

2nd QUARTER, JUNE 2018



FEES ALLOCATION DEED REPORT

Edith Cowan University (ECU) Student Guild



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PRESIDENTS REPORT

No report submitted by the President

Stewart Lee
President

CEO REPORT

No report available as the CEO was placed on Administrative Leave

Brett Callender
CEO

GENERAL SECRETARY REPORT

Over the last quarter, I have been engaged in writing changes to the Guild's Constitution and Election Rules. This changes passed through the Senate and were approved unanimously at April's AGM, however, upon submitting the changes to the University we were informed that some changes we had made to the Election Rules needed to be included in the Constitution instead.

In addition to this, our proposed changes to the rules on discipline in Schedule 1 of the Constitution were rejected due to incompatibility with Statute 11; however, discussions with the University on the matter were very positive with them agreeing that our proposed changes were much more procedurally fair than the current rules. We are discussing modifying Statute 11 with the University to allow the changes and will leave the next Senate with drafts of the proposed changes to Schedule 1.

Further to this, the University is conducting their own internal policy review, attempting to standardise the layout and terminology used in their own Statutes and Rules. As the Guild's Constitution and Policies are subject to some University Statutes and Rules, this has meant making changes to the Constitution and Election Rules to remain compliant with them.

The new proposed Constitution has been approved by the Senate and will be put before Members at an SGM on the 3rd of August. If approved by our Members, this version will be submitted to the University for approval by Council.

The Guild is currently preparing a tender for a new café outlet on the Joondalup campus, which has also been a focus of my time. This tender is in the final stages of costing and revision of the 3D-plans before submission to the University. We expect to submit the tender in the next fortnight.

I have also been engaged in a general policy review, as well as, updating the Guild's templates and procedures. Other administrative duties have also kept me quite busy.

The new Post Graduate Officer (Joel Coyle) has been very active establishing contact with the various student reps on each School's R&RT Committee. I have been assisting him with the creation of procedures and templates aimed at assisting his Department to establish itself, and working with him to set strategy on providing a solid line of communication between Postgraduate by Research students and the University into the future.

I've also been working on planning and running the Guild's Orientation Week activities, and have personally attended all of the inductions of new students for the School of Nursing, School of Medical & Health Sciences, & the School of Business & Law. The Schools have been changing the way they handle inductions in an effort to make the inductions more useful to students. As a result, there is less focus on O'Day in many Schools and instead many are more focused on smaller inductions with activities or breakout sessions aimed at helping students find friends in their new unit, in an effort to improve student retention. This is likely to change the manner in which the Guild's approach Orientation in the future, and so I have also been working on planning for next year's

inductions, to provide advice to the next Senate. Another direct result in this change is a much larger consumption of Guild bags than in previous years (due to an increased likelihood of students taking one when offered in an induction, rather than centrally distributing them from outside the library), so planning is required to plan for this increased demand.

In this quarter, I have also served on the Student Appeals Committee on multiple occasions. While this can be a tough job at times, making sure the University and its staff are treating ECU students with procedural fairness is one of the most critical jobs of the Guild.

I also serve on the School of Business & Law's Teaching & Learning Committee and have been representing the students of the SBL in regards to changes to course provision which materially affect them. Some issues of note discussed have included University plans to deal with contract cheating, including software such as Cadmus; PELA testing revealing high numbers of students with poor proficiency in writing academic English enrolled in postgraduate by coursework units and developing strategies to provide these students with assistance, and developing strategies to increase student retention.

Overall, this has been a very busy quarter but it has been very productive.

Steven Gregory Warren
General Secretary

VP - ACADEMIC REPORT

The second quarter of 2018 has seen a pleasing increase in Guild affiliated academic club activities. A portion of funding allocated to academic clubs has been directed to supporting co-curricular educational activities aimed at supporting student learning.

Women in Engineering have assisted members to attend various educational conferences and summits including an International Engineering Summit for which they sent one of their high achieving club members.

Smaller scale funding applications have included supporting club run study sessions for students in the Schools of Engineering and Science, and the establishment of academic club spaces to assist students with learning activities and the establishment of social networks within their discipline of study.

Many clubs have also hosted networking events with industry leaders and recruiters to advertise their student cohort to potential employers ahead of the graduate and intern recruitment season later in the year. The Guild academic department has assisted by providing financial support for catering and marketing materials.

From the end of April onwards, the Guild did experience a period of heightened turmoil that has caused concern among staff and members of the Senate. The questionable suspension of the Guild's CEO has resulted in considerable uncertainty internally, and a feeling of unease amongst staff with regard to the Senate's disrespect of the tenets of due process and adherence to various legislation and regulations. This turmoil did result in the resignation of a key staff member, a Guild student assist officer, who was extremely well regarded by the student and staff cohort. This staff member worked closely with the Guild Academic Department and her departure has resulted in increased wait times for students requiring GSA support. The non-adherence to the Guild's internal Code of Conduct regarding the management of Conflicts of Interest and disregard for staff contractual obligations is of particular concern to myself, staff and other members of the Senate.

Due to reduced staff capacity, I have had to direct attention to assisting with ad-hoc duties normally covered by a Guild receptionist/ bookshop attendant as the position has remained vacant during this tumultuous period. Operational staff have had to manage with the increased workload, as front desk services have required them to divert attention away from their usual duties. I note that staff have communicated to me the increased stress that this has caused them to experience in their workplace.

Sarah Cavanough

VP - Academic

VP – EQUITY & DIVERSITY REPORT

Equity and Diversity Department (EDD) represents students from marginalised groups across all three ECU campuses. One of the most crucial roles this department plays is to help students in need. They do this by promoting existing Guild services such as Student Assist and many more. On a greater scale, EDD is a great trajectory bringing pivotal issues from the students' community to the respective university bodies. There are seven collectives directly operational under this department. It is led by the Vice President of Equity and Diversity. The objective of EDD is to promote equal and rational treatment of students whilst encouraging a healthy and accepting ambience on campus.

