



# SENATE MEETING AGENDA

|                   |                  |
|-------------------|------------------|
| MEETING DATE:     | 10 February 2020 |
| MEETING TIME:     | 3pm- 6pm         |
| MEETING LOCATION: | 1.447            |

## 1.0 - ATTENDANCE

### 1.1 - In Attendance

E Chew (JO)- President  
J Herriott (JO)- General Secretary  
R Kumar (JO)- Vice President Social  
S Shah (JO)- Vice President Academic  
D Varghese (JO)- Postgraduate Officer  
S Asif (JO)- General Senator  
S Taylor (JO)- General Senator  
V Khetiya (JO)- Vice President Equity and Diversity  
B Njane (LOA)- International officer  
M Wedderburn (JO)- Southwest Officer  
M Lawdo (phone)- General Senator Southwest

### 1.2 – Observers

J Ali- Student member  
R Booth- Student member

### 1.3- Accredited Observers

Lisa Dwyer (Operations Manager)  
Melissa Johnston (Financial Controller)  
Jonathan Trelor (Guild Student Assist )

## 2.0 – APOLOGIES

R Gotico -LOA

## 3.0 – PRELIMINARY MATTERS

### 3.1 - Acknowledgement of Country

“The Guild acknowledges that we are meeting on Wadjuk Noongar land and also Wardandi Nyoongar land, and acknowledges their elders, both past and present. We recognise the land was stolen and never ceded, and always was and always will be Aboriginal land.”

### 3.2 - Approval of Previous Senate Meeting Minutes (appendix 1)

**SM2002/01:** The Senate approves of draft minutes from the 9<sup>th</sup> of January 2020 (Appendix 1) and will be published on the Guild’s website once redaction has taken place.

Moved: Jackson

Seconded: Elsa

Results: Motion carried unanimously

### 3.3 - Declaration of Conflict of Interest NIL

### 3.4 – Announcements

Welcome back Sarah, Rochelle and Vimal from interstate and overseas.

Congratulations to Raj for completion of Security training.

Welcome Mwansa Lwando to the ECU Guild Senate team as our General Senator Southwest.

### 3.5 - Office Bearers Reports

#### 3.5.1 - President

- Collaborated with ECU to present at the International Student Fundamentals (ISF) sessions during the International Orientation days.
- Preparing a public statement on behalf of the ECU Student Guild in response to the latest Coronavirus outbreak which has affected students globally.
- Planned, organized and hosted the ECU Play for Australia Bush Fire Appeal which all proceeds raised will be donated to charities to help firefighters and victims around Australia.
- Helping with Club, collectives and society affiliations while organizing Affiliation and Club Training days.
- Senate movements and election of Southwest General Senator.
- Discussion with senate about events and budget for 2020.
- Liaise with Jets about their funding and also a drafting of a Memorandum of Understanding.
- Handing over Lunar New Year celebration to Rochelle and Vimal.
- Assisted with Postgrad meet up which was a great outcome.

#### 3.5.2 - General Secretary NIL

#### 3.5.3 - Vice President (Academic) NIL

#### 3.5.4 - Vice President (Equity & Diversity) NIL

#### 3.5.5 - Vice President (Social Activity) NIL

#### 3.5.6 - Environmental Sustainability Officer NIL

#### 3.5.7 - International Officer NIL

#### 3.5.8 - Postgraduate Officer NIL

#### 3.5.9 - South West Officer NIL

#### 3.5.10 - General Senator NIL

#### 3.5.11 - General Senator NIL

#### 3.5.12 - General Senator NIL

#### 3.5.13 - General Senator (SW) NIL

### 3.6 - Accredited Observer Reports

3.6.1 Lisa Dwyer (Operations Manager) NIL

3.6.2 Melissa Johnston (Financial Controller) NIL

### 3.7 - Observer Reports

Invited in only during section 4.4

3.7.1 Roman Booth NIL

3.7.2 Jamil Ali NIL

#### 4.0 – PRIORITY ITEMS

##### 4.1 - Circular Motion Notices

###### SCM2001/01:

**The senate moves that Syed Shah is to fill the role of Senator on the PAC as he has expressed interest & he is continuing Seema's work who was on PAC last year.**

Moved: Jackson Herriott

Seconded: Elsa Chew

Syed declared a conflict of interest and abstain from voting.

