



FEES ALLOCATION DEED REPORT

Quarter 1 2024

This report is submitted in accordance with Guild reporting obligations.

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This report is presented in alignment with Guild reporting obligations for Quarter 1 of 2024, offering a comprehensive overview of activities, financial status, and key performance indicators (KPIs) related to student services and support.

The Guild Kitchen Provisions have supplied food and drink to various campuses, with Joondalup receiving \$2,136.63 worth of provisions, Mount Lawley receiving \$715.74, and South West currently showing no expenditure due to there being no South West Officer in that Senate position and available to support that campus. Several events and activities have taken place where free food and/or drink were provided to students across different campuses. These include welcome BBQs, fairs, mixers, cultural events, and community stalls. Notably, the Joondalup facility, recently renovated in 2023, has reached full capacity, leading to operational challenges that are currently being addressed. Moreover, the increase in student foot traffic has resulted in higher demand for storage space in the Guild refrigerator. To address this issue, the Guild is contemplating acquiring an additional refrigerator to cater to the growing needs efficiently. Furthermore, the rising costs of BBQ provisions from Cafe 6 have prompted an exploration of more cost-effective alternatives, with a focus on sourcing supplies from SpudShed to optimise expenditure without compromising on service quality.

A total of 38 events were organised in the first quarter, across all three campuses. These events encompassed partnerships with the University, third-party activations, and off-site activities, catering to a diverse range of student interests. Despite the successful execution of numerous events, several critical issues have been identified that require attention. These include challenges in accurate budgeting for events with last-minute ticket sales, declining attendance and engagement in certain activities, limited events by the First Nations department due to support constraints, and difficulties in onboarding School representatives in the Postgraduate Department. Feedback from attendees and stakeholders indicates areas for improvement, such as enhancing event promotion strategies, addressing staffing gaps, and establishing clear procedures for selecting School representatives. Moving forward, addressing these critical issues and implementing strategic improvements will be essential to ensure the continued success and effectiveness of supporting sporting and recreational activities for students, aligning with the Guild's commitment to providing a vibrant and engaging campus environment.

During the first quarter, a total of 32 active clubs, societies, and collectives operated under various categories, including social clubs, sports clubs, equity clubs, international clubs, and undergraduate clubs. Funding was allocated to support these diverse club activities, with a total quarterly funding of \$18,884.35 provided across different club categories. While progress has been made in supporting student clubs, several critical issues have been identified that warrant attention. Challenges include delays in finalising club affiliations, hindering student access to information about available clubs

during orientation. Additionally, efforts to establish new clubs, such as a cricket team and clubs in the Environmental and First Nations departments, have faced obstacles due to limited student interest and support. Feedback suggests that enhancing the club affiliation process, increasing student engagement in new club initiatives, and exploring strategies to generate interest in underrepresented club categories are key areas for improvement. By addressing these critical issues, the Guild can enhance the overall club experience for students, promote inclusivity, and strengthen the sense of community on campus. Looking ahead, proactive measures to streamline club affiliation processes, boost student involvement in club activities, and identify innovative strategies to cultivate interest in diverse club categories will be essential for ensuring the continued growth and success of student clubs within the campus ecosystem.

During the reporting quarter, a total of 37 appointments were made, primarily for international students (24) and domestic students (13), aimed at supporting their overall well-being. Financial support was the most requested form of assistance, with 17 cases recorded. Students across various campuses sought support, with Joondalup being the primary location for student appointments (35). The team faced challenges due to staffing limitations, leading to extended wait times of up to two weeks, especially during peak periods and close to Formal Review application deadlines. The GAS team directed their efforts towards addressing immediate mental health concerns, referring students to ECU Psychological Counselling Support and external services when necessary. Additionally, a total of six referrals were made during the quarter, highlighting the importance of collaboration with external partners in providing comprehensive student support services. The Respect Now Always statistics indicate three reports of domestic or family violence during the quarter, underscoring the importance of creating a safe and supportive environment for all students. Moving forward, it is essential to address staffing constraints to improve service efficiency and reduce wait times for student appointments, ensuring timely access to support services.

In the context of helping students with their financial affairs, the focus during the quarter was on providing support through various means. Despite no discretionary grants being issued or applications received, the issuance of vouchers was notable, with 17 vouchers issued with a total value of \$1,050. Additionally, the Guild facilitated FoodBank WA referrals, showing a commitment to addressing students' financial needs. The total value of support provided amounted to \$4,690, reflecting the combined assistance offered through vouchers and FoodBank WA referrals. The demand for temporary financial assistance, particularly Woolworths Essential vouchers and FoodBank referrals, increased significantly during this period, highlighting the financial challenges faced by students. Due to the full expenditure of the budget allocation for vouchers, the Guild plans to reallocate funds from other budget lines to ensure the continued provision of vouchers throughout the year. This strategic move demonstrates the Guild's commitment to supporting students in managing their financial affairs effectively. Moving forward, it will be essential to monitor and adapt financial support strategies to meet the evolving needs of students, ensuring that assistance is provided efficiently and effectively to those in need.

A total of 293 appointments supporting students with Academic Advocacy were held during the quarter. These appointments primarily supported international students (178) and domestic students (115) in navigating various academic issues and procedures. Notable areas of assistance required included Academic Progression Status Review (APSR), Student Appeals Committee participation, and Withdrawal Without Penalty applications. The nature of assistance sought by students encompassed a wide range of academic concerns, such as academic misconduct, formal reviews, special considerations, and course intermissions. Students from different schools and campuses availed support services, with the School of Business & Law having the highest number of students seeking assistance. GAOs played a crucial role in supporting students during Student Appeals Committee hearings and academic misconduct meetings. However, limited staff availability posed challenges, resulting in GAOs being unable to attend certain SAC hearings and academic misconduct meetings as requested by students. Moving forward, it is crucial to address staffing constraints to ensure timely and comprehensive support for students facing academic challenges. By enhancing staff availability and streamlining support processes, the Guild can better advocate for students' interests and uphold fairness in matters governed by the higher education provider's rules.

During the reporting period, the ECU Guild actively engaged in supporting student orientation and engagement initiatives, collaborating closely with the ECU ST&E team to deliver various events and activities. The Guild's involvement in catering support for the Get Set Sessions provided a valuable platform to introduce new students to the Guild during orientation, fostering a sense of community right from the outset. The ECU Guild Fair, a key highlight of the semester, was successfully conducted across different campuses, attracting significant student participation and engagement. Despite challenges posed by extreme heat, particularly during the Mt Lawley event where temperatures exceeded 40 degrees Celsius, the Guild managed to create vibrant and inclusive environments for students to connect with various services, clubs, and departments. The Joondalup Guild Fair witnessed a record turnout, reflecting the Guild's commitment to facilitating meaningful interactions and experiences for students. Furthermore, the collaboration with ECU ST&E and ECU South West departments for the Bunbury event showcased a strategic partnership that enhanced student engagement and participation, surpassing previous years' levels. While mitigation plans were in place to address the risks associated with extreme heat, the ongoing challenge of managing outdoor events in such conditions remains a concern. Moving forward, continued efforts to enhance safety measures and adapt event planning strategies to mitigate the impact of extreme temperatures will be crucial to ensuring the well-being of attendees and staff. By leveraging successful partnerships, fostering student involvement, and prioritising safety in event planning, the ECU Guild reaffirms its dedication to creating enriching experiences and promoting student engagement across diverse campuses.

This report underscores the Guild's ongoing commitment to supporting students academically, financially, and socially, with a focus on continuous improvement to meet the evolving needs of the student community. By addressing identified challenges and implementing strategic enhancements,

the Guild aims to ensure the continued success and effectiveness of its services, aligning with its mission to provide a dynamic and engaging campus environment for all students.