Welfare jobs are done by the VP:

- Attended Senate meetings and followed up on issues raised.
- Attended and followed up on issues raised at Equity meetings
- Held Colour festival to promote diversity on campus, in this matter, Indian culture. Colour festival is often seen as a fun event but there are really very meaningful cultural elements to it. We brought a keynote speaker from Hindi Samaj to explain what it is all about.
- Chaired Dc meeting. Gathered evidence for an investigation. Appointed and held meetings with disciplinary committee members. Sent out notices to referrals. Set the date and time for the hearing. Followed up on the penalties.
- Meetings with collectives- Updated and managed their events and finance.
- Finance follow up of collectives with Mel. Collectives and welfare jobs.
- Attended VC's reconciliation committee meeting.
- Found new presidents for Women's community. Worked out events and budget with them.
- Promoted Equity space on the website. Worked out ideas, words, pictures with Lauren Reed, Promotions Manager, and put them on the guild website.
- Attended secretariat meetings and followed up on issues raised at the meetings. Voted and dissented issues cohesively compromising to the policies, rationality, and set of belief.
- Held meetings to grant conference business cases. Followed up to make sure the attendees report what they learnt at the conferences back to the respective bodies of students they believe would benefit.
- Advocated for Equity space at Mount Lawley campus at the Equity and Diversity Committee meeting.
- Attended and followed up on VCSAF meetings. No absence.
- Equity and Diversity Committee Meeting. Attended and followed with no absence.
- Organised and held Refugee Day to recollect the contribution of Refugee to Australian society.
- Organised and held Multicultural Fest to promote multiculturalism at ECU.
- Organised and held ECU Got Talent to fish out budding talents at ECU.

- Organised and held Diwali Night with other collectives to celebrate one of the largest ethnicity at ECU's Vital festival.
- Organised and held Health Day to promote the significance of health. Collaborated with Wellbeing community.
- Organised and held Naidoc week with this year's theme "Because of her we can".

Ethnocultural collective

- Organised Pakistan and India Independence Day
- Collaborated with Equity department for Refugee Day
- Regular meetings and coffee meet-ups
- Planned and collaborated with VP Equity for other events

Mature Age Student Network (MASN)

- Joondalup: weekly connection at Cafe 6.
- Bunbury: Launched (by Shirley) with 15 students signing up.
- Mt Lawley: regular catch ups over a coffee.
- Found new committees as the previous ones had to pull out due to enrolment issues
- MASN meetings
- Free lunch as a support network

Wellbeing community

Organised and held R U Ok? Day on a huge scale with a great turnout. We had a stress ball pool, food, and helpline cards. We also had a Psychology lecturer to talk about mental health. Well received by students and staff.

Since O'Day, the wellbeing community has hosted 8 unwind events. For these, we opened up the equity space during Thursday lunchtime for students to come and unwind from university stresses by meeting new people and talking about university life and pressures with friendly faces in a safe environment. These events have been really positive and have gotten more popular each week. This coming week we are finishing our "letters to myself" project. During last year's RUOK Day and Mental health week, we had a "to myself, from myself" box where people were invited to write a letter to themselves or fill out a letter template that we provided them to offer them encouragement during difficult or stressful times, such as through documenting in the letter all the times/things that they previously found challenging, which now don't seem nearly so bad to remind them that things always get better. Students could either take this home with them or put it in an envelope with their address on it and into our post box for us to post to them at a later date. We are posting them over the next week, so students get them as encouragement during this stressful assignment period and before exam time. We are going to start up our weekly yoga sessions again over the next few weeks carrying on into next semester and will be having our "Vision board workshop" in the upcoming weeks.

Queer collective

We had Bingay, Queer Beer and collaborated with Women's Community for a quirky conference. This semester we're were lucky enough to be able to get to o-days on all 3 campuses for the first time. We were also present at the metro campus guild days with a record number of sign-ups across guild week. We started a weekly 'pride space's session for LGBTQ students to come and study, play games, chill or ask the committee anything. This is making use of the refurbished equity space. We held some queer beers on each campus in week 3 with a great turn out at Joondalup. By far our biggest achievement this semester has been ECU's first ever pride week. For this, we held movie nights, scavenger hunts and t-shirt tie-dying events on both metro campuses throughout the week and we capped the week off with ECU's first pride-themed party 'Big Gay Out'. Big Gay Out was a great event on the Mt Lawley campus and everyone who went had a great time enjoying the gay-themed music from wonderful DJs and an excellent performance from 2 drag queens. That about sums up our semester so far and we look forward to finishing off the semester strong with IDAHOBiT and a few more queer beers events as well as continuing pride space.

ECU Disability collective

- Holding events such as coffee meet-ups with their members
- Attended Equity meetings
- Presented draft budget and proposal of events
- Trained new committee members
- New members recruited

Women's community

We have been running a series of "Coffee & Conversation" events at the Joondalup campus, which have had a great turnout, and equally good feedback. Our first event was themed around teaching internationally, our second event was a high tea event featuring Anne Ally speaking on the importance of intersectionality in feminism, and our third is coming up next week – a collaboration with the Psych Society and Queer Collective – and is a psychoanalysis of the Dick Pic phenomena. NAIDOC week was an important event for us, with the theme this year is "Because of Her We Can", we were there supporting the events that were being run, with traditional painting available, and a collaborative yarn tree to be worked on together. We also held a movie night earlier in the semester, which was less successful, but a good night by those who attended. Another collaborative event coming up is "Wine About It" at the Tavern, in collaboration with Queer Collective's "Queer Beers".

In addition to events, we have been doing some advocacy work behind the scenes, most notably of which was our work with the security team in promoting the use of the NowForce app, and having it included in most if not all course induction programs. Also, wheels are in motion for all bathroom stalls on campus to have stickers on them to help take away the hassle or worry about having to find one to suit your needs. One of the things I am proud of is the pamphlet that we put together that collates a range of resources that may be helpful to those in

our community; including doctors, crisis care, family counselling, as well as playgroups and gyms in the area, which have been readily available in the Guild office.
Aboriginal community is inactive at the moment.

