



ECU Student Guild Policy

POLICY TYPE	Operational
POLICY TITLE	Edith Cowan College Associate Membership Policy
POLICY OWNER	Senate

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1 INTENT

- 1.1 The purpose of this policy is to set out the terms by which Edith Cowan College Students are afforded membership of the Edith Cowan University Student Guild.

2 ORGANISATIONAL SCOPE

- 2.1 This policy applies to all Diploma Students and Post-Graduate Qualifying Program Students undertaking a period of study at Edith Cowan College.

3 DEFINITIONS

- 3.1 Unless the contrary appears, any terms, which are not defined in the Edith Cowan College Associate Membership Policy but are defined in the Constitution, will have the meaning given to them in the Constitution.

“Associate Member” means all persons who are admitted to membership by the Guild pursuant to Clause 10 of the Constitution;

‘ECC’ means Edith Cowan College

“Diploma Students” means a student enrolled in a Diploma course at Edith Cowan College;

“Post-Graduate Qualifying Program Student” means a student enrolled in a Post-Graduate qualifying program at Edith Cowan College;

“Guild Affiliated Clubs and Societies” means a club or society afforded affiliation status by the Guild.

4 OVERVIEW

- 4.1 All policies are approved, amended, or repealed by the Senate in accordance with the Guild’s Policy Framework and compliance with relevant governance instruments, following recommendations from the Policy and Accountability Committee (PAC).
- 4.2 The Guild shall maintain a Policy Manual of all current policies in a manner, which is easily accessible to members, Officers, Employees and other stakeholders where appropriate.
- 4.3 All policies will be reviewed annually to ensure relevance and accuracy

5 POLICY

5.1 Eligibility

- a) Students studying at Edith Cowan College (ECC) are entitled to make an application for associate membership to the Edith Cowan University Student Guild (The Guild).
- b) The application for membership shall be made by completing the relevant online form and submitting payment for membership at the amount listed in Annexure A. The Guild reserves the right to adjust the cost of membership from time to time.

- c) Membership shall be confirmed to the Student via email when the appropriate payment has been received. Students will receive a membership sticker which is to be affixed to the front of their student ID card.
- d) Students who withdraw from Edith Cowan College or who are excluded will not be eligible to receive any of the entitlements afforded to Associate Members and will not be entitled to a refund for the proportion of membership remaining.

5.2 Entitlements

- a) ECC Associate members shall be entitled to the following:
 - (i) Membership of Guild Affiliated Clubs and Societies. *General membership only. ECC Affiliate Members cannot form clubs or be office bearing members of existing clubs;
 - (ii) Access to external promotions provided in partnership with The Guild third party vendors;
 - (iii) Access to Guild Events. Associate Members are also entitled to one guest invite per event;
 - (iv) Use of the Guild kitchen;
 - (v) Second Hand Bookshop access (Purchase of textbooks only);
 - (vi) Free Sausage Sizzle; and
 - (vii) Submit articles to Dircksey.
- b) Associate Members are not entitled to:
 - i. Hold voting rights or to vote at any general meeting of The Guild;
 - ii. Run for Senate positions as per the rules of the Edith Cowan University Student Guild Constitution;
 - iii. Vote in Guild elections;
 - iv. Access the services provided by the Guild Student Assist Department;
 - v. Access student loans, grants, study support or other financial aid provided by the Guild;
 - vi. Any other items as decided by the Senate from time to time.

5.3 Proof of Membership

- a) ECC Affiliate Members will be required to provide proof of membership when requested. Student identification numbers will be verified using the relevant database.
- b) Refusal to present a valid student ID card with the relevant Guild issued Affiliate Membership Sticker will result in entitlements being revoked until such time that proof of membership can be ascertained.

5.4 Loss of Associate Membership Sticker

- a) Associate Members who lose their Student ID card with their Guild Membership sticker attached will be required to show proof of a replacement card being issued by Edith Cowan College.

5.5 Cancellation of Membership

- a) Associate Members have the right to cancel membership at any time.
- b) Cancellation of membership must be made in writing to The Guild.
- c) Cancellation of Membership does not entitle the student to a refund of the cost of fees associated with membership.

5.6 Right to Withdraw Services

- a) The Guild retains the right to withdraw and/or alter the entitlements afforded under the Affiliate Membership at any time.

6 RELATED DOCUMENTS

6.1 Documents relevant to the operation of this policy are:

- a) Edith Cowan University Student Guild Constitution;
- b) The University Rules: Student Guild;
- c) Statute No. 11 – Student Guild;
- d) Statute No. 29 – Amenities and Services Fee
- e) Higher Education Support Act (2003)
- f) Student Services, Amenities, Representation and Advocacy Guidelines

7 CONTACT INFORMATION

For queries relating to this document please contact:

Policy Owner	Senate
All Enquiries Contact	General Secretary
Telephone	(08) 6304 2640
Email address	secretary@ecuguild.org.au

8 APPROVAL HISTORY

Policy Approved by	Senate
Date Policy First Approved	10/02/2020
Original Motion	SM2002/04
Revision History	
Revised by	
Next Revision Due	2021

9 ANNEXURE A

Diploma Students	Per Trimester	Annually
	\$20	\$50
	Per Semester	Annually
Post-Graduate Program Students Qualifying	\$25	\$50