KPI REPORTS

KEY: **RED:** Requires Attention **YELLOW:** Being Monitored **GREEN:** On Track

ACTIVITY – KPI 1		PROVIDING FOOD OR DRINK TO STUDENTS ON A CAMPUS OF THE HIGHER EDUCATION PROVIDER [STATUTE 29(4) (1)(A)]				
Budget		Annual Budget		\$91,642		
		Spend to Date		\$26,274		
		Budget Remaining		\$ 65,368 71 %		
Data	Guild Kitchen Provisions					
	Q1		Campus	Value of Food/Drink Supplied		
			Joondalup	\$ 2,136.63		
			Mount Lawley	\$ 715.74		
			South West	\$ -		
	Events and Activities where free food and/or drink were provided					
	Q1		Event/Activity	Food/Drink Supplied	Campus	Total
			Tokyo City University Welcome BBQ	Food & Beverages	Mount Lawley	22
			Get Set Sessions	Food & Beverages	Joondalup	
			Get Set Sessions	Food & Beverages	Mount Lawley	
			ML Guild Fair	Food & Beverages	Mount Lawley	
			JO Guild Fair	Food & Beverages	Joondalup	
			SW Guild Fair	Food & Beverages	Bunbury	

			Equity Mixer	Food & Beverages	Joondalup		
			Hawaiin Party	Food & Beverages	Joondalup		
			Luna New Year	Food & Beverages	Joondalup		
			ECU International Event	Food & Beverages	Joondalup		
			International Womens Day	Food & Beverages	Joondalup		
			CASSA M & G	Food & Beverages	Joondalup		
			Education Careers Fair	Food & Beverages	Mount Lawley		
			RESPECT @ Uni	Food Only	Joondalup		
			Study Tour Japan BBQ	Food & Beverages	Joondalup		
			Sports Bowling	Food & Beverages	Off-Site		
			Christian Union Easter Stall	Food Only	Mount Lawley		
			Iftar Musallah	Food & Beverages	Joondalup		
			Rottnest Trip 1	Food Only	Off-Site		
			Rottnest Trip 2	Food Only	Off-Site		
			AQWA Visit	Food & Beverages	Off-Site		
			South West Pizza Night	Food & Beverages	Bunbury		
Critical Issues	<ul style="list-style-type: none"> The newly outfitted JO facility (2023 renovation) has already reached its capacity. A temporary table was placed outside the office entrance to accommodate the overflow. However, this has proven to be a distraction for staff due to its proximity to office windows. The table has since been removed, and alternative solutions are currently being evaluated. The increase in student foot traffic has led to a higher volume of student lunches being stored in the Guild refrigerator, which has subsequently reduced the available space for kitchen supplies needed by staff. The Guild is considering the purchase of an additional refrigerator to meet the increased demand. The cost of BBQ provisions from Cafe 6 has risen. Consequently, we are exploring more cost-effective alternatives, such as sourcing supplies from SpudShed. 						
Appendices/Links							

ACTIVITY – KPI 2		SUPPORTING A SPORTING OR OTHER RECREATIONAL ACTIVITY BY STUDENTS [STATUTE 29(3.2)(2)(B)]						
Budget		Annual Budget					\$ 483,313	
		Spend to Date					\$ 112,439	
		Budget Remaining					\$ 370,874 77 %	
Data								
	Q1							
	Event Name	Date	Length of Event (Days)	Campus	Guild/University Supported/Partnership (Guild & University)/Third Party Activation	Was this event sponsored?	Value of Sponsorship (Estimate in-kind value)	Number of Attendees/Tickets Sold (number only)
	Rottnest Trip	5th Feb	1	Off-Site	Guild	No		40
	Tokyo City University	8th Feb	1	Mount Lawley	Third Party Activation	No		140
	ML - Campus Living Village	12th Feb	4	Mount Lawley	Partnership (Guild & University)	No		100

	Get Set Session	13th Feb	1	Joondalup	Partnership (Guild & University)	No		450
	Get Set Session	14th Feb	1	Mount Lawley	Partnership (Guild & University)	No		300
	Financial Workshops	12th Feb	5	Joondalup	Guild	No		80
	Guild Fair ML	20th Feb	1	Mount Lawley	Guild	No		500
	Guild Fair JO	22nd Feb	1	Joondalup	Guild	No		1500
	Guild Fair SW	27th Feb	1	Bunbury	Partnership (Guild & University)	No		200
	Rottnest Trip	29th Feb	1	Off-Site	Guild	No		40
	Equity Mixer	29th Feb	1	Joondalup	Guild	No		40
	HAWAIIIN PARTY	1st March	1	Joondalup	Guild	No		150
	Luna New Year	5th March	1	Joondalup	Guild	No		200
	ECU International	8th March	1	Joondalup	Third Party Activation	No		200
	International Women's Day	8th March	1	Joondalup	Guild	No		20
	CASSA Meet & Greet	8th March	1	Joondalup	Guild	No		40
	ECU International Event	11th March	1	Joondalup	Third Party Activation	No		400
	Educationa Careers Fair	12th March	1	Mount Lawley	Partnership (Guild & University)	No		250
	Pot & Paint	12th March	1	Mount Lawley	Guild	No		20

	Perth Zoo	13th March	1	Off-Site	Guild	No		30
	ECU International	15th March	1	Joondalup	Third Party Activation	No		200
	Women's Community Financial Wellbeing	15th March	1	Bunbury	Guild	No		5
	Clubs Training	18th March	1	Joondalup	Guild	No		20
	Women's Community Financial Wellbeing	18th March	1	Mount Lawley	Guild	No		5
	ECU Psychology Seminar	19th March	1	Mount Lawley	Guild	No		40
	Respect @ Uni	20th March	1	Joondalup	Guild	No		30
	Close The Gap Bookswap	21st March	1	Joondalup	Guild	No		30
	Study Tour Japan BBQ	15th March	1	Joondalup	Third Party Activation	No		20
	Iftar Musallah	25th March	6	Joondalup	Guild	No		300
	Power To Change Club Event	27th March	1	Joondalup	Guild	No		20
	Sports Bowling	27th March	1	Off-Site	Guild	No		20
	Easter Egg Hunt	28th March	1	Joondalup	Guild	No		23
	Easter Egg Hunt	28th March	1	Mount Lawley	Guild	No		18

	Christian Union Easter Stall	28th March	1	Mount Lawley	Guild	No		30
	Welbeing Community	28th March	1	Joondalup	Guild	No		20
	South West Pizza Night	26th Feb	1	Bunbury	Guild	No		20
	AQWA Visit	28th March	1	Off-Site	Guild	No		20
	First Aid Certificate	8th March	1	Joondalup	Guild	No		20

Critical Issues	<ul style="list-style-type: none"> • Ticketing trends indicate that the majority of sales for the Start of Semester Party occur in the final days leading up to the event. This creates challenges for accurate budgeting. Feedback suggests that this year's event did not meet the expectations set by prior years. • Attendance and social media engagement for events such as the Equity Mixer have declined compared to previous years, despite being promoted several weeks in advance. • The First Nations department has hosted a limited number of events due to the absence of a First Nations Officer. The Close the Gap Day event saw low attendance, likely due to its location in an area with minimal foot traffic. • In the Postgraduate Department, there are challenges in onboarding School representatives, as the selection is currently managed by the Schools themselves. There is a need to establish clear Standard Operating Procedures (SOPs) for the selection of School representatives.
Appendices/Links	

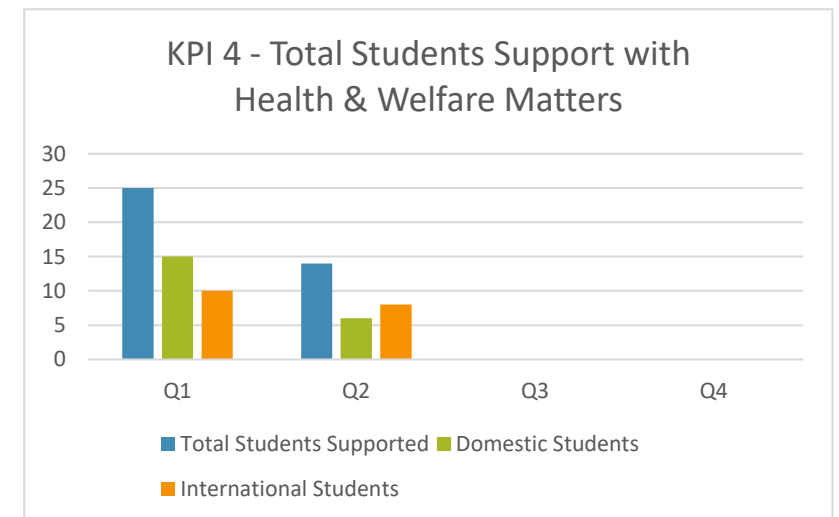
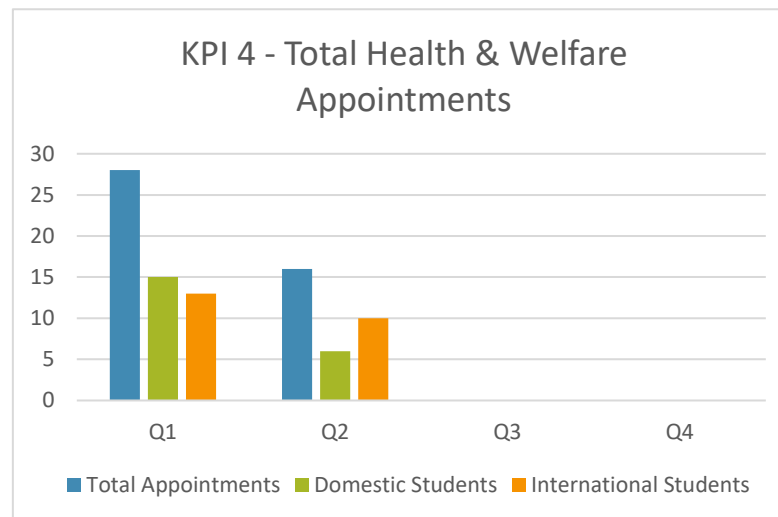
ACTIVITY – KPI 3		SUPPORTING THE ADMINISTRATION OF A CLUB, MOST OF WHOSE MEMBERS ARE STUDENTS [STATUTE 29(3.2)(2)9C]	
Budget	Annual Budget		\$ 410,580
	Spend to Date		\$ 77,588
	Budget Remaining		\$ 332,992 81 %
Data			
			Q1
	Number of Tier One Affiliated Clubs		25
	Number of Tier Two Affiliated Clubs		2
	Number of Basic Affiliated Clubs		2
	Number of Clubs Operating under MOU		3
	Total Number of Active Clubs, Societies & Collectives		32
	Total Value of Funding Provided to:		Q1
	Social Clubs		\$ 8,750.00
	Sports Clubs		\$ 1,900.00
	Equity Clubs		\$ 1,027.30
	Environmental Clubs		\$ -