Vesh Arumugam

VP Equity & Diversity

VP – SOCIAL ACTIVITY REPORT

The second quarter of 2018 consisted of a number of social events and initiatives on campus. The events aimed to increase campus involvement and social engagement at ECU as well as bringing different student groups together to socialise.

Club Admin

During this period, most of the Clubs were quite self-sufficient and were able to operate smoothly without much input from the Guild. I would like to attribute this to our very in-depth training day at the start of the year. Most clubs hosted the events that they had planned and came in under budget, which allowed them to host a number of smaller unplanned events.

Tav Nights

The second quarter saw three monthly quiz nights at the ECU Joondalup Tavern and two at the Mount Lawley Tavern. The events were free for guild members to enter with \$7 pizza and drink specials available. The Quiz Nights in Joondalup were well attended with around 40-50 attendees each time, however, Mount Lawley attendance was lacking at around 20-25 people per event.

The Guild also hosted a number of Karaoke nights during the Semester which has a small but regular crowd that came down most fortnights.

Big Gay Out

In April the Guild ran its first LGBTIQ+ friendly party—Big Gay Out—at the ECU Mount Lawley Tavern. The Event was a small and intimate event, with around 100 attendees over the course of the night. The event used the Taverns courtyard and interior, included performances by local Drag Queens (who happened to be ECU alums), a number of ECU DJs, and free Pizza.

ECU Blacklight Warehouse

ECU Blacklight Warehouse was the Guild's large end of semester social event that was hosted in one of the Warehouses at Campus West. The event was a complete sell-out with 500 tickets sold, both online, and on the door, and included the main stage featuring well-known Perth local AXEN. The event was glow-party themed and had several strong black-lights placed around the venue. Perth Social Club operated a small pop-up bar, and local food truck The Canuck Truck attended and sold a number of meals throughout the night.

Guild Ball

The Guild Ball was launched in April, and by the beginning of June had sold more than 70% of the 650 tickets available.

Caitlin Gibbs

VP Social Activity

FINANCIAL CONTROLLER REPORT

Guild activities during the June 2018 quarter have unfortunately been tumultuous, with some members of the 2018 Guild Senate taking action against the CEO and placing him on indefinite administrative leave, pending investigation. I have not been advised as to the nature of the allegations. No investigation appears to have been undertaken appropriately and the matter remains unresolved at this stage (September 2018). Some members of Senate do not appear to have followed due process and may have breached several areas of legislation, placing the Guild at risk of legal action, which has been initiated.

This action has meant the operations team has been without leadership and direction for over four months. This has significantly impacted operations staff, is a recurrence of similar issues and behaviours that occurred in 2017, by the 2017 Senate. Those activities were eventually resolved however proved very stressful and have left staff very uncertain of their job security and futures when these sorts of issues arise and are not handled in the correct manner. The allegations appear to be vexatious and unfounded, at least partly driven by personal agendas and dubious motives.

At this stage, the Guild has three employees with worker's compensation cases pending in relation to stress, harassment and bullying. These claims are being reviewed by our insurers and are under investigation by the insurer's legal advisors due to the complexity of the claims. At least one staff member has resigned as a result of the issues arising, along with a further resignation, with other operations staff seriously considering their options. Student support services have suffered as a result of the staff shortages, distractions and focus on non-operational issues.

The operations team have attempted to continue to operate the Guild, to provide the usual services and student support. With staff shortages and lack of direction, all operational staff are having to chip in to assist with assorted tasks and activities that are not normally their role. This has been this has been challenging and resulted in some difficulties with maintaining our usual workloads.

With regard the to the financial report for the June quarter please note the following comments:

- Cash flow has been relatively tight with delays in finalising the 2018 SSAF Deed delaying release of 2018 funds from ECU. As of 30th June, we have received no 2018 funding. The Deed has recently been finalised and we have now received the first quarterly payment.

Melissa Johnston
Financial Controller

NOTE: See Appendix 1 – Quarterly Financial Report

OPERATIONAL ACTIVITIES – GUILD STUDENT ASSIST

Overview

As the representative body for all students at ECU, support and advocacy services are essential in demonstrating the core representational rights provided to those students. GSA's specialise in assessing and helping students within a scope covering health and welfare, financial assistance and support advocacy, including referrals to other support groups and/or professionals where necessary.

The Guild actively supports and promotes continuous training practices and this is particularly the case with GSA's to ensure services provided cater to the varied needs of all students.

CASELOAD REGISTER

Support Type	Student Assist	Referral	J Williams	C Terhorst	J Healey
			JO & ML	JO & ML	BUN
Financial assistance:					
General enquiry			28	-	6
Food vouchers			2	-	-
Study supplies			0	-	-
Fuel Vouchers			0	-	1
Transport Grants			0	-	-
Emergency loan			1	-	2
Ad-Hoc / Finance issues			50	-	4
			81	-	13
Appeals:					
Result Appeal			48	-	1
Unit Failure			10	-	1
Exclusion appeal			23	-	2
Withdrawal / Extension			40	-	3
Misconduct / Other			15	-	-
			136	-	7
Welfare & Education:					
Grievances / complaints			22	-	6
Equity & Diversity			30	-	-
Equal Opportunity			10	-	-
Sexual harassment			1	-	-
Anxiety / Stress			48	-	5

Health / wellbeing	41	-	3
Academic / study concerns	35	-	2
Course / exam extensions	15	-	3
Scholarships	3	-	1
	205	-	20

Other Support / Queries:

Centrelink / Medicare	8	-	1
Course Fees	16	-	1
Accommodation / Housing	15	-	2
Legal	8	-	-
Visas / immigration	26	-	-
Support / Reference letters	10	-	-
Careers / Employment	10	-	-
Clubs / Activities / General	8	-	4
Second Hand Books	20	-	3
Guild membership	10	-	4
Child Support	0	-	-
Volunteering	5	-	1
	136	-	16

RELATED MEETINGS

J Williams	C Terhorst	J Healey
JO & ML	JO & ML	BUN

Associated Meetings

Department of Education Services WA	0	-	-
Equal Opportunities Commission WA	0	-	-
Student Appeals Committee (SAC)	6	-	-
Guild Staff/GSA Meetings	0	-	-
General University Meeting as GSA	11	-	1
Vice Chancellor's Student Advisory Forum	0	-	-
	16	-	1

OPERATIONAL ACTIVITIES – ACTIVITIES MANAGEMENT

Overview

Activities have the responsibility of facilitating all activities including planning, equipment hire, catering, staging, and interaction with internal and external stakeholders for all Guild events ranging from a club BBQ to a major event such as Orientation day. Officers are integral in building and maintaining effective relationships with responsible officers in the Guild Senate, ECU University departments as well as a wide range of external service providers in ensuring Guild events and activities are presented in a professional light with an emphasis on safe environments.

They are also responsible for identifying resource needs and managing the procurement, recording and maintenance of the Guild's equipment assets. The full range of services and equipment is available to all Guild departments, affiliated clubs and the broader ECU University community to encourage and support initiatives that result in extended student services.

EVENTS OF NOTE

Event / Activity name	Campus		
	JO	ML	BUN
Blacklight Warehouse Party 1st June	X		
SUNDOWNER 22nd June	X		

EVENTS REGISTER

Attendees legend:

Equip/O	Affiliated Club event – Guild provided equipment only
ECU/Equip	ECU event - Guild provided equipment only
>number	Guild / Club event – figure represents number catered for
Number (+ -)	Guild / Club event – figure reflects ticket sales and/or door count
FT / Only	Guild / Club event – Foot Traffic attendance count not kept

Date	Event	Campus				Event Support		
		JO	ML	BU	EXT	Staff	Senate	Attendees
03/04/18	Donut Day			X		1	2	>60
05/04/18	Mature Age Student Network Launch			X		1	2	>30
09/04/18	World Health Day			X		2	2	>120
11/04/18	South West Social Club Pizza Day			X		1	1	Equip/O

11/04/18	Social Work Residential Gathering			X		1	-	Equip/O
20/04/18	Wine, Dine & Bowl with the Guild				X	1	1	10 (+ -)
24/04/18	ANZAC Day			X		1	2	>30
01/05/18	Mature Age Network Coffee Meet					1	2	Equip/O
11/05/18	Mother's Day Morning Tea			X		2	2	>70
15/05/18	Guild Family Fun Day			X		2	4	>250
15/05/18	Mature Age Network Coffee Meet			X		1	1	5 (+ -)
17/05/18	IDAHOBIT Day			X		1	1	Equip/O
21/06/18	Social Work Journal Club				X	-	-	Equip/O
23/04/18	South West Social Club Adult Colouring			X		-	-	Equip/O
24/05/18	Australia's Biggest Morning Tea			X		2	2	>70
26/04/18	ECU Student Guild AGM			X		2	2	5 (+ -)
29/05/18	Mature Age Network Coffee Meet			X		1	1	Equip/O
01/06/18	Wellness Day			X		1	1	>50
11/06/18- 22/06/18	GSA Exam Breakfast			X		1	1	>40
18/06/18	Social Work Journal Club				X	-	-	Equip/O
22/06/18	End of Semester Dinner & Movies				X	1	1	22 (+ -)
4th April	Equity - Yoga	X				1	1	
5th April	Equity - Yoga		X			1	1	
9th April	GSA – Sexual Assault Training	X				1		
10th April	Teach Learn Grow BBQ	FT/Only				1		
10th April	Queer – Pride Week	FT/Only				1	1	
11th April	Queer – Pride Week		FT/Only			1	1	
12th April	Malaysia Club - BBQ	FT/Only				1	1	
12th April	Teach Learn Grow BBQ		FT/Only			1		
13th April	Tokyo City University Japan Festival	ECU/ Equip				3		
13th April	Big Gay Out		FT/Only			2	4	
14th April	eSports Gaming Night	FT/Only				1		

17th April	Enactus Recruitment day	FT/Only				1		
19th April	Stage B32	ECU/ Equip				1		
20th April	Lady Cabaret Club Open Mic Night		FT/Only			1		
23rd April	Learning Abroad Fair + BBQ	ECU/ Equip				3	2	
26th April	Finance & Accounting Society BBQ	FT/Only				1	2	
27th April	ECU Aviators BBQ	FT/Only				1		
1st May	Finance & Accounting Society Seminar	FT/Only				1	2	
2nd May	CEES Engineering Seminar	FT/Only				1		
8th May	Student Nursing & Midwifery BBQ	FT/Only				1		
9th May	International VISA Workshop	>40				1	1	
11th May	ICSA Movie Screening	FT/Only				1	1	
15th May	Student Nursing & Midwifery BBQ	FT/Only				1		
16th May	Women In Business EOS Meet	FT/only				1		
17th May	IDAHOBIT BBQs	100	100			1	2	
17th May	ECU Aviators BBQ	FT/Only				1		
17th May	International VISA Workshop	>40				1	1	
17th May	Malaysia Club Movie Screening	FT/Only				1	1	
18th May	WAAPA BBQ	FT/Only				1		
18th May	Colour Festival	FT/Only				4	2	
21st May	Equity Meeting	>10				1	1	
22nd May	Student Nursing & Midwifery BBQ	FT/Only				1		
23rd May	Nursing Cake Stall	FT/Only				1		
24th May	Biggest Morning Tea	ECU/ Equip				1		
24th May	International VISA Workshop	>40				1	1	
25th May	International VISA Workshop	>40				1	1	
25th May	Western Australian Student Paramedics	FT/Only				1		
28th May	Pop Up Book Stall	FT/Only	FT/Only			4		
29th May	Student Nursing & Midwifery BBQ	FT/Only				1		

