of funding goes to local branches to fund local activities.

UATSIS run campaigns at local branch levels.

Currently the organisation is looking to merge with NATSUPAR (for postgrads).

Procedural motion to see if Ethan could stay in for the vote.

Motion that Ethan be allowed to remain in the room while we discuss the motion but then leave for the vote.

Sarah – agrees with joining UATSIS to improve student outcomes but doesn't want political conflict regarding issues about Australia Day etc.

**SM1805/02 Do you agree that the ECU Student Guild should become a member of the Union of Aboriginal and Torres Strait Islander Students?**

**Moved: Stewart Lee**

Motion carried without dissent.

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#### 4.2 – Motion to make Rebecca Joyce a Life Member of the Guild

Stewart told the Senate about Rebecca’s service to the Guild, revitalising the South West campus, typically with little support due to the distance to ECU’s other campuses. He commended her drive and dedication.

All the Senators present agreed she was deserving the honour of life membership.

Rebecca had not been made aware of the motion before the meeting and was shocked but thanked the Senate for the honour.

**SM1805/05 Motion that the Senate grant Rebecca Joyce life membership with the Guild.**

**Moved: Stewart Lee**

**Seconded: Abhishek Mehta**

Motion carried without dissent. (Rebecca Joyce abstaining).

#### 4.2 – Motion to make Lewis Price a Life Member of the Guild

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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[REDACTED]

[REDACTED]

#### 5.0 – DISCUSSION ITEMS

This section is for items not at a priority level but for discussion.


#### 6.0 – OTHER ITEMS

This section is for items that have not been submitted early enough to be included in the agenda but are discussed, items only appear in this section if they are of a very high level of importance, otherwise they will be left till the next meeting.


7.0 - APPENDICES
Appendices should be a separate document exported as an image file and dropped in one page at a time.
7.1 - Appendix 1 – Appendix Title
7.2 - Appendix 2 – Appendix Title
7.3 - Appendix 3 – Appendix Title

Next Meeting Date:	TBA
Next Meeting Time:	TBA
Next Meeting Location:	TBA