	<table><tr><td>First Nations Clubs</td><td>\$ -</td></tr><tr><td>International Clubs</td><td>\$ 3,661.10</td></tr><tr><td>Undergraduate Clubs</td><td>\$ 3,545.95</td></tr><tr><td>Postgraduate Clubs</td><td>\$ -</td></tr><tr><td>South West Clubs</td><td>\$ -</td></tr><tr><td>Total Quarterly Funding</td><td>\$ 18,884.35</td></tr></table>	First Nations Clubs	\$ -	International Clubs	\$ 3,661.10	Undergraduate Clubs	\$ 3,545.95	Postgraduate Clubs	\$ -	South West Clubs	\$ -	Total Quarterly Funding	\$ 18,884.35
First Nations Clubs	\$ -												
International Clubs	\$ 3,661.10												
Undergraduate Clubs	\$ 3,545.95												
Postgraduate Clubs	\$ -												
South West Clubs	\$ -												
Total Quarterly Funding	\$ 18,884.35												
	<div>Annual Comparison</div> <table><tr><td></td><td>2022</td><td>2023</td><td>2024</td></tr><tr><td>Number of Affiliated Clubs</td><td>56</td><td>39</td><td>32</td></tr><tr><td>Total Funding</td><td>\$ 46,524.18</td><td>\$ 35,634.85</td><td>\$ 18,884.35</td></tr></table>		2022	2023	2024	Number of Affiliated Clubs	56	39	32	Total Funding	\$ 46,524.18	\$ 35,634.85	\$ 18,884.35
	2022	2023	2024										
Number of Affiliated Clubs	56	39	32										
Total Funding	\$ 46,524.18	\$ 35,634.85	\$ 18,884.35										
Critical Issues	<ul style="list-style-type: none">The majority of Guild club affiliations are finalised late, preventing students from obtaining an accurate overview of available clubs during orientation. As a result, some clubs may participate in orientation but ultimately may not complete Guild affiliation applications.The Sports Department is actively working on establishing a cricket team; however, there has been limited support from the student body.The Environmental and First Nations Departments have been unable to establish clubs due to insufficient student interest.												
Appendices/Links	<ul style="list-style-type: none">https://clubs.ecuguild.org.au/clubs-list/https://clubs.ecuguild.org.au/resources/												

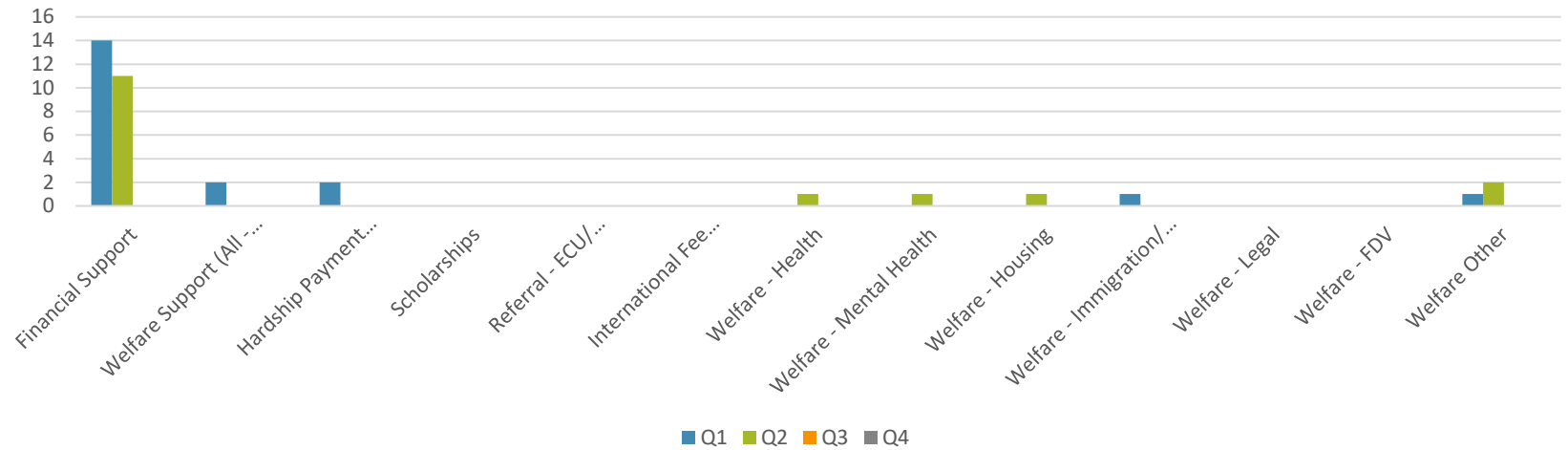
ACTIVITY - KPI 4		PROMOTING THE HEALTH OR WELFARE OF STUDENTS [STATUTE 29(3.2)(2)(F)]				
Budget		Annual Budget			\$ 275,016	
		Spend to Date			\$ 51,180	
		Budget Remaining			\$ 222,836 81 %	
Data						
	KPI 4 - Promoting the health or welfare of students [Statute 29(3.2)(2)(f)]					
		Q1	Q2	Q3	Q4	
	Total Appointments	37	0	0	0	
	Domestic Students	13	0	0	0	
	International Students	24	0	0	0	
	Total Students Supported	32	0	0	0	
	Domestic Students	11	0	0	0	
	International Students	21	0	0	0	
	Nature of Assistance Required					
		Q1	Q2	Q3	Q4	
	Financial Support	17	0	0	0	
	Welfare Support (All - Captured Pre-Change)	0	0	0	0	
	Hardship Payment Scheme	0	0	0	0	
	Scholarships	0	0	0	0	
	Referral - ECU/ External/Clubs	0	0	0	0	
	International Fee Refunds	1	0	0	0	
	Welfare - Health	0	0	0	0	

		Welfare - Mental Health	0	0	0	0
		Welfare - Housing	0	0	0	0
		Welfare - Immigration/ Visa	0	0	0	0
		Welfare - Legal	0	0	0	0
		Welfare - FDV	0	0	0	0
		Welfare Other	0	0	0	0
		Campus of Study				
		<i>*Note that students may have more than one campus of study. i.e. Offshore and Online</i>				
			Q1	Q2	Q3	Q4
		Joondalup	35	0	0	0
		Mount Lawley	2	0	0	0
		South West	0	0	0	0
		Online	2	0	0	0
		Interstate	0	0	0	0
		Offshore	0	0	0	0
		Referrals				
			Q1	Q2	Q3	Q4
		Total Referrals	6	0	0	0
		Financial Welfare Service	2	0	0	0
		Mental Health (External)	0	0	0	0
		ECU - Counselling	0	0	0	0
		ECU - Crisis Line	0	0	0	0
		ECU - Living Room	0	0	0	0
		Health	1	0	0	0
		Housing	0	0	0	0
		Immigration/ Visa	0	0	0	0
		Legal	0	0	0	0

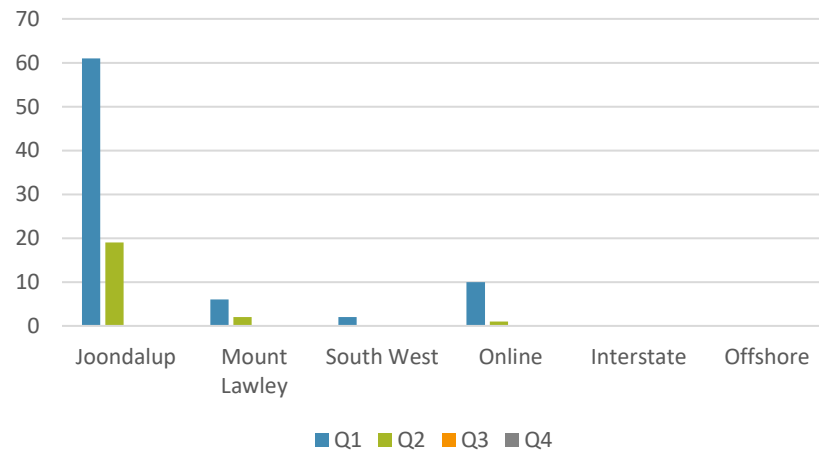
Ombudsman/ Commission	0	0	0	0
Other	3	0	0	0
Respect Now Always Stats				
	Q1	Q2	Q3	Q4
Total Reports	3	0	0	0
Sexual Assault	0	0	0	0
Domestic/ Family Violence	3	0	0	0
Discrimination	0	0	0	0
Rape	0	0	0	0
Harassment	0	0	0	0
Racism	0	0	0	0
Hazing	0	0	0	0