29th May	AIME Quiz Night	FT/Only				1		
30th May	GSA Dachshund – Stress Less	FT/Only				3		
31st May	GSA Dachshund – Stress Less		FT/only			3		
1st June	Lady Cabaret Club		FT/Only			1		
13th June	Tokyo City University Farewell	ECU/ Equip				3		
20th June	Edith Cowan College Open Day	ECU/ Equip				1		
22nd June	ECU Nutritional Club – Community Garden	FT/Only				1	1	
22nd June	SUNDOWNER	FT/Only				2	2	
24th June	Students For Sensible Drug Policy Seminar	FT/Only				1	1	
26th June	AIME BBQ	>100				2		
27th June	AIME BBQ	>80				2		

RELATED MEETINGS

	Campus			
	JO	ML	BU	EXT
Health & Wellness			4	
University Staff & Committees	2		1	
SW Campus Activities Group			5	
Guild Network Community Group			-	
Bunbury Student Activities			5	
ECU Sport Committees	1		-	
Guild Clubs & Committees	2		3	
Network & Community			2	
Student Connect Activities	2		-	
Student Villages			-	
Tavern Events Management			-	
Guild Staff meetings			-	

MARKETING AND PROMOTIONS

The Guild's marketing activities in Q2 aimed to build upon planned social and equity events to reach students via a combined online and on-campus presence.

Club and Guild Activities

Q2 looked to take advantage of the many social programs organised by the ECU Guild Social Activity Department including promoting monthly Quiz Nights and Pool competitions across the Joondalup and Mount Lawley campuses. Additional activities at Mount Lawley were well received however attendance at Mount Lawley events was infrequent. To counter this the ECU Guild has tried to build relations with ECU services including the Mount Lawley Library to work together to increase awareness and attendance of both services. The Guild will continue to build on this relationship in Q3 through Stress Less Week and general GSA activities.

Promotions such as the Guild Ball, End of Semester Sundowner and Equity events such as the Colour Festival and Yoga Day continue to require a mix of online and on-campus promotion to reach the student body; however, the mix of alcoholic and non-alcoholic activities and a diverse range of events has seen a greater engagement from the international student community at ECU.

Social Media and Activations.

The Guild gave away \$2,846.00 worth of prizes via social media in Q2, largely due to partnerships with local cinemas and promotions companies. The giveaways are run regularly via the Guild's facebook and encourage students to follow the page for further updates about programs and events. A giveaway in conjunction with the opening of Joondalup Varsity Bar reached over 16,000 people and saw a record post engagement.

The organic reach continues to climb via Facebook however the Guild aims to explore further social media platforms such as Instagram and LinkedIn to increase relevance and exposure across the whole student body.



Figure 1: Organic Facebook post reach Q1 2018 vs Q2 2018

Guild Websites

The Clubs website has been updated to include the newly affiliated clubs. There are now 16 Academic Clubs, 23 Social Clubs and 7 Equity Clubs. Overall ECU Guild affiliated clubs had 98 requests for membership from March 31 2018 – June 31 2018. The next step in the process is to create dedicated Guild email addresses for each club to cut down on the information loss and administration required each year as club presidents and staff move on. Unfortunately, due to technical difficulties, the emails have yet to be created and require the installation of a dedicated club server at the Mount Lawley office. The server is expected to be installed by July to allow for testing and roll out to clubs early August.

Guild Student Assist Marketing

The Guild Student Assist services is a core service of the Guild that provides invaluable support to student yet many students are not aware of all the services the Guild Student Assist Team can offer. A simple tri-fold brochure was produced to distribute to staff and students with a more detailed brochure in development for Q3. Guild Student Assist has used days such as On Track Week, Stress Less and general Guild activities to promote their services to students via on-campus activations. Activities in Q2 have also identified that a greater emphasis must be placed on building awareness of the Guild's services amongst ECU staff members who are often the first port of call for students who face difficulty.

The second issue of Dircksey was launched with a contributors and supporters party at the ECU Tavern in Mount Lawley. Issue 2 sold \$690 worth of advertising, down on Issue 1's advertising revenue. With the reduction from 6 to 4 editions per semester and the general decline in advertising for print media, the advertising revenue for the student magazine is expected to fall just below the targeted \$5000 for the year. As a result, Dircksey is looking at ways to expand revenue opportunities via media and online and advertising.

To end Q2 2018, the Guild provided support for a number of club events and with a record number of clubs now affiliated we will look to increase campus activity in Q3. The Guild will also focus on broadening its reach to staff and students by participating in school orientations and working with ECU departments to develop a better understanding of the Guild Student Assist services.

Lauren Reed

Marketing & Promotions Officer

GUILD SECONDHAND BOOKSHOP

Overview

The bookshop provides members with a valuable resource with respect to course textbook costs by offering a service to:

- Buyback textbooks for cash, at the highest rate available, from students who no longer require.
- Sell these books back to students for units they are starting, at significantly lower prices than they would have to pay for new books.

The Guild operates its own online, eStore through Shopify to open this service up to all ECU students who are members of the Guild.

A minimum markup is applied to the purchased books; that is, just enough to cover eStore and PayPal fees and to ensure we offer the book for sale at the lowest sale price possible.

There are some conditions that apply e.g. for the Guild to buy a book back it must appear on the current semester (or immediate past semester) Course Booklists; these are the official University approved lists.

The Secondhand bookshop is very successful and utilized by a large number of students each semester and the Guild heavily promotes the service through its website as well as starting to target nominated dates within the University academic calendar e.g. Orientation days, exam times and open days.

