

## 27 Mar 2024 - Senate Meeting 4 Minutes

#	Topic	Files	Presenter	Minutes
1	<b>#4 Senate Meeting Agenda (March 2024)</b>	<a href="#">Files (0)</a>	<i>President</i>	ECU Student Guild Senate Meeting Minutes (March 2024)  When: 27-03-2024 Where: JO.34.402 Chairperson: Sarah Rizwan Minute taker: Rizly Abdue
2	<b>Opening Address</b>	<a href="#">Files (0)</a>	<i>President</i>	Meeting starts: 12:30pm
3	<b>Acknowledgment of Country</b>	<a href="#">Files (0)</a>	<i>President</i>	The Guild acknowledges that we are meeting on Whadjuk Nyoongar land, and acknowledges their elders, both past and present. We recognise the land was stolen and never ceded, and always was and always will be Aboriginal land.
4	<b>Attendance</b>	<a href="#">Files (0)</a>	<i>President</i>	President - Sarah Rizwan General Secretary - Rizly Abdue Vice President Social Responsibility - Joanne Lucks Vice President Academic - Taqi Razvi (Online) Vice President International - Siti Azkatya Vice President Activities & South West - Nikhil Howal Equity Officer - Gangamini Chandrasiri Environmental Officer - Alice Broadhead Undergraduate Officer - Johnny Thor Postgraduate Officer - Asad Ali International Officer - Minhajul Arefin Social Officer - Ali Haider Sports Officer - Vimal Hemnani  First Nations Officer - (Vacant) South West Officer 1 - (Vacant) South West Officer 2 - (Vacant)  Accredited Observers Operations Manager - Lisa Dwyer Financial Controller - Michael Agostini  Observer Event and Marketing Coordinator - Lauren Reed
5	<b>Proxies</b>	<a href="#">Files (0)</a>	<i>President</i>	NIL
6	<b>Conflict Of Interest</b>	<a href="#">Files (0)</a>	<i>President</i>	NIL
7	<b>SM2403/01 Approval of February Senate Meeting Minutes</b>	<a href="#">Files (0)</a>	<i>President</i>	<b>MOTION</b> <b>SM2403/01:</b> The ECU Student Guild senate agrees that the attached minutes from the February Senate Meeting are accurate and can be published on the Guild's website once redaction has occurred. Moved: Rizly Abdue Seconded: Sarah Rizwan Result: Motion Passed unanimously  [REDACTED]
8	<b>Circular Motion</b>	<a href="#">Files (0)</a>	<i>President</i>	Circular Motions for March  PREAMBLE: The following clubs have been able to satisfactorily meet the affiliation requirements. Senate to approve the affiliations of the clubs listed below under their respective Tier, and the clubs are to maintain the necessary requirements as mentioned in the Affiliation Policies, Constitution, and Club Code of Conduct. The clubs are to attend mandatory induction which can affect their affiliation status with the guild if the induction is missed.  Tier 1 (Funded): <ul style="list-style-type: none"> <li>• An Nisa</li> <li>• ECU Robotics</li> <li>• Queer Collective</li> <li>• ECU Psych Society</li> </ul>

