

Tuesday

24

Jan 2023

Senate Meeting 2

🕒 1:00 PM - 3:00 PM

Senate 2023 📍 JO.1.447

Agenda

1 | #2 Senate Meeting Minutes (January 2023)

President

ECU Student Guild Senate Meeting Agenda (January 2023)

When: 24-01-2023

Where: JO.1.447

Chairperson: Sarah Rizwan

Minute taker: Rizly Abdue

2 | Opening Address

President

Meeting starts: 01:11pm

3 | Acknowledgment of Country

President

The Guild acknowledges that we are meeting on Whadjuk Nyoongar land, and acknowledges their elders, both past and present. We recognise the land was stolen and never ceded, and always was and always will be Aboriginal land.

4 | Attendance

President

President - Sarah Rizwan

General Secretary - Sadaf Darabn (via teams)

Vice President Social Responsibility - Scott Reynolds

Vice President Academic - Zair Rizvi

Vice President International - Rizly Abdue

Vice President Activities & South West - Nikhil Howal

Equity Officer - Joanne Lucks

Undergraduate Officer - Taqi Razvi

Postgraduate Officer - Bilal Shaikh

South West Officer 1 - (Vacant)

South West Officer 2 - (Vacant)

Social Officer - (Vacant)

Accredited Observers:

Operations Manager - Lisa Dwyer (via teams)

Apologies

International Officer - Owais Ahmed

Sports Officer - Sarah Staker

Amanda Scoble - Finance & Business Manager

Absent

Environmental Officer - Beatrice Bett

First Nations Officer - Fabian Yarran

5 | Proxies

President

Sadaf has Sarah S's proxy.

Rizly has Owais's proxy.

6 | Conflict Of Interest

President

NIL

7 | SM2301/01 Approval of December Senate Meeting Minutes

President

MOTION SM2301/01: The ECU Student Guild senate agrees that the attached minutes from the December Senate Meeting are accurate and can be published on the Guild's website once redaction has occurred.

Moved: Sarah Rizwan

Seconded: Sadaf Darab

Result: Motion passed unanimously

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8 | Circular Motion

President

Circular Motions for January

SCM2301/01: Senate to appoint Nikhil Howal as the Vice President

Activities and South West for the 2023 term.

Moved: Sarah Rizwan

Seconded: Sadaf Darab

Result: Motion passed unanimously with abstention and a declared conflict of interest from Nikhil.

SCM2301/02: The guild to endorse the successful affiliation of AIESEC in ECU, Wild Campus, Edith Cowan Aviators, ECU Robotics, ECU Basketball Club, and ECU Cars and Cruises under Tier 1, and ECU Student Netball under Tier 2.

Moved: Sarah Rizwan

Seconded: Sadaf Darab

Result: Motion passed with simple majority and abstention from 4 senators.

9 | Office Bearer Reports

President

General Secretary

Vice President - Socia...

Vice President - Inter...

- President

- General Secretary
- Vice President Social Responsibility - Scott Reynolds
- Vice President Academic - Zair Rizvi
- Vice President International - Rizly Abdue
- Vice President Activities & South West - Nikhil Howal
- Equity Officer - Joanne Lucks
- International Officer - Owais Ahmed
- Sports Officer - Sarah Staker

Postgraduate Officer
 International Officer
 Environmental Officer
 Sports
 Lisa Dwyer
 Under Graduate
 Vice President - Acad...
 Equity Officer
 First Nations Officer
 Vice President - Activ...

Observer report

- Operations Manager - Lisa Dwyer

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10 | Priority Items

President

1. Clubs affiliation

PREAMBLE: The following clubs have been able to successfully meet the affiliation requirements. Senate to approve the affiliations of the clubs listed below under their respective Tier, and the clubs are to maintain the necessary requirements as mentioned in the Affiliation Policies, Constitution, and Clubs Code of Conduct. The clubs are to attend mandatory induction which can affect their affiliation status with the guild if the induction is missed.

List of clubs:

Tier 1:

- ECU Women's Community
- ECU Student Hockey

MOTION:

SM2301/02: The guild to endorse the successful affiliation of the clubs listed above under their respective Tiers.

Moved: Sadaf Darab

Seconded: Sarah Rizwan

Results: Motion passed unanimously

2. Appointing Amanda as a signatory to all Guild held accounts.

PREAMBLE: Following the successful appointment of Amanda Scoble as the Finance & Business Manager, The bank has prepared the forms to

add Amanda as a signatory to all Guild held accounts to ensure the smooth operation of the Finance function of the Guild. Note all Guild accounts require 2 authorised signatories to approve funds leaving the bank accounts, to limit risk of fraud.

MOTION:

Motion SM2302/03 to add Amanda Scoble, Finance & Business Manager to the following Guild bank and investment accounts:

- Bendigo Bank Trading Account 633-000 149163203
- Bendigo Bank Hi Interest 633-000 149449423
- Bendigo Bank Non-SSAF account 633-000 182792358
- Bendigo Bank Lotterywest Savings account 633-000 182792325
- Bendigo Bank Term Deposit 633-000 155101819
- IOOF eXpand Investment Reserves Fund (16692706)
- Add view only access for Guild Credit Cards held:
 - o Credit Card – Operations Manager 633000 701346108
 - o Credit Card – President 633000 699964581
 - o Credit Card – Events & Marketing Coordinator 633000 699964623

Moved: Sarah Rizwan

Seconded: Sadaf Darab

Result: Motion passed unanimously

11 | Discussion Items

President
Lisa Dwyer

1. Netsuite Oracle Contract Termination – Legal Advice

Lisa discussed the issues with the Netsuite and updated the legal advice with contract termination.

2. ECU Guild Election 2022 - RO's Report

Every year a report from the RO needed send to the governance. The ECU guild election 2022 - RO's report is attached.

3. WHS Inspection Report

Lisa updated on work health and safety.

4. Social Officer Position

Position is still vacant. An expression of interest is out and the interviewing will commence next week.

5. Event planning / Execution

Sarah S. advised to finish planning the events and start executing the event ideas and hosting the events.

6. Department volunteers

Lisa and Sarah S. updated the onboarding process and the role of the department volunteers.

7. Senator of the Month!

No senator of the month for January.

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12 | Other Items

1. Senate OBR

Sarah S. updated the senate on fortnightly OBRs and senate meeting OBRs.

13 | Meeting Ends

Meeting ends: 02:33pm

President