Stock take

Opening Stock:

Closing Stock:

Book Count	Book Value (net)
282	\$11,990.50
335	\$14,713.35

Transactions

Book Buy Backs

Number of transactions

Number of books

Buyback value

Campus		
JO	ML	BUN
53	-	-
104	-	-
\$4,807	-	-

Transactions

Book Sales

Total number of transactions

Number of books

Sales value

Cash sales

PayPal sales

Campus		
JO	ML	BUN
42	-	-
51	-	-
\$2,559	-	-
\$1,265	-	-
\$1,294	-	-

GUILD OPERATIONAL ADMINISTRATION

Initiatives / Activities

ITEM - ACTIVITY	OBJECTIVE	ACTION
Finance procedures	To meet governance compliance obligations. Ensure consistency of application by all stakeholders.	Approval by Senate of the 2018 Budget is now complete. The Finance team are still moving forward with further enhancements within the Xero accounting system mainly in relation to Purchase Orders via Xero.
IT Infrastructure review	To ensure the system capable of meeting the Guild's evolving needs moving forward. Ensure all campus offices are accessing and using the same standard operating environment (SOE).	Add on to Xero Accounting for HR was purchased (Employment Hero) this is to transition the guild into a paperless office with all HR functions to become electronic. This is now in place and being implemented within the whole guild.
Policy and Procedure	To meet broader governance obligations. Define Senate and Operational delineation in management controls. Ensure consistency of application by all stakeholders.	This is a continuous work in progress with a broad range of business policies in development. Constitution & Election Procedure changes approved at the AGM.
Change Management	Recruit a replacement GSA officer	Recruitment for 1 Permanent Guild Student Assist Officer (GSA) was cancelled as ordered by the Guild President Stewart Lee. Mr Jesse Williams was awarded 2 permanent days and 3 contract days, a total of 5 days, Miss Caitlin Morgan-Ter-Horst was awarded 3 permanent days only. Applicants were notified that the position had been suspended due to internal governance issues. Mr Lewis Price resigned his position as Administration Assistant, this position has not been filled due to the ongoing instability between the President & CEO.
HR Records	Provide ECU students with an online resource to seamlessly sell their textbooks to the Guild for 'quick cash' and to be able to purchase secondhand ones at best value.	

[REDACTED]

Governance

Maintain and adhere to all overarching governance documentation including statute, rules and the constitution.

New Postgraduate Officer – Joel Coyle was appointed by the Senate.

AFFILIATED CLUBS SERVICES

Overview

In accordance with the prescribed intent of SSAF Expenditure Category (c): Supporting the administration of a club, most of whose members are students, affiliated student clubs receive monetary grants. This support also extends to providing development and training opportunities to advance professional practices that assist in building the clubs profile and standing.

All Guild departments collaborate in developing initiatives to market the benefits of Guild affiliation to prospective clubs and continually seek input from stakeholders that will improve and grow this critical service to clubs.

SOCIAL CLUBS:

AIME RECONCILIATION CLUB	The Sound
ARTS MANAGEMENT STUDENT ORGANISATION (AMSO)	WASP
BOOMERANG	Collective Hope
CASSA	Intelligence & Counter-terrorism Student Association (ICSA)
CHINESE STUDENTS & SCHOLARS ASSOCIATION	ECU Buddhist Youth Club
CLUB FRED	
ECU BADMINTON CLUB	
ECU CHEERLEADERS	
ECU FRENCH CLUB	
ECU PARTIES & EVENTS	EDUCATION CLUBS:
ECU QUIDDITCH	ECU Student Law Society
WASTV ECU	Network Teach
ENACTUS ECU	Engineering Club
ENGENIUS	Performing Arts Union
JACK OF ARTS	West Australian Student Paramedics
NERDSpace	Medical Exercise Science & Health Students Society (MESH)
POWA ANIME CLUB	Arts & Humanities Collective
CLUB DIVA	Nursing & Midwifery Collective
ROBOTICS & PROGRAMMING SOCIETY	
THE GOSPEL STAND	
JAPANESE STUDIES CLUB	

EQUITY & DIVERSITY SERVICES:

Overview

This department's core purpose is to encourage, support and promote the needs and rights of student groups dealing with equity and diversity issues in their daily lives. This purpose is aptly embodied by the seven collectives/clubs representing these needs.

The department actively lobby’s the University’s executive and other relevant stakeholders both internal and external to ensure equity requirements are acknowledged and addressed within the broader university community.

ABORIGINAL STUDENT UNION
ECU DISABILITY COLLECTIVE
ECU ETHNOCULTURAL COLLECTIVE
MATURE AGE STUDENT NETWORK (MASN)
ECU QUEER COLLECTIVE
ECU WELLBEING COMMUNITY
ECU WOMEN'S COMMUNITY

STUDENT GUILD CONTACT INFORMATION

STEWART LEE PRESIDENT	BRETT CALLENDER CEO	MELISSA JOHNSON FINANCIAL CONTROLLER
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APPENDIX 1

KPI Quarterly Financial Report

Edith Cowan University Student Guild
ABN 87 081 487 187

For the 6 months ended 30 June 2018

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Statement of Financial Position

Edith Cowan University Student Guild As at 30 June 2018

	NOTES	30 JUN 2018	30 JUN 2017
Assets			
Current Assets			
Bank accounts	2	286,021	152,903
Receivables & Accruals	3	1,112,956	1,059,941
Inventory	4	14,713	21,621
Prepayments	5	7,877	22,982
Total Current Assets		1,421,568	1,257,447
Non-Current Assets			
Property, plant and equipment	7	57,373	73,794
Intangibles	8	8,240	14,734
Investment Reserves	9	817,085	793,053
Total Non-Current Assets		882,698	881,581
Total Assets		2,304,265	2,139,028
Liabilities			
Current Liabilities			
GST		43,337	53,582
Creditors & accruals	10	151,998	74,438
Employee provisions	11	133,888	135,313
Total Current Liabilities		329,223	263,333
Total Liabilities		329,223	263,333
Net Assets		1,975,042	1,875,695
Equity			
Retained Earnings		1,975,042	1,875,695
Total Equity		1,975,042	1,875,695