				<p><b>MOTION</b>  <b>SCM2403/01:</b> The Guild endorses the successful affiliation of the above clubs under their respective Tiers.                  Moved: Rizly Abdue                  Seconded: Sarah Rizwan                  Result: The motion passed unanimously with abstention from Vimal Hemnani.</p>
<p>9</p>	<p><b>Office Bearer Reports</b></p>	<p><a href="#">Files (0)</a></p>	<p><i>General Secretary,                  Vice President - Equity, Vice President - Academic, President, Vice President - Social, South West Officer, Postgraduate Officer, International Officer, Sports Officer, Equity Officer, First Nations Officer, Environmental Officer, Undergraduate Officer, Vice President - Activities &amp; South West, Vice President - International, Vice President - Social Responsibility, Lisa Dwyer, Social Officer</i></p>	<p>President - Sarah Rizwan</p> <ul style="list-style-type: none"> <li>• Accords discussion</li> <li>• Academic Board Meeting</li> <li>• Meeting with other Guild Presidents</li> <li>• Student Appeals</li> <li>• Catch Ups with Senators</li> <li>• DVC meeting</li> <li>• VCSAF</li> <li>• Weekly Chillouts</li> <li>• Sec Meetings</li> <li>• Meeting with Curtin Guild President</li> <li>• Meeting with Flinders Gen Sec</li> <li>• Clubs Training</li> <li>• RHDC Meeting</li> <li>• Meeting with students</li> <li>• Professional communication workshop discussion</li> <li>• Responding to student enquiries</li> <li>• Emails, helping senate, etc</li> </ul> <p>General Secretary - Rizly Abdue</p> <ul style="list-style-type: none"> <li>• Accord Discussion</li> <li>• Acedemic Board Meeting</li> <li>• DVC Catchup</li> <li>• Sec Meetings</li> <li>• VCSAF</li> <li>• Meeting with Flinders Gen sec</li> <li>• Club Training</li> <li>• Student Appeals</li> <li>• Weekly Chillout</li> <li>• Correspondence with Clubs</li> <li>• Meeting ECU Sri Lanka</li> <li>• Attended Lunar New Year, Paintball And Equity Mixer</li> </ul> <p>Vice President Social Responsibility - Joanne Lucks</p> <ul style="list-style-type: none"> <li>• Meeting with Equity Officer (March 7th)</li> <li>• Vice Chancellors Student Advisory Forum (March 7th)</li> <li>• International Women’s Day event (March 8th)</li> <li>• Pot Painting event (March 12)</li> <li>• Secretariat Meeting 6</li> <li>• Respect At Uni Week event with ECU Equity (March 20th)</li> <li>• Close The Gap Day event (March 21st)</li> <li>• Weekly Chillout run by Social Responsibility department (March 26th)</li> <li>• Secretariat Meeting 7</li> <li>• Working on organising next Equity and First Nations events</li> </ul> <p>Vice President Academic - Taqi Razvi</p> <p>Vice President International - Siti Azkatya</p> <ul style="list-style-type: none"> <li>• 2nd Rottnest trip</li> <li>• Lunar New year</li> <li>• Paintball</li> <li>• Weekly Chillout week 5</li> <li>• Catch up with President</li> <li>• Vice-Chancellors Student Advisory Forum</li> <li>• Club Training</li> <li>• Meeting with the Musalla Community</li> <li>• Working on “Iftar in the musalla” event</li> <li>• Working on Eid Festival</li> <li>• Working on Caversham Trip</li> <li>• working on PTE session</li> </ul> <p>Vice President Activities &amp; South West - Nikhil Howal</p> <ul style="list-style-type: none"> <li>• Start of semester party</li> <li>• Zoo</li> <li>• Equity Mixer</li> <li>• Meeting with Sports for upcoming events, Bowling; FIFA;</li> <li>• Meeting with Social, Golf; AQWA; swan vine tour.</li> </ul>

- Meeting with Baha'i – Nowruz event, they shall be doing it, and do not require our help.
- Basketball grant confusion, coach payments.
- Meeting with Ali regarding mini golf, and Fremantle cruise tour.
- Meeting with Michael regarding basketball and Islamic society grant.
- Meeting with Qahafa – student discount; Student Accommodation; pool venue for party; restaurant for meet and greet.
- Trying to get in touch with Quest JO for accommodation deals.
- Meeting with Rob for Lunch deals -
- Meeting with Paddy Malone – Lunch deal – 10% off Monday
- Varsity for lunch deals.
- Banksia Grove Pizza place happy to give discount.
- Quiz nights and SW pool pizza/underwater observatory
- Loop night club for Bollywood party – Booking 80 people (need 250+).
- Will be taking to Lauren for Guild ball, Summer / EOY
- Reps interview
- Getting in touch with all sports club for a quiz night/social meet every month @Birra bar
- Activities and southwest clubs meet-up at varsity JO
- Pathway immigration discussion with Lauren and Barry

## Equity Officer - Gangamini Chandrasiri

- Collaborated with Jo to discuss future events and proposals, and further we communicated with SARC training team for the SAAM event.
- Participated in the Vice- Chancellor's Student Advisory Forum.
- Organised the Equity Mixer alongside Jo.
- Helped at the Lunar New year event.
- Supported the pot painting and chill out session at Mount Lawley.
- Helped Jo at the "Respect at Uni Week" event.
- Contributed to the "Close the Gap Day" event and Collaborated with Jo to develop an event proposal for the SAAM event. We didn't finalise it. Because there's few pending updates from Wellbeing's.
- Participated in the Club Training.

## Environmental Officer - Alice Broadhead

- Senate Meeting 3 (attended online)
- Pot Painting Event
- (Planning) Picnic and Paint Event
- Containers for Change bin (ML)
- SCTCL Meeting (couldn't attend but did create a report for it)

## Undergraduate Officer - Jhonny Thor

- Interview potential student Rep (School of Engineering not appointed yet)
- Student rep interview school of science (Cyber-security)
- Had allocated Alice as student Rep for WAAPA
- Attended the Vice-Chancellor's student forum.
- CTLC meeting (Business and Law)- In search for a Rep.
- Perth Zoo tour Completed!
- First Aid Training Completed!
- Scitech tour proposal Confirmed.
- Aviation Heritage Museum date changed and confirmed,
- Planning white card training to run at JO campus.
- Nutritional Learning workshop to run at ML. (For April and May).