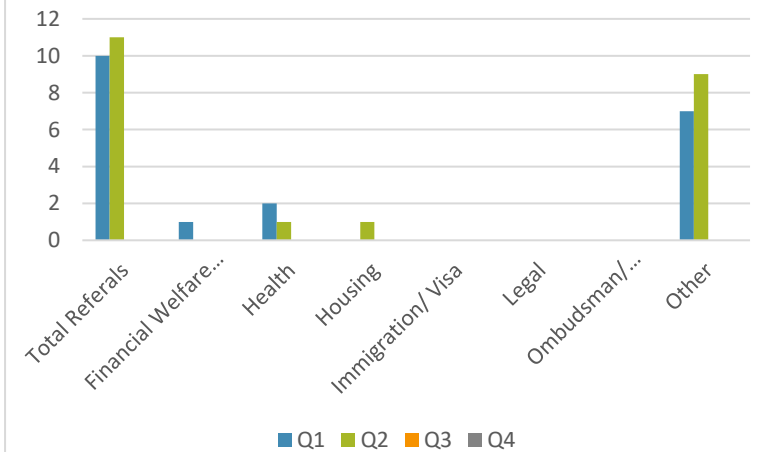
KPI 4 - Nature of Assistance Required



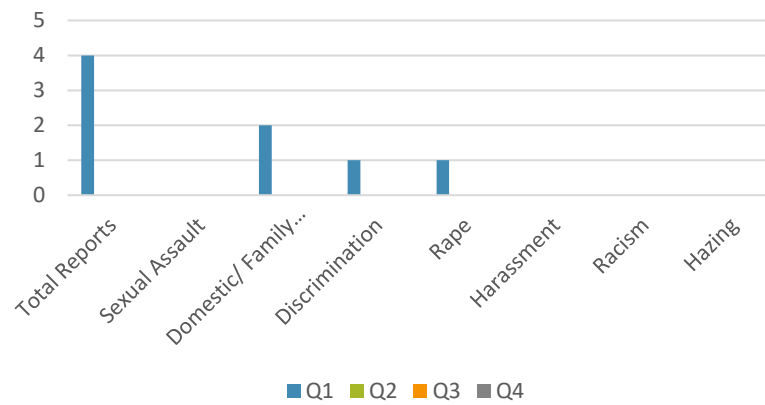
KPI 4 - Health & Welfare, Campus of Study



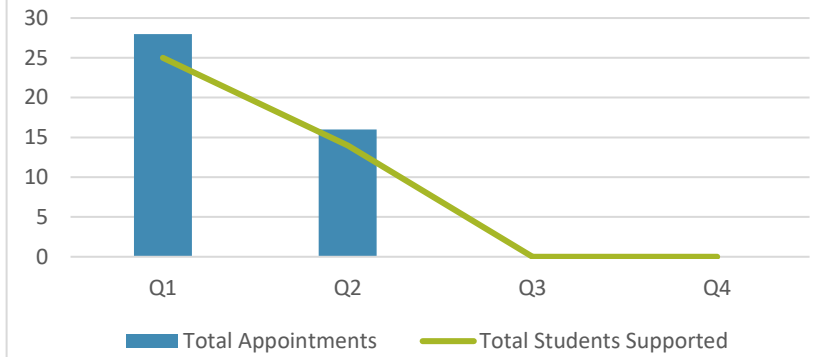
KPI 4 - Health & Welfare Referrals Made



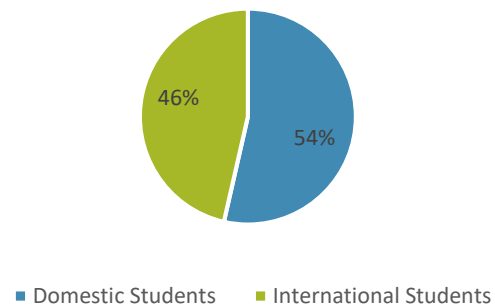
KPI 4 - Respect Now Always Disclosures



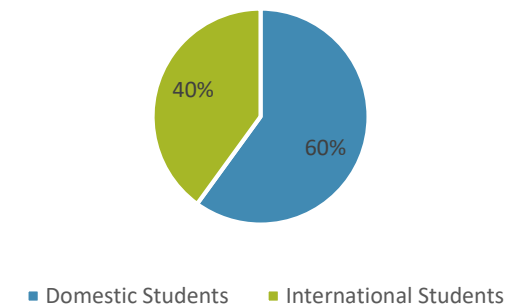
KPI 4 - Number of Health & Welfare Appointments vs Number of Students



KPI 4 - Domestic vs International Appointments for Health & Welfare
Q1



KPI 4 - Domestic vs International Students Accessing Health & Welfare Supports
Q1



	<ul style="list-style-type: none"> • During this quarter, the GAS team operated with two staff members, necessitating additional working days during peak periods. • Although the appointment needs of students were met, wait times often extended up to two weeks, particularly as the deadline for Formal Review applications approached. • GAOs prioritised immediate student mental health support needs and referred students to ECU Psychological Counselling Support and external support services as appropriate during this quarter.
Appendices/Links	

ACTIVITY – KPI 5		HELPING STUDENTS WITH THEIR FINANCIAL AFFAIRS [STATUTE 29(3.2)(2)(I)]				
Budget		Annual Budget			\$ 104,254	
		Spend to Date			\$ 17,376	
		Budget Remaining			\$ 86,878 83 %	
Data	KPI 5 - Helping students with their financial affairs [Statute 29(3.2)(2)(i)]					
			Q1	Q2	Q3	Q4
	Number of Discretionary Grant Applications		0	0	0	0
	Number of Discretionary Grants Issued		0	0	0	0
	Number of Discretionary Grants Rejected		0	0	0	0
	Total Value of Discretionary Grants Issued		\$ -	\$ -	\$ -	\$ -
	Number of Practicum Grant Applications		0	0	0	0
	Number of Practicum Grants Issued		0	0	0	0
	Number of Practicum Grants Rejected		0	0	0	0
	Total Value of Practicum Grants Issued		\$ -	\$ -	\$ -	\$ -
	Number of Vouchers Issued		17	0	0	0
	Total Value of Vouchers Issued		\$ 1,050.00	\$ -	\$ -	\$ -
	Number of FoodBank WA Referrals		7	9	0	0
	Total Value of FoodBank WA Referrals		\$ 3,640.00	\$ -	\$ -	\$ -

Total Value of Support Provided	\$ 4,690.00	\$ -	\$ -	\$ -
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Bookshop	
Stock	Q1
Opening Stock	\$ 7,537.50
Closing Stock	\$ 6,816.23

Transactions (Buy Backs)	Q1		
	JO	ML	BU
Number of Transactions			
Number of Books	6		
Buyback Value	\$ 321.00		

Transactions (Sales) - Processed through JO	Q1
Number of Transactions	27
Number of Books/Items	27

		Sales Value	\$ 1,146.50	
		Cash Sales	\$ -	
		Square Sales	\$ 1,146.50	
Critical Issues	<ul style="list-style-type: none"> This quarter has seen a significant increase in the demand for temporary financial assistance (Woolworths Essential vouchers) and a higher need for Foodbank referrals. The Guild's budget allocation for vouchers has been fully expended. Consequently, the Guild will reallocate funds from other budget lines to continue providing vouchers throughout the year. 			
Appendices/Links				

ACTIVITY – KPI 6	SUPPORTING THE PRODUCTION AND DISSEMINATION OF STUDENTS OF MEDIA WHOSE CONTENT IS PROVIDED BY STUDENTS [STATUTE 29(3.2)(2)(N)]		
Budget	Annual Budget	\$ 79,709	
	Spend to Date	\$ 16,209	
	Budget Remaining	\$ 63,500 80 %	
Critical Issues	• None		
Appendices/Links	• Dircksey Magazine -https://dircksey.com/ • Link to magazine: https://issuu.com/ecuguild/docs/dircksey_final_working_doc_copy • Guild Website – https://www.ecuguild.org.au		