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Income & Expenditure Statement

Edith Cowan University Student Guild For the 6 months ended 30 June 2018

	JAN-JUN 2018	JAN-JUN 2017
Income		
SSAF Funding	1,000,000	950,000
Other Revenue	68,300	34,742
Total Income	1,068,300	984,742
Direct Costs		
Student Support Program Costs		
SSAF01 - Provision of Food & Drink	5,423	7,727
SSAF02 - Supporting Sporting & Recreational Activity	180,138	133,661
SSAF03 - Club Administration Support	29,392	24,292
SSAF06 - Health & Welfare of Students	16,614	7,486
SSAF09 - Helping Students with their Financial Affairs	11,761	20,519
SSAF12 - Library & Reading Rooms	26,700	(2,494)
SSAF13 - Supporting Student Artistic Activities	-	189
SSAF14 - Supporting Production & Dissemination of Student Media	13,844	19,169
SSAF15 - Helping Students Develop Study Skills	673	3,131
SSAF17 - Student Advocacy re University Rules	388	1,600
SSAF18 - Information to help students through Orientation	62,147	35,841
SSAF19 - Helping Overseas students	4,816	1,638
Total Student Support Program Costs	351,894	252,758
Total Direct Costs	351,894	252,758
Gross SSAF Surplus/(Deficit)	716,406	731,983
Indirect Costs		
Administrative Overheads	39,804	41,398
Depreciation	6,577	-
Infrastructure Overheads	42,915	59,274
Salaries & Wages	467,166	374,255
Salary On-Costs	60,166	73,807
Total Indirect Costs	616,628	548,734
SSAF Surplus/(Deficit)	99,777	183,249
Non-SSAF		
Income		
Interest & Investment Income	16,144	15,739
Other Income	727	-
Total Income	16,872	15,739
Expenses		
Interest & Investment Costs	2,703	5,017
Depreciation	17,487	25,144

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	JAN-JUN 2018	JAN-JUN 2017
B22 Cafe opportunity	2,265	-
Total Expenses	22,454	30,161
Total Non-SSAF	5,583	14,422
Combined SSAF/Non-SSAF Surplus/Deficit	94,195	168,827

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Statement of Cash Flows

Edith Cowan University Student Guild For the 6 months ended 30 June 2018

	JAN-JUN 2018	JAN-JUN 2017
Cash flows from Operating Activities		
Receipts from grants	593,718	522,500
Receipts from customers	76,231	38,341
Payments to suppliers and employees	(1,054,930)	(845,771)
Total Cash flows from Operating Activities	(384,981)	(284,930)
Cash flows from Investing Activities		
Proceeds from sales of property, plant and equipment	800	-
Dividends received	4,084	4,341
Interest received	7,836	6,826
Interest Paid	(7)	(20)
Payment for property, plant and equipment	(13,289)	(5,520)
Increase in investments	(1,388)	(1,774)
Total Cash flows from Investing Activities	(1,965)	3,854
Net increase/(decrease) in cash held	(386,946)	(281,076)
Cash Balances		
Opening cash balance	678,985	441,655
Closing cash balance	292,039	160,579
Movement in cash	(386,946)	(281,076)

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

Notes to the Financial Statements

Edith Cowan University Student Guild For the 6 months ended 30 June 2018

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements under the Edith Cowan University Act 1984. The Senate has determined that Edith Cowan University Student Guild (the Guild) is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

a. Income Tax

The Guild is not liable to pay income tax; however, it is registered for GST purposes.

b. Property, Plant and Equipment (PPE)

Plant and equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the Guild commencing from the time the asset is held ready for use. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement.

c. Impairment of Assets

At the end of each reporting period, the Senate reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

d. Employee Provisions

Provision is made for the Guild's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

e. Provisions

Provisions are recognised when the Guild has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

f. Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

g. Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

h. Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the Guild is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

i. Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the Guild, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

j. Inventories

Inventories are carried at the lower of cost or net realizable value. Cost is based on the first in first out method and includes expenditure incurred in acquiring the inventories and bringing them to the existing condition and location.

k. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

l. Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through the Statement of Income and Expenditure.

m. Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Guild during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

n. Intangible Assets

Intangible assets are software developed for student or the management of the Guild. The assets are brought to account at cost and amortised over the useful life of the asset.

	JAN-JUN 2018	JAN-JUN 2017
2. Cash & Cash Equivalents		
Cash Balances		
Bank Accounts	288,195	157,043
Other Cash Items	3,844	3,536
Total Cash Balances	292,039	160,579
Credit Cards	(6,018)	(7,676)
Total Cash & Cash Equivalents	286,021	152,903

	JAN-JUN 2018	JAN-JUN 2017
3. Receivables		
Receivables		
Accounts Receivable	1,102,452	1,055,984
Other Debtors - Student Loans	6,668	4,233
Less: Provision for Doubtful Debts	(2,480)	(5,217)
Accrued Income	6,315	4,942
Total Receivables	1,112,956	1,059,941
Total Receivables	1,112,956	1,059,941

These notes should be read in conjunction with the attached compilation report.