Results: Motion carried with simple majority (7 Yes, 4 Abstain).

###### SCM2001/02:

**The senate moves that Anthea Marshall is to fill the role of Operations Staff on the PAC as recommended by Lisa (Operations Manager)**

Moved: Jackson Herriott

Seconded: Elsa Chew

Results: Motion carried with simple majority (7 Yes, 4 Abstain)

###### SCM2001/06:

**Senate approves the PAC (CIDC) recommendation for the new "Basic Club Affiliation Policy" to be use as the Basic Affiliation Policy going forward.**

Moved: Jackson Herriott

Seconded: Elsa Chew

Results: Motion carried with special majority (10 yes, 1 abstain)

###### SCM2001/07:

**Senate approves the PAC (CIDC) recommendation for the new "Funded Club Affiliation Policy" to be use as the Funded Affiliation Policy going forward.**

Moved: Jackson Herriott

Seconded: Elsa Chew

Results: Motion carried with special majority (10 yes, 1 abstain)

###### SCM2001/08:

**Senate approves the PAC (CIDC) recommendation for the new “Basic Constitution Sample” to be use as the Sample Constitution for Basic Affiliates going forward.**

Moved: Jackson Herriott

Seconded:Elsa Chew

Results: Motion carried with special majority (10 yes, 1 abstain)

**SCM2001/09:**

**Senate approves the PAC (CIDC) recommendation for the new “Funded Constitution Sample” to be use as the Sample Constitution for Funded Affiliates Policy going forward.**

Moved: Jackson Herriott

Seconded Elsa Chew

Results: Motion carried with special majority (10 yes, 1 abstain)

**SCM2001/10**

**Senate approves the PAC (CIDC) recommendation for the new “Edith Cowan College Associate Membership Policy” to be used going forward.**

Moved: Jackson Herriott

Seconded: Elsa Chew

Result: Motion not carried in circular due to votes missing

**SCM2001/11:**

**Senate approves of the PAC (CIDC) recommendation for the Responsible Service of Alcohol, Harm Minimisation Strategy for use at Guild events.**

Moved: Jackson Herriott

Seconded: Elsa Chew

Result: Motion carried with 10 yes

**SCM2001/12:**

**Senate approves the PAC (CIDC) recommendation for the new “Edith Cowan College Associate Membership Policy” to be used going forward.**

Moved: Jackson Herriott

Seconded: Elsa Chew

Result: Motion not carried in circular due to votes missing

**SCM2001/13:**

**The Guild appoints Mwanza Lwando as the Southwest General Senator 2020.**

Moved: Elsa Chew

Seconded: Jackson Herriott

Result: Motion not carried in circular due to votes missing

**SCM2002/01:**

**The Guild appoints Mwanza Lwando as the Southwest General Senator 2020.**

Moved: Jackson Herriott

Seconded: Syed Shah

Results: Motion carried with special majority, 10 yes

**4.2 – Item Title- ECU Guild Emergency Assistance loan to Discretionary Grant (IN CAMERA)**

**Preamble:**

[REDACTED]

[REDACTED]

**SM2002/02:** [REDACTED]

**SM2002/03:** [REDACTED]

Moved: Elsa

Seconded: Jackson

Result: Motion carried unanimously

**4.3- ECC associate membership**

**Preamble:**

As ECC has approached ECU Student Guild in 2019 about the potential association of ECC students as members to the ECU Student Guild, the current secretariat has been in continual processes of this proposal. This will generate some income for the ECU Student Guild and potentially increase retention of ECC students to proceed on with their studies at ECU. ECC associate members are entitled to:

- (i) Membership of Guild Affiliated Clubs and Societies. \*General membership only. ECC Affiliate Members cannot form clubs or be office bearing members of existing clubs;
- (ii) Access to external promotions provided in partnership with The Guild third party vendors;
- (iii) Access to Guild Events. Associate Members are also entitled to one guest invite per event;
- (iv) Use of the Guild kitchen;
- (v) Second Hand Bookshop access (Purchase of textbooks only);
- (vi) Free Sausage Sizzle; and
- (vii) Submit articles to Dircksey.