ACTIVITY – KPI 7	HELPING STUDENTS DEVELOP SKILLS FOR STUDY BY MEANS OTHER THAN UNDERTAKING COURSE OF STUDY IN WHICH THEY ARE ENROLLED [STATUTE 29(3.2)(2)(O)]																				
Budget	Annual Budget		\$ 180,283																		
	Spend to Date		\$ 33,690																		
	Budget Remaining		\$ 146,593 81 %																		
Data	<table><tr><th colspan="3">Q1</th></tr><tr><th>Course Name</th><th>Organiser</th><th>Total Attendees</th></tr><tr><td>Financial Skills Workshops</td><td>Undergraduate Department</td><td>80</td></tr><tr><td>First Aid Certificate</td><td>Undergraduate Department</td><td>20</td></tr></table> <table><tr><td></td><th>Q1</th></tr><tr><th>Total Courses</th><td>2</td></tr><tr><th>Total Attendees</th><td>100</td></tr></table>			Q1			Course Name	Organiser	Total Attendees	Financial Skills Workshops	Undergraduate Department	80	First Aid Certificate	Undergraduate Department	20		Q1	Total Courses	2	Total Attendees	100
Q1																					
Course Name	Organiser	Total Attendees																			
Financial Skills Workshops	Undergraduate Department	80																			
First Aid Certificate	Undergraduate Department	20																			
	Q1																				
Total Courses	2																				
Total Attendees	100																				
Critical Issues	<ul style="list-style-type: none">Although the Financial Skills Workshops were fully booked, actual attendance on the day was very low.																				
Appendices/Links	<ul style="list-style-type: none">																				

ACTIVITY – KPI 8	ADVOCATING STUDENT’S INTERESTS IN MATTERS ARISING UNDER THE HIGHER EDUCATION PROVIDER’S RULES (HOWEVER DESCRIBED) [STATUTE 29(3.2)(2)(Q)]				
Budget	Annual Budget			\$ 213,477	
	Spend to Date			\$ 41,805	
	Budget Remaining			\$ 171,672 80 %	
Data	KPI 8 - Advocating students’ interests in matters arising under the higher education provider’s rules (however described) [Statute 29(3.2)(2)(q)]				
		Q1	Q2	Q3	Q4
	Total Appointments	293	0	0	0
	Domestic Student	115	0	0	0
	International Student	178	0	0	0
	Total Students Supported	245	0	0	0
	Domestic Student	101	0	0	0
	International Student	144	0	0	0
	Nature of Assistance Required				
		Q1	Q2	Q3	Q4
	Academic Misconduct (AM)	6	0	0	0
	Academic Progression Status Review (APSR)	50	0	0	0
	Application for Submission of previous work	0	0	0	0
	Complaints	5	0	0	0
	Course Intermission	0	0	0	0
	Deferrals/Extensions/Exams/Assessments	7	0	0	0
	Formal Review (FR)	15	0	0	0

		General Advice	26	0	0	0
		General Misconduct (GM)	0	0	0	0
		Informal Review (IR)	12	0	0	0
		Practicum Support (PS)	0	0	0	0
		Recognition of Prior Learning (RPL)	1	0	0	0
		Re-enrolment (Application to resume your course)	1	0	0	0
		Special Consideration/Resubmission	2	0	0	0
		Student Appeals Committee - Academic Misconduct (SAC-AM)	6	0	0	0
		Student Appeals Committee - General Misconduct (SAC-GM)	0	0	0	0
		Student Appeals Committee - Other	15	0	0	0
		Withdrawal Without Penalty (Financial/Academic) (WWF/A)	81	0	0	0
		Number of Students By School				
		School of Arts & Humanities	43	0	0	0
		School of Business & Law	68	0	0	0
		School of Education	19	0	0	0
		School of Engineering	55	0	0	0
		School of Medical & Health Sciences	25	0	0	0
		School of Nursing & Midwifery	31	0	0	0
		School of Science	50	0	0	0
		WAAPA	1	0	0	0
		Campus of Study				
		<i>*Note that students may have more than one campus of study. i.e. Offshore and Online</i>				
		Joondalup	133	0	0	0
		Mount Lawley	8	0	0	0
		South West	2	0	0	0
		Online	23	0	0	0
		Interstate	0	0	0	0

Offshore

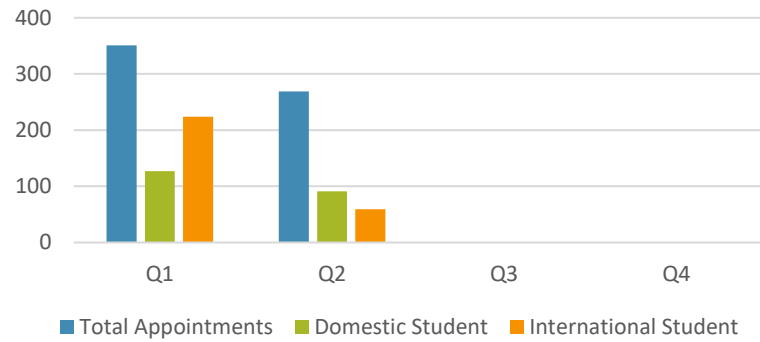
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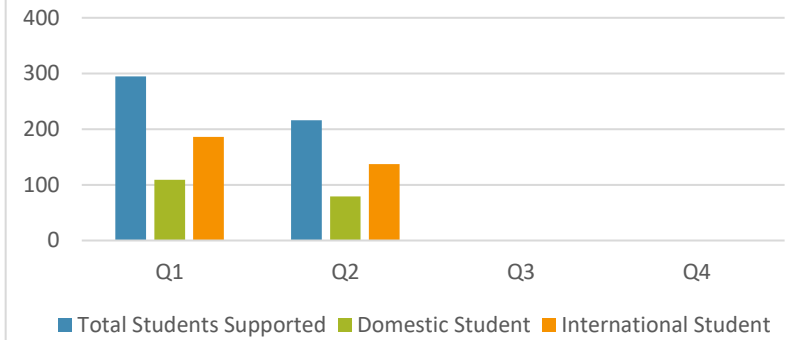
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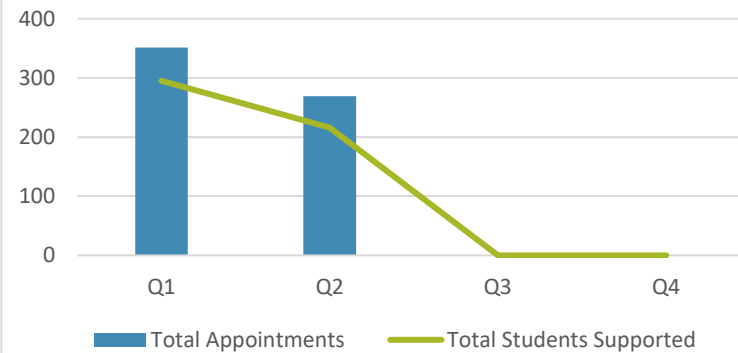
KPI 8 - Total Academic Advocacy Appointments



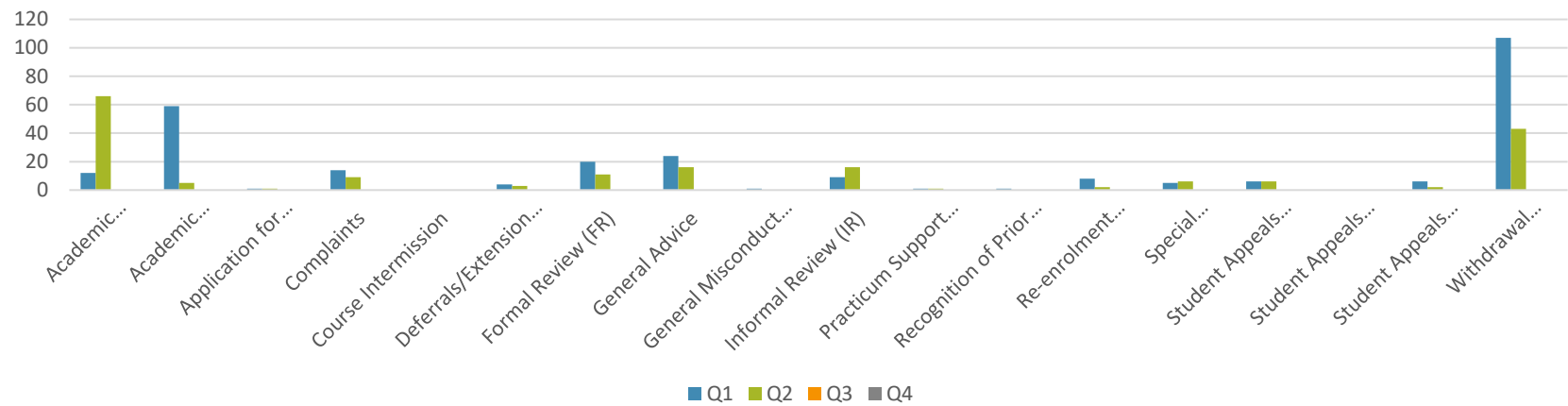
KPI 8 - Total Students Receiving Academic Advocacy Support