	JAN-JUN 2018	JAN-JUN 2017
4. Inventory		
Inventories		
Stock on Hand - Books	14,713	21,621
Total Inventories	14,713	21,621
Total Inventory	14,713	21,621

	JAN-JUN 2018	JAN-JUN 2017
5. Prepayments		
Prepayments - Other	5,850	19,900
Prepayments - Insurance	2,027	3,082
Total Prepayments	7,877	22,982

	JAN-JUN 2018	JAN-JUN 2017
6. Other Current Assets		

7. Property Plant and Equipment

Plant and Equipment		
Plant and equipment at cost		
Plant and equipment (Low Value Pool) at cost		
Low Value Assets (\$300-\$1000) - at cost	23,543	7,617
Low Value Assets - acc dep	(23,543)	(7,617)
Total Plant and equipment (Low Value Pool) at cost	-	-
Plant and equipment (ML) at cost		
P & E - ML - at cost	55,222	48,744
P & E - ML - acc dep	(37,613)	(30,602)
Total Plant and equipment (ML) at cost	17,610	18,143
Plant and equipment (BU) at cost		
P & E - BU - at cost	10,598	10,598
P & E - BU - acc dep	(9,437)	(8,656)
Total Plant and equipment (BU) at cost	1,161	1,942
Plant and equipment (JO) at cost		
P & E - JO - at cost	132,113	123,732
P & E - JO - acc dep	(93,511)	(70,024)
Total Plant and equipment (JO) at cost	38,602	53,709
Total Plant and equipment at cost	57,373	73,794
Total Plant and Equipment	57,373	73,794
Total Property Plant and Equipment	57,373	73,794
	JAN-JUN 2018	JAN-JUN 2017

8. Intangibles

Other Intangible Assets		
Software - Recfind	32,469	32,469

These notes should be read in conjunction with the attached compilation report.

Less: Provision for Amortisation	(24,229)	(17,735)
Total Other Intangible Assets	8,240	14,734
Total Intangibles	8,240	14,734
	JAN-JUN 2018	JAN-JUN 2017

9. Investments

Financial assets - Managed Funds		
Plan B/IOOF - Managed Fund - Investment	456,585	434,388
Plan B/IOOF - Managed Fund - Change in Market Value	(14,058)	(15,893)
Total Financial assets - Managed Funds	442,527	418,495
Term deposits		
Bendigo Bank-TD 2014+2015 SSAF	374,558	374,558
Total Term deposits	374,558	374,558
Total Investments	817,085	793,053
	JAN-JUN 2018	JAN-JUN 2017

10. Creditors & Accruals

Current		
Creditors		
Trade Creditors	87,642	48,539
Accruals	-	9,032
Jets Holding Account	-	2,464
Rounding	(2)	-
Total Creditors	87,640	60,035
Payroll		
Accrued Wages	20,125	-
Other payroll accruals payable	(70)	159
PAYGW Payable	16,230	14,244
Superannuation Payable	28,074	-
Total Payroll	64,358	14,403
Total Current	151,998	74,438
Total Creditors & Accruals	151,998	74,438
	JAN-JUN 2018	JAN-JUN 2017

11. Employee Provisions

Provision for Long Service Leave	48,314	34,445
Provision for Annual Leave	85,573	100,868
Total Employee Provisions	133,888	135,313
	JAN-JUN 2018	JAN-JUN 2017

12. Retained Earnings

Retained Earnings	1,880,847	1,706,868
Current Year Earnings	94,195	168,827
Total Retained Earnings	1,975,042	1,875,695

These notes should be read in conjunction with the attached compilation report.

Spending Program by SSAF Category

Edith Cowan University Student Guild For the 6 months ended 30 June 2018

	JAN-MAR 2018	APR-JUN 2018	TOTAL	2018 OVERALL BUDGET	UNDER/(OVER) \$	UNDER/(OVER) %
SSAF Income						
SSAF Funding	500,000	500,000	1,000,000	2,000,000	1,000,000	50
Total Income	500,000	500,000	1,000,000	2,000,000	1,000,000	50
SSAF Expenditure						
Student Support Program Costs						
SSAF01 - Provision of Food & Drink	3,809	5,170	8,979	19,573	10,594	54
SSAF02 - Supporting Sporting & Recreational Activity	178,133	66,544	244,677	467,751	223,074	48
SSAF03 - Club Administration Support	69,319	87,464	156,782	386,998	230,216	59
SSAF06 - Health & Welfare of Students	64,718	72,415	137,133	361,421	224,288	62
SSAF09 - Helping Students with their Financial Affairs	14,706	3,487	18,194	35,417	17,223	49
SSAF12 - Library & Reading Rooms	13,626	1,365	14,991	12,431	(2,560)	(21)
SSAF13 - Supporting Student Artistic Activities	1,788	2,141	3,929	13,764	9,835	71
SSAF14 - Supporting Production & Dissemination of Student Media	29,035	33,250	62,285	112,755	50,470	45
SSAF15 - Helping Students Develop Study Skills	25,088	29,581	54,669	170,038	115,369	68
SSAF17 - Student Advocacy re University Rules	45,360	53,549	98,909	240,313	141,404	59
SSAF18 - Information to help students through Orientation	64,655	24,807	89,462	150,376	60,914	41
SSAF19 - Helping Overseas students	4,823	5,389	10,212	29,163	18,951	65
Total Student Support Program Costs	515,060	385,163	900,223	2,000,000	1,099,777	55
Total Expenditure	515,060	385,163	900,223	2,000,000	1,099,777	55
Gross SSAF Surplus/(Deficit)	(15,060)	114,837	99,777	-	(99,777)	(5)
SSAF Surplus/(Deficit)	(15,060)	114,837	99,777	-	(99,777)	(5)
Non-SSAF						
Income						
Interest and Investment Income	(2,673)	18,817	16,144			
Other Income	-	727	727			
Total Income	(2,673)	19,544	16,872			
Expenses						
Interest & Investment Costs	1,339	1,363	2,703			
Depreciation	8,822	8,665	17,487			
B22 Cafe opportunity	2,265	-	2,265			
Total Expenses	12,426	10,028	22,454			
Total Non-SSAF	15,099	(9,516)	5,583			

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.

	JAN-MAR 2018	APR-JUN 2018	TOTAL	2018 OVERALL BUDGET	UNDER/(OVER) \$	UNDER/(OVER) %
Combined SSAF/Non-SSAF Surplus/Deficit	(30,159)	124,354	94,195			

The accompanying notes form part of these financial statements. These statements should be read in conjunction with the attached compilation report.