

ECU Student Guild



March 2020 Senate Meeting

ECU Guild Senate Meeting for March 2020

ZOOM LINK:

<https://zoom.us/j/██████████>

When 12-03-2020 at 12:39

Location: JOB34.402, SWB1.110, JOB34.402SWB1.110 Zoom link in description

Chairperson Elsa Chew

Minute taker Jackson Herriott

Present Jamil ali , Elsa Chew , Lisa Dwyer , Rochelle Gotico , Jackson Herriott , Melissa Johnston , Vimal Khetiya , Rajesh Kumar , Mwansa Lwando , Brian Njane , Deepak Sabu , Miriam Wedderburn

Apologies Shakeeb Asif , Syed Shah , Sarah Taylor

Minutes

1. Approval of Previous Minutes

Nil due to technical issues.

Jackson- Talk to DSC-IT to

Decision

Adjourned

Tasks

- ✓ Recover Feb Meeting Minutes
Assignee: Jackson Herriott

2. Declaration of Conflicts of Interest

Elsa SM2003/07

3. Announcements

Congratulations to Jamil as the new senator
Extending appreciation to Operations team for Guild Fair
Lauren is appreciative to all of senate for their help.

4. OBRs

Gen Sec - [REDACTED]

VP-A LOA

VP-E - Lunar New Year was first event, Guild fair, Toga Setup & Bars. In touch with clubs to organise future events.

VP-S - Raj has worked with Jackson, Lisa & Mel regarding ECU Sports & JETS.

Looking to open new avenues to create teams for uni games in perth. Organised and ran Toga party. Rottnest Island Tour, everyone was happy. PnE & ML bars meeting with Lisa & Jackson. Was present at club training. Planning a sundowner & quiz night. Planning a warehouse party.

Enviro - Orientation Week, ECC orientation with Elsa, Strategic planning with everyone, Lunar new year, Guild Fair, Academic Board.

International - Several meetings with an outreach team leader to start a new club to help international students feel at home and have a sense of community. Also attended international Cafe.

Postgraduate - helped with club training day, attended both guild fairs (ML & JO).

Helped & met with clubs at guild fair. Jackson & myself applied for the [REDACTED] licence. I have attended academic boards & Toga party. Attended meetings with post grad students.

SW-Officer - LOA

Gen Sen, SW -

Gen Sen - Got involved with packing guild bags. Helped with guild fair involved in the Guild Tent. Strategic planning session. Recently involved with club training day. Involved with 3 different clubs, Cars & Cruisers, ECU Allhubyte Club &

Lisa - Working with IT developing a remediation plan & attempt to progress to the cloud. Delayed due to the situation created with the previous provider. Working on a COVID-19 Business Continuity Plan to react to the COVID-19 outbreak.

Working with the JETS on the MOU, should be developed by next week. Working with JETS & ECU Sport. GSA & Hub relationship including Michelle Rogers & Kylie Corbett. Working with GSAs on Cliniko workflow partially done working on next week. Next month will be on a 3 day TAG conference. Work on the Strategic Planning between Senate & Operations. Working on the SSAF reporting template to make it simpler and less of an administrative burden.

Melissa - Working on preparations for the upcoming audit who will be in 26 & 27 of March ready for the AGM. Budget will be ready in a week for senate approval prior to sending to the University. The new membership list shows many more members than before. This is attributed to the scan system installed. Working with ECU on gaining access to previous statistics. The uni is looking into ways to fix the parking issues on campus by consulting with us & students and a third party consulting firm.

5. Circular Motions

Passed two motions

[REDACTED]

6. Approval for Affiliation of both Basic & Funded Clubs

SM2003/02

Jackson ECU Society for Evolution & Medicine conflict of interest

Jamil ECU Iraqi conflict of interest

Elsa agrees all are okay to vote

Moved Elsa

Seconded Rochelle

Decision

Carried Unanimously

7. Remediation Project to fix IT issues

SM2003/03

Moved: Elsa

Seconded: Jackson

Decision

Carried Unanimously

8. Strategic Plan Draft 1

SM2003/04

[REDACTED]

Moved: Elsa

Seconded: Rochelle

Decision

Carried Unanimously

9. Guild Open Hours

SM2003/05

Elsa asked if it was better to close the kitchen rather than the Guild.