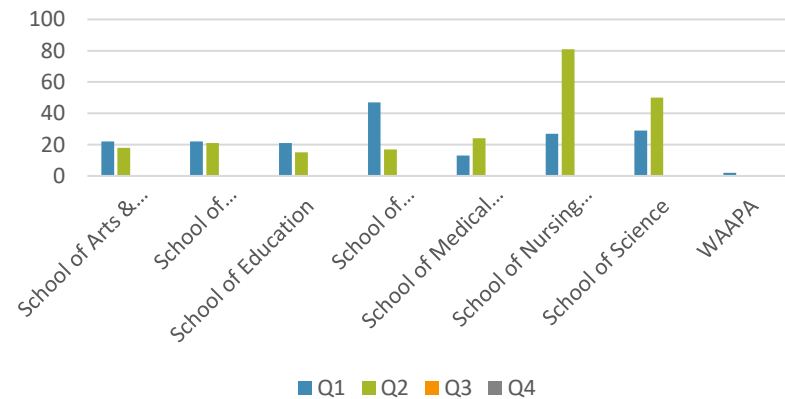
KPI 8 - Number of Academic Advocacy Appointments vs Number of Students



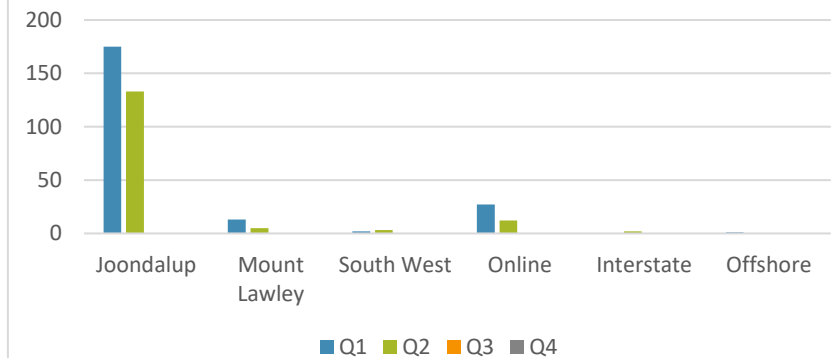
KPI 8 - Nature of Assistance Required

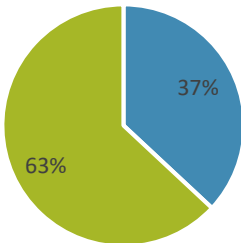
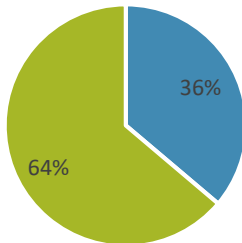


KPI 8 - School of Study



KPI 8 - Academic Advocacy, Campus of Study



	<div> <div> <p>KPI 8 - Domestic vs International Students Accessing Academic Advocacy Q1</p>  <table border="1"> <thead> <tr> <th>Category</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Domestic Student</td> <td>37%</td> </tr> <tr> <td>International Student</td> <td>63%</td> </tr> </tbody> </table> </div> <div> <p>KPI 8 - Domestic vs International Appointments for Academic Advocacy Q1</p>  <table border="1"> <thead> <tr> <th>Category</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Domestic Student</td> <td>36%</td> </tr> <tr> <td>International Student</td> <td>64%</td> </tr> </tbody> </table> </div> </div>	Category	Percentage	Domestic Student	37%	International Student	63%	Category	Percentage	Domestic Student	36%	International Student	64%
Category	Percentage												
Domestic Student	37%												
International Student	63%												
Category	Percentage												
Domestic Student	36%												
International Student	64%												
Critical Issues	<ul style="list-style-type: none"> GAOs attended SAC hearings as support persons for students. However, due to limited staff availability, they were unable to attend three SAC hearings and several Academic Misconduct meetings as requested by students. 												
Appendices/Links													

ACTIVITY – KPI 9	GIVING STUDENTS INFORMATION TO HELP THEM IN THEIR ORIENTATION [STATUTE 29(3.2)(2)(R)]	
Budget	Annual Budget	\$ 161,726
	Spend to Date	\$ 74,039
	Budget Remaining	\$ 87,687 54 %
Report on Orientation Activities	The ECU Guild provided catering support for the ECU ST&E team's Get Set Sessions (funded by ST&E), offering an excellent opportunity to introduce new students to the Guild during orientation. The ECU Guild Fair was held in Week 1 of the semester. The Mt Lawley event took place on Tuesday and attracted over 500 students, despite the intense heat, in its new location outside Building 1. The Joondalup Guild Fair occurred on Thursday and was a tremendous success, with a record number of students in attendance. In Week 2, the ECU Guild partnered with the ECU ST&E and ECU South West departments to host the ECU Guild Fair in Bunbury, reaching approximately 100 students and achieving higher levels of engagement and activities than in recent years. The event saw participation from external providers, Guild clubs, and internal ECU departments.	
Critical Issues	<ul style="list-style-type: none"> Extreme heat continues to pose a risk for attendees and staff. While mitigation plans are in place, outdoor temperatures exceeding 40 degrees Celsius remain unmanageable. 	
Appendices/Links		

ACTIVITY – KPI 10	ADMINISTRATION							
Budget	Annual Budget					\$ N/A		
	Spend to Date					\$ N/A		
Data	Guild Election Data							
		2018	2019	2020	2021	2022	2023	2024
	Guild Positions	27	28	21	21	23	23	23
	Number of Nominations	15	10	22	93	60		
	Number of Voters	1408	936	0	0	594		
	*Guild elections take place annually in October. No Election was run in 2023 due to all positions being uncontested.							
Critical Issues	• None							
Appendices/Links	• Financial Report - QUARTERLY FINANCIAL REPORT • https://ecuguild.org.au/senate/important-documents/ • Training Reports • Approved/Reviewed Policies: • None							

ACTIVITY – KPI 11	PLANNING, REPORTING AND HANDOVER		
Budget	Annual Budget		\$ N/A
	Spend to Date		\$ N/A
Key Data	None		
Critical Issues	<ul style="list-style-type: none"> • None 		
Appendices/Links	<ul style="list-style-type: none"> • Financial Report - QUARTERLY FINANCIAL REPORT • Guild Annual Report & Audited Financial Statements - https://ecuguild.org.au/wp-content/uploads/2023/04/Annual-Report-2022-LR.pdf • SSAF Reports Link - https://ecuguild.org.au/senate/minutes/ • Minutes of Senate Meetings - https://ecuguild.org.au/senate/minutes/ • Strategic Plan 2020 -2025 - https://ecuguild.org.au/wp-content/uploads/2020/05/ECU-Guild-Strategic-Plan_web.pdf 		

SSAF Quarterly Financial Report FY24 Q1

Edith Cowan University Student Guild
ABN 87 081 487 187
For the 3 months ended 31 March 2024

Contents

3	Income & Expenditure
5	Statement of Financial Position
6	Statement of Cash Flows
7	Notes to the Financial Statements
12	Spending Program by SSAF Category

Income & Expenditure

Edith Cowan University Student Guild For the 3 months ended 31 March 2024

	Q1 2024	FY 2023
Income		
SSAF Funding	500,000	1,865,180
Total Income	500,000	1,865,180
Expenditure		
Student Support Program Costs		
A - Provision of Food & Drink	26,274	117,969
B - Supporting Sporting & Recreational Activity	122,439	487,605
C - Club Administration Support	77,588	377,374
F - Health & Welfare of Students	52,180	352,208
I - Helping Students with their Financial Affairs	17,376	61,459
N - Supporting Production & Dissemination of Student Media	16,209	52,701
O - Helping Students Develop Study Skills	33,690	134,605
P/Q - Student Advocacy re University Rules	41,805	186,002
R - Information to help students through Orientation	74,039	139,666
Total Student Support Program Costs	461,600	1,909,588
Total Expenditure	461,600	1,909,588
Gross SSAF Surplus/(Deficit)	38,400	(44,408)
Indirect Costs		
Indirect Costs	-	-
Total Indirect Costs	-	-
SSAF Surplus/(Deficit)	38,400	(44,408)
Non-SSAF		
Income		
Advertising Income	3,350	1,833
Book Sales	1,070	2,804
Stall Holder fees	5,514	7,799
Ticket Sales	4,849	42,180
Non SSAF Program Revenue	10,800	83,190
Interest & Investment Income	6,360	26,163
Other Income	2,515	7,816
Total Income	34,458	171,785
Expenses		
Interest & Investment Costs	138	71
Depreciation	8,691	17,809
Unisports Grants Paid	7,200	7,815
ECU Emu's Merchandise Costs	-	5,742