ECC associate members are not entitled to:

- i. Hold voting rights or to vote at any general meeting of The Guild;
- ii. Run for Senate positions as per the rules of the Edith Cowan University Student Guild Constitution;
- iii. Vote in Guild elections;
- iv. Access the services provided by the Guild Student Assist Department;
- v. Access student loans, grants, study support or other financial aid provided by the Guild;
- vi. Any other items as decided by the Senate from time to time.

Appendix 3 is the “Edith Cowan College Associate Membership Policy” which has been drafted for consideration by senate and discussed in detailed during the Continuous Improvement and Development Committee (CIDC).

**SM2002/04:** Senate approves the PAC (CIDC) recommendation for the new “Edith Cowan College Associate Membership Policy” (appendix 3) to be used going forward.

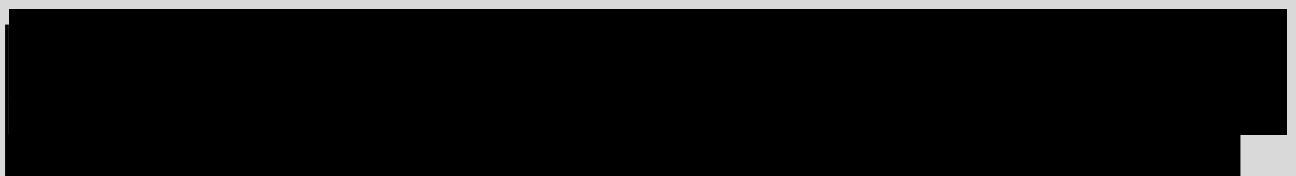
Moved: Elsa Chew

Seconded: Jackson Herriott

Result: Motion carried unanimously

#### 4.4- General Senator (IN CAMERA)

Preamble:



[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**SM2002/05:** The ECU Guild appoints Jamil Ali as the General Senator 2020.

Moved: Rajesh Kumar

Seconded: Syed Shah

Results: Motion carried unanimously

## 5.0 - DISCUSSION

5.1- [REDACTED] IN CAMERA

5.2- [REDACTED] - IN CAMERA

5.3 - Student membership confirmation by portable scanning system

Lisa has advised that work is in progress with getting a portable scanning system for the Guild offices for the possibility of tracking student membership and providing a good idea of how many students are using the facilities of the Guild and also coming in to use the services as provided. This could also contribute to stats that the Guild could use for reports moving forward.

5.4 - Entertainment book weekly fundraising opportunity

The ECU Student Guild is rolling out the Entertainment Book weekly book/ app where students or staff can pay for a year of subscription and the Guild will get some commission from the sales that is a type of fundraising opportunity for the Guild. Anthea is currently in charge of coordinating between the Guild and the people from Entertainment book weekly.

## 6.0 – OTHER ITEMS

6.1- Reminder of ECU Guild Days and Guild bag packing update

Jackson reminds senate that Guild packing is coming up so send through their availabilities through email and please attend the days they can to hopefully finish packing the bags in a week or two.

6.2- Affiliation day and affiliation progress

Elsa has suggested that affiliation day has now opened and clubs have started applying for funded affiliations. If any student or club has any queries, it should be directed to the Guild secretary or Elsa herself. Hopeful to get students engaged this year with more club activities an also visibility.

6.2- Club training day

Elsa has also advised that club training day is in the planning stages at the moment. She has advised that more information will be sent out to senate shortly once everything is finalized and invitation has been sent out to affiliated clubs.

Meeting adjourned at 6.00pm

## 7.0 - APPENDICES

7.1 - Appendix 1 – Senate Meeting Minutes 9<sup>th</sup> of January 2020

7.2 - Appendix 2

[REDACTED]  
[REDACTED]  
[REDACTED]

IN CAMERA

7.3- Appendix 3- Edith Cowan College Associate Membership Policy

7.4- Appendix 4- [REDACTED]

|                           |                      |
|---------------------------|----------------------|
| <b>Next Meeting Date:</b> | <b>12 March 2020</b> |
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|---------------------------|----------------|
| <b>Next Meeting Time:</b> | <b>12.30pm</b> |
|---------------------------|----------------|

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| <b>Next Meeting Location:</b> | <b>34.402</b> |
|-------------------------------|---------------|