## Postgraduate Officer - Asad Ali

- PS Meet and Greet
- VCSAF
- Academic Board
- School Reps discussions with deans
- Meeting with President
- Guild Fair Bunbury

## International Officer - Minhajul Arefin

- Attended Vice-Chancellor's Student Advisory Forum 1 (VCSAF)
- Organized a successful paintball event
- Successfully planned the iftar event at ECU Musallah
- Submitted event proposal form for the iftar event at ECU Musallah
- Had several meetings with the VP International regarding upcoming international department events
- Met with the Islamic Society regarding the iftar event
- Had a catch-up session with the President
- Attended clubs training
- Submitted event proposal form for a Bowling & Laser Tag event
- Assisted VP International in planning and submitting event proposal for the upcoming EID FESTIVAL on April 17th

## Social Officer - Ali Haider

- Interview potential student Rep (School of Engineering not appointed yet)
- Student rep interview school of science (Cyber-security)
- Had allocated Alice as student Rep for WAAPA
- Attended the Vice-Chancellor’s student forum.
- CTLC meeting (Business and Law)- In search for a Rep.
- Perth Zoo tour Completed!
- First Aid Training Completed!
- Scitech tour proposal Confirmed.
- Aviation Heritage Museum date changed and confirmed,
- Planning white card training to run at JO campus.
- Nutritional Learning workshop to run at ML. (For April and May).

Sports Officer - Vimal Hemnani

- Bowling Competition for 27th March 2024.
- Meeting with VP Activities and Southwest related to events for April
- Catch-up with the President Other:
- Weekly chill-outs
- Pot-painting (ML)
- Summer Party
- Lunar New Year
- Guild Fair Bunbury
- Rottnest trip

Operations Manager - Lisa Dwyer

- Working on SSAF reporting
- Report for the Audit
- Accords Discussion
- Student Experience Network working group

Financial Controller - Michael Agostini

- 2023 audit has progressed (due to finalise end of this month)
- Payroll tax exemption granted
- VASCO cards issued for clubs that have affiliated
- Researched guild merchandise partner options (e.g. Puma vs New Balance)
- Actuals vs Budget report created (to be sent monthly to VPs to track spend)
- Attended club training and presented on Guild finance requirements / VASCO cards
- Worked on SSAF Q4 reporting
- Set up Cadbury Fundraising for the Guild (\$1 chocolates for sale)
- Created an event budget template (to be completed by Senate for Event Proposal Forms going forward)

10	Priority Items	<a href="#">Files (0)</a>	President	<p>1. Club Affiliations</p> <p>PREAMBLE: The following clubs have been able to satisfactorily meet the affiliation requirements. Senate to approve the affiliations of the clubs listed below under their respective Tier, and the clubs are to maintain the necessary requirements as mentioned in the Affiliation Policies, Constitution, and Club Code of Conduct. The clubs are to attend mandatory induction which can affect their affiliation status with the guild if the induction is missed.</p> <p>Tier 1 (Funded):</p> <ul style="list-style-type: none"> <li>• ECU Nutrition Hub</li> <li>• ECU Aviators</li> <li>• Nursing and Midwifery Union</li> <li>• Desi Konnects</li> <li>• Bangladesh Student Association - ECU</li> <li>• Hindu Inclusive Club</li> </ul> <p>Tier 2 (Funded):</p> <ul style="list-style-type: none"> <li>• Communication Club</li> </ul> <p>Tier 3 (MOU):</p> <ul style="list-style-type: none"> <li>• EA@ECU Student Society</li> <li>• Power to Change</li> </ul> <p><b>MOTION</b>  <b>SM2403/02:</b> The Guild endorses the successful affiliation of the above clubs under their respective Tiers.                  Moved: Rizly Abdue                  Seconded: Sarah Rizwan                  Result: Motion passed unanimously</p>
11	Discussion Items	<a href="#">Files (0)</a>	President, General Secretary	<p>1. Event Discussion                  Lauren provided an update with the event forms, proposals and budget breakdown.</p> <p>2. Progress Reports (PR) and Statements by Supplier (SBS)                  Sarah Provided an update in the meeting</p>

				<p>3. Brainstorming Session Senate discussed the issues they are facing when planning events.</p> <p>4. Work Health and Safety Lisa provided an update on GAO ML office exit points, Summer party incident.</p> <p>5. Risk Management No update on risk management.</p> <p>6. Sen Board Training Sarah asked senate to finish all training.</p> <p>7. Senator of the month Sarah expressed gratitude towards the senate for their efforts, specifically highlighting Johnny and Nikhil for their contributions. Senator of the month is Nikhil.</p>
12	<b>Other Items</b>	<a href="#">Files (0)</a>		NIL
13	<b>Meeting Ends</b>	<a href="#">Files (0)</a>	<i>President</i>	Meeting ends : 02:02PM