	Q1 2024	FY 2023
Records Project	-	24,385
Total Expenses	16,029	55,822
Total Non-SSAF	(18,429)	(115,963)
Combined SSAF/Non-SSAF Surplus/Deficit	56,829	71,556

Statement of Financial Position

Edith Cowan University Student Guild

As at 31 March 2024

	NOTES	31 MAR 2024	31 DEC 2023
Assets			
Current Assets			
Bank accounts	2	1,212,814	1,704,729
Receivables & Accruals	3	957,080	408,614
Inventory	4	17,325	17,325
Prepayments	5	31,436	65,142
Club Floats		2,317	5,363
Total Current Assets		2,220,971	2,201,172
Non-current Assets			
Property, plant and equipment	6	199,315	208,006
Total Non-current Assets		199,315	208,006
Total Assets		2,420,286	2,409,178
Liabilities			
Current Liabilities			
Creditors & accruals	8	363,164	417,346
Other current liabilities	10	22,412	22,412
Employee Provisions	11	120,158	108,754
Prepaid Revenue		12,185	15,535
Paid Parental Leave Accruals		-	3,531
Total Current Liabilities		517,919	567,578
Non-current Liabilities			
Employee provisions	11	13,866	9,928
Total Non-current Liabilities		13,866	9,928
Total Liabilities		531,786	577,506
Net Assets		1,888,501	1,831,671
Equity			
Retained Earnings			
Retained Earnings		1,241,184	1,241,184
Retained Earnings..		590,488	518,932
Current Year Earnings		56,829	71,556
Total Retained Earnings		1,888,501	1,831,671
Total Equity		1,888,501	1,831,671

Statement of Cash Flows

Edith Cowan University Student Guild For the 3 months ended 31 March 2024

	JAN-MAR 2024	FY 2023
Operating Activities		
Receipts from customers	15,535	2,693,939
Payments to suppliers and employees	(524,599)	(1,868,814)
Cash receipts from other operating activities	15,026	(89,537)
Net Cash Flows from Operating Activities	(494,038)	735,588
Investing Activities		
Payment for property, plant and equipment	(3,097)	(43,070)
Other cash items from investing activities	5,240	507,424
Net Cash Flows from Investing Activities	2,143	464,354
Net Cash Flows	(491,895)	1,199,941
Cash and Cash Equivalents		
Cash and cash equivalents at beginning of period	1,704,729	504,791
Net change in cash for period	(491,895)	1,199,941
Effect of exchange rate changes on cash	-	(4)
Cash and cash equivalents at end of period	1,212,834	1,704,729

Notes to the Financial Statements

Edith Cowan University Student Guild For the 3 months ended 31 March 2024

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements under the Edith Cowan University Act 1984. The Senate has determined that Edith Cowan University Student Guild (the Guild) is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

a. Income Tax

The Guild is not liable to pay income tax; however, it is registered for GST purposes.

b. Property, Plant and Equipment (PPE)

Plant and equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the Guild commencing from the time the asset is held ready for use. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement.

c. Impairment of Assets

At the end of each reporting period, the Senate reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

d. Employee Provisions

Provision is made for the Guild's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

e. Provisions

Provisions are recognised when the Guild has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

f. Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

g. Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

h. Revenue and Other Income

Revenue is recognised when it is probable that the economic benefit will flow to the Guild and the revenue can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable.

SSAF Funding is recognised in accordance with a fee allocation deed between the Edith Cowan University (the University) and the Guild, pursuant to section 41A(3) of the Edith Cowan University Act 1984, the University must pay the Guild an amount that is not less than 50% of the total amount of the annual amenities and services fees collected

All revenue is stated net of the amount of goods and services tax.

i. Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the Guild, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

j. Inventories

Inventories are carried at the lower of cost or net realizable value. Cost is based on the first in first out method and includes expenditure incurred in acquiring the inventories and bringing them to the existing condition and location.

k. Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

l. Financial Assets

Investments in financial assets are initially recognised at cost, which includes transaction costs, and are subsequently measured at fair value, which is equivalent to their market bid price at the end of the reporting period. Movements in fair value are recognised through the Statement of Income and Expenditure.

m. Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the Guild during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

n. Intangible Assets

Intangible assets are software developed for student or the management of the Guild. The assets are brought to account at cost and amortised over the useful life of the asset.

	Q1 2024	FY 2023
2. Cash & Cash Equivalents		
Cash Balances		
Bank Accounts	1,210,139	1,711,695
Total Cash Balances	1,210,139	1,711,695
Credit Cards		
Bendigo Bank Mastercards	(6,151)	(9,810)
Vasco Prepaid Cards	8,825	2,844
Total Credit Cards	2,674	(6,967)
Total Cash & Cash Equivalents	1,212,814	1,704,729
	Q1 2024	FY 2023
3. Receivables		
Receivables		

Accounts Receivable	954,200	403,559
Square Clearing	20	-
Accrued Income	2,860	5,055
Total Receivables	957,080	408,614
Total Receivables	957,080	408,614
	Q1 2024	FY 2023

4. Inventory

Inventories		
Stock on Hand - Books	6,085	6,085
Stock on Hand - other merchandise	11,240	11,240
Total Inventories	17,325	17,325
Total Inventory	17,325	17,325
	Q1 2024	FY 2023

5. Prepayments

Prepayments - Other	-	23,227
Prepayments - Insurance	31,436	41,914
Total Prepayments	31,436	65,142
	Q1 2024	FY 2023

6. Property, Plant and Equipment

Plant and Equipment		
Plant and Equipment at Cost		
Plant and Equipment (Low Value Pool) at Cost		
Low Value Assets (\$300-\$1000) - at cost	91,551	90,354
Low Value Assets - acc dep	(91,552)	(90,355)
Total Plant and Equipment (Low Value Pool) at Cost	(1)	(1)
Plant and Equipment (JO) at Cost		
P & E - JO - at cost	315,550	315,550
P & E - JO - acc dep	(133,357)	(125,375)
Total Plant and Equipment (JO) at Cost	182,193	190,175
Plant and Equipment (ML) at Cost		
P & E - ML - at cost	21,641	21,641
P & E - ML - acc dep	(19,600)	(19,420)
Total Plant and Equipment (ML) at Cost	2,040	2,221
Plant and Equipment (BU) at Cost		
P & E - BU - at cost	22,764	22,764

P & E - BU - acc dep	(7,682)	(7,153)
Total Plant and Equipment (BU) at Cost	15,082	15,611
Total Plant and Equipment at Cost	199,315	208,006
Total Plant and Equipment	199,315	208,006
Total Property, Plant and Equipment	199,315	208,006
	Q1 2024	FY 2023

7. Investments

	Q1 2024	FY 2023
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8. Creditors & Accruals

Current

Creditors

Trade Creditors	236,444	296,503
GST.	40,239	(1,767)
Sundry Creditors	32,245	40,366
Suspense	38	37
Total Creditors	308,966	335,139

Bendigo bank Mastercards

BB - Mastercard - President S Rizwan	471	780
BB - Mastercard - Events	380	704
BB - Mastercard - Ops Mgr	5,299	8,326
Total Bendigo bank Mastercards	6,151	9,810

Payroll

Accrued Wages	-	14,282
PAYGW Payable	23,292	33,138
Superannuation Payable	30,906	34,787
Total Payroll	54,198	82,207

Total Current	369,315	427,156
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Total Creditors & Accruals	369,315	427,156
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Q1 2024	FY 2023
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9. Contingent Liabilities - NIL to report

Q1 2024	FY 2023
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10. Lease Liabilities

Oracle Finance - NetSuite & Infinite Cloud Payroll	22,801	22,801
Unexpired Interest	(389)	(389)
Total Lease Liabilities	22,412	22,412

Q1 2024	FY 2023
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11. Employee Provisions

	Q1 2024	FY 2023
Current		
Provision for Annual Leave - Current	78,505	72,912
Provision for Long Service Leave - Current	41,653	35,842
Total Current	120,158	108,754
Non-Current		
Provision for Long Service Leave - Non-Current	13,866	9,928
Total Non-Current	13,866	9,928
Total Employee Provisions	134,024	118,682
	Q1 2024	FY 2023
12. Retained Earnings		
Retained Earnings	1,831,671	1,760,116
Current Year Earnings	56,829	71,556
Total Retained Earnings	1,888,501	1,831,671