Elsa suggested all senators clean dirty utensils to help operations staff.

Senate approves the closing of the kitchen area.

Moved: Jamil

Seconded: Brian

Decision

Carried Unanimously

10. First Nations General Senator Role

SM2003/06

Moved: Elsa

Seconded: Rochelle

Decision

Motion Carried 11 yes, Raj & Syed Abstain

11. Mount Lawley Representatives (Elsa on Panel)

SM2003/07

Raj raised the training concerns regarding inductions etc.

Elsa suggested the VPs may reward them with gift cards.

Jackson asked if there is enough to cover the guild.

Lisa suggested manual handling

Elsa will make a duty brief with the panel and share prior to applications.

Raj stated that they need to have a document creating a clear delegation of authority

Free. tickets for the volunteers with free tickets

Melissa suggested being conscious of wording on social media posts.

Operations will be consulted for wording.

Moved: Jackson

Seconded: Jamil

Decision

Carried with 12 Yes, Elsa abstain

12. Mount Lawley Representatives (2 Senators on Panel)

SM2003/08

Jackson, Elsa & Rochelle nominate Raj

Raj, Elsa & Rochelle nominate Syed

Moved: Elsa

Seconded: Rochelle

Decision

Carried Unanimously

13. Club Carnival Joondalup

SM2003/09

Raj suggested a combines Sports & Club Carnival, This would have to be discussed with JETS.

Moved:

Seconded:

Decision

Adjourned to circular meeting

Tasks

- ✓ Talk to Jets (Whitney)
Assignee: Rajesh Kumar
Due date: 18-03-2020

14. Discussion: Lunar New Year

See Appendix 2

15. Discussion: Guild Fair (ML, JO, SW)

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Lisa will meet with Paul & Lauren to create wet weather contingencies.

Purchase more weights

More of Carlsile marquees/ Giant marquees

SW good turnout 150-200 people with good weather Large registrations for clubs.

16. Discussion: Toga Party

Not yet completed due to formal debrief

Raj thanks everyone for their volunteer work ██████████.

17. Discussion: Clubs Training

Went really well, Kahoot was a success. See Appendix 3 for surveys.

Clubs who didn't attend will be contacted

Float top-ups are \$200 per funded club

If senators don't know seek advice from Jackson or Elsa.

Grant:

1. Apply
2. Get VP approval
3. Get receipts

18. Discussion: Rottnest

Went well, full capacity

Don't plan any bike or bus tour as it doesn't stop.

19. Discussion: Holiday Help Grant Feedback

20. Discussion: International Cafe Session

All Wednesday's 10:30-11:30

Building 8.205

21. Sculptures by the Sea

Elsa asked Rochelle to create a trip to Sculptures by the Sea for students

Tasks

- ✓ Discuss Sculptures by the Sea
Assignee: Rochelle Gotico
- ✓ Discuss Sculptures by the Sea
Assignee: Elsa Chew
- ✓ Discuss Sculptures by the Sea
Assignee: Brian Njane

22. AGM must be held Before the end of April

Tasks

- ✓ Discuss AGM
Assignee: Jackson Herriott
- ✓ Discuss AGM
Assignee: Melissa Johnston

End of minutes.
Summary of matters arising are tabled on the following
page.

Minutes of March 2020 Senate Meeting on 12-03-2020

Summary of Matters Arising

Decisions

Item	Decision
1.	Adjourned
6.	Carried Unanimously
7.	Carried Unanimously
8.	Carried Unanimously
9.	Carried Unanimously
10.	Motion Carried 11 yes, Raj & Syed Abstain
11.	Carried with 12 Yes, Elsa abstain
12.	Carried Unanimously
13.	Adjourned to circular meeting

Tasks

Item	Task	Assigned to	Due date
1.	Recover Feb Meeting Minutes	Jackson Herriott	
13.	Talk to Jets (Whitney)	Rajesh Kumar	18-03-2020
21.	Discuss Sculptures by the Sea	Rochelle Gotico	
21.	Discuss Sculptures by the Sea	Elsa Chew	
21.	Discuss Sculptures by the Sea	Brian Njane	
22.	Discuss AGM	Jackson Herriott	
22.	Discuss AGM	Melissa Johnston	