Spending Program by SSAF Category

Edith Cowan University Student Guild
For the 3 months ended 31 March 2024

	Q1 2024	2024 YTD ACTUALS	2024 ANNUAL SSAF BUDGET	2024 BUDGET VS ACTUALS (\$)	2024 BUDGET VS ACTUALS (%)	FY 2023
Income						
SSAF Funding	500,000	500,000	2,000,000	(1,500,000)	-75%	1,865,180
Total Income	500,000	500,000	2,000,000	(1,500,000)	-75%	1,865,180
Expenditure						
Student Support Program Costs						
A - Provision of Food & Drink	26,274	26,274	91,642	(65,368)	-71%	117,969
B - Supporting Sporting & Recreational Activity	122,439	122,439	483,313	(360,874)	-75%	487,605
C - Club Administration Support	77,588	77,588	410,580	(332,992)	-81%	377,374
F - Health & Welfare of Students	52,180	52,180	275,016	(222,836)	-81%	352,208
I - Helping Students with their Financial Affairs	17,376	17,376	104,254	(86,878)	-83%	61,459
N - Supporting Production & Dissemination of Student Media	16,209	16,209	79,709	(63,500)	-80%	52,701
O - Helping Students Develop Study Skills	33,690	33,690	180,283	(146,593)	-81%	134,605
P/Q - Student Advocacy re University Rules	41,805	41,805	213,477	(171,672)	-80%	186,002
R - Information to help students through Orientation	74,039	74,039	161,726	(87,687)	-54%	139,666
Total Student Support Program Costs	461,600	461,600	2,000,000	(1,538,400)	-77%	1,909,588
Total Expenditure	461,600	461,600	2,000,000	(1,538,400)	-77%	1,909,588
Gross SSAF Surplus/(Deficit)	38,400	38,400	-	38,400	-	(44,408)
Indirect Costs						
Indirect Costs	-	-	-	-	-	-
Total Indirect Costs	-	-	-	-	-	-
SSAF Surplus/(Deficit)	38,400	38,400	-	38,400	-	(44,408)
Non-SSAF						
Income						
Advertising Income	3,350	3,350	-	3,350	-	1,833
Book Sales	1,070	1,070	-	1,070	-	2,804
Stall Holder fees	5,514	5,514	-	5,514	-	7,799
Ticket Sales	4,849	4,849	-	4,849	-	42,180
Non SSAF Program Income	10,800	10,800	-	10,800	-	83,190
Interest & Investment Income	6,360	6,360	-	6,360	-	26,163
Other Income	2,515	2,515	-	2,515	-	7,816
Total Income	34,458	34,458	-	34,458	-	171,785
Expenses						
Interest & Investment Costs	138	138	-	138	-	71

	Q1 2024	2024 YTD ACTUALS	2024 ANNUAL SSAF BUDGET	2024 BUDGET VS ACTUALS (\$)	2024 BUDGET VS ACTUALS (%)	FY 2023
Depreciation	8,691	8,691	-	8,691	-	17,809
Unisports Grants Paid	7,200	7,200	-	7,200	-	7,815
ECU Emu's Merchandise Costs	-	-	-	-	-	5,742
Records Project	-	-	-	-	-	24,385
Total Expenses	16,029	16,029	-	16,029	-	55,822
Total Non-SSAF	(18,429)	(18,429)	-	(18,429)	-	(115,963)
Combined SSAF/Non-SSAF Surplus/(Deficit)	56,829	56,829	-	56,829	-	71,556

GUILD CONTACT INFORMATION

SARAH RIZWAN PRESIDENT	LISA DWYER OPERATIONS MANAGER	MICHAEL AGOSTINI FINANCIAL CONTROLLER
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Q124 Senate Training

First Name	Last Name	Certification Name	Completion Date
Ali	Haider	I'M ALERT Food Safety	12/01/2024
Ali	Haider	Manual Handling	24/01/2024
Ali	Haider	Sexual Assault Referral Centre Training (SARC)	23/01/2024
Ali	Haider	Workplace Bullying and Harassment Awareness	24/01/2024
Ali	Haider	Sexual Harassment Training (Fair Work)	12/01/2024
Ali	Haider	Mental Health Awareness (Aveling)	24/01/2024
Ali	Haider	SEN - Board Induction Training (Online)	29/01/2024
Asad	Ali	I'M ALERT Food Safety	5/01/2024
Asad	Ali	Sexual Assault Referral Centre Training (SARC)	29/01/2024
Asad	Ali	Events & Marketing Training	7/02/2024
Asad	Ali	SEN - Board Induction Training (Online)	26/01/2024
Asad	Ali	Sexual Harassment Training (Fair Work)	4/01/2024
Gangamini	Chandrasiri	Overview of WA WHS Act 2020 (WorkSafe WA)	25/01/2024
Gangamini	Chandrasiri	ECU Induction	27/01/2024
Gangamini	Chandrasiri	Manual Handling	26/01/2024
Gangamini	Chandrasiri	Sexual Assault Referral Centre Training (SARC)	28/01/2024
Gangamini	Chandrasiri	IA Cyber Awareness (Training Module)	24/01/2024
Gangamini	Chandrasiri	Workplace Bullying and Harassment Awareness	7/02/2024
Gangamini	Chandrasiri	WHS Act 2020 Duties	25/01/2024
Gangamini	Chandrasiri	Events & Marketing Training	5/02/2024
Gangamini	Chandrasiri	Sexual Harassment Training (Fair Work)	25/01/2024
Gangamini	Chandrasiri	Mental Health Awareness (Aveling)	28/01/2024
Joanne	Lucks	Events & Marketing Training	7/02/2024
Joanne	Lucks	FoodSafe Online (Environmental Health Australia)	7/01/2024
Joanne	Lucks	ECU - Health & Safety for Leaders (Staff Kiosk)	22/02/2024
MD Minhajul	Arefin	ECU Induction	25/02/2024
MD Minhajul	Arefin	Manual Handling	21/02/2024
MD Minhajul	Arefin	Sexual Assault Referral Centre Training (SARC)	20/02/2024
MD Minhajul	Arefin	IA Cyber Awareness (Training Module)	20/02/2024
MD Minhajul	Arefin	Workplace Bullying and Harassment Awareness	8/03/2024
MD Minhajul	Arefin	WHS Act 2020 Duties	15/02/2024
MD Minhajul	Arefin	Mental Health Awareness (Aveling)	22/02/2024
MD Minhajul	Arefin	Sexual Harassment Training (Fair Work)	20/02/2024
Nikhil	Howal	Manual Handling	21/01/2024
Nikhil	Howal	FoodSafe Online (Environmental Health Australia)	21/01/2024
Nikhil	Howal	IA Cyber Awareness (Training Module)	27/01/2024
Nikhil	Howal	Events & Marketing Training	7/02/2024
Nikhil	Howal	Sexual Harassment Training (Fair Work)	27/01/2024
Nikhil	Howal	Mental Health Awareness (Aveling)	27/01/2024
Sarah	Rizwan	Events & Marketing Training	7/02/2024

Q124 Staff Training

First Name	Last Name	Certification Name	Completion Date
Amanda	Mukundu	ECU Induction	13/02/2024
Amanda	Mukundu	I'M ALERT Food Safety	13/02/2024
Amanda	Mukundu	Manual Handling	13/02/2024
Connor	Dean	ECU Induction	27/02/2024
Connor	Dean	I'M ALERT Food Safety	27/02/2024
Connor	Dean	Manual Handling	28/02/2024
Dana	Orbita	Mental Health Awareness (Aveling)	8/02/2024
Ebaad	Skeikh	ECU Induction	28/02/2024
Ebaad	Skeikh	I'M ALERT Food Safety	19/02/2024
Ebaad	Skeikh	Manual Handling	19/02/2024
John	Jomy	ECU Induction	19/02/2024
John	Jomy	I'M ALERT Food Safety	19/02/2024
John	Jomy	Manual Handling	19/02/2024
Lauren	Reed	ECU Responsible Officer Training	25/03/2024
Luke	Hale	ECU Induction	15/01/2024
Luke	Hale	Manual Handling	16/02/2024
Luke	Hale	Sexual Assault Referral Centre Training (SARC)	2/02/2024
Luke	Hale	Workplace Bullying and Harassment Awareness	12/01/2024
Luke	Hale	IA Cyber Awareness (Training Module)	11/01/2024
Luke	Hale	Sexual Harassment Training (Fair Work)	15/01/2024
Luke	Hale	Mental Health Awareness (Aveling)	12/01/2024
Michael	Agostini	Cyber Security	24/01/2024
Michael	Agostini	ECU Induction	29/01/2024
Michael	Agostini	Sexual Assault Referral Centre Training (SARC)	29/01/2024
Michael	Agostini	IA Cyber Awareness (Training Module)	25/01/2024
Michael	Agostini	Workplace Bullying and Harassment Awareness	25/01/2024
Michael	Agostini	Sexual Harassment Training (Fair Work)	25/01/2024
Michael	Agostini	Mental Health Awareness (Aveling)	29/01/2024
Sonya	Cox	ECU Induction	7/02/2024
Sonya	Cox	I'M ALERT Food Safety	7/02/2024
Sonya	Cox	Manual Handling	7/02/2024
Yvonne	Quirke	FoodSafe Online (Environmental Health Australia)	29/01/2024
Yvonne	Quirke	ECU Fire & Emergency Warden Training	9/02/2024