2 Feb 2026 - Senate Meeting 2

Date: 2/02/2026
Time: 11:30 AM - 01:30 PM
Location: JO.1.447
Group: Senate Channel
Present: General Secretary, President, First Nations Officer, Vice President - Academic, Postgraduate Officer, International Officer, South West Officer, Environmental Officer, Equity Officer, Undergraduate Officer, Vice President - Social Responsibility, Social Officer, Vice President - International, Vice President - Activities & South West, Sports Officer, Michael Agostini, Lisa Dwyer
Absent:

Agenda

#	Topic	Files	Presenter	Minutes
1	**Senate Meeting 2**	Files (0)		When: 02-02-2026 Where: JO.1.447 Chairperson: Sheharyar Sahi Minute taker: Sonam Choki
2	**Opening Address**	Files (0)		Meeting Starts: 11:35 AM
3	**Acknowledgement of Country** For Information	Files (0)	*President*	The Guild acknowledges that we are meeting on Whadjuk Nyoongar land, and acknowledges their c both past and present. We recognise the land was stolen and never ceded, and always was and alw be Aboriginal land.
4	**Attendance**	Files (0)		President - Sheharyar Sahi General Secretary - Sonam Choki Vice President Social Responsibility - Masoumeh Alikhani Vice President Academic - Asad Ali Vice President International - Aneeba Ashraf Vice President Activities and South West - Yashkamaljot Singh Cheema Equity Officer - (Vacant) Environmental Officer - (Vacant) First Nations Officer - (Vacant) Undergraduate Officer - Armaghan Khan Postgraduate Officer - Hamed Kariman International Officer - (Vacant) South West Officer 1 - (Vacant) South West Officer 2 - (Vacant) Sports Officer - Ashlynn Ward Accredited Observers Operations Manager - Lisa Dwyer Financial Controller - Michael Agostini Apologies Social Officer - Bhautik Khetia
5	**Proxies** For Information	Files (0)	*President*	Record of Proxies: Social Officer - Bhautik Khetia gave Vice President Activities South West - Yashkamaljot Sing Cheema his proxy
6	**Conflict of Interest** For Information	Files (0)	*President*	
7	**Circular Motions** For Information	Files (0)	*President*	**Preamble:** The Guild is required to submit to the University, a breakdown of the expenditure across all categories for the Guild share of SSAF. The Guild has been able to present a budget to the

				University that is equal to 50% of the budgeted SSAF revenue for 2026. The attachment cor the SSAF expenditure breakdown that will be submitted to the University. **Motion** **SCM2601/01**: The Senate resolves to approve the 2026 budget and the submission of the expenditure breakdown to the SSAF steering committee. **Moved:** Sonam Choki **Seconded:** Sheharyar Sahi **Results:** Motion passed with special majority
8	**Approval of Previous Minutes** For Decision	Files (1)	*President*	**SM2601/01**: The ECU Guild Senate agrees that the attached minutes from December Senate Meeting are accurate and can be published on the Guild's website once redacation has occ Moved: Sonam Choki Seconded: Sheharyar Sahi Results: Motion passed unanimously
9	**Office Bearer Reports** For Information	Files (0)	*President*	**President -** Sheharyar Sahi · Attended Secretariat meeting · Attended multiple SAC hearings · Attended the first Strategic Planning session · Attended the Guild rebranding meeting · Attended the City Campus induction and tour. · Regular catchups with the senate. · Fortnightly catchups with Lisa and Michael. · Meeting with Associate Professor Flavio to discuss potential collaborat · Meeting with Daniella Rettura (International Café and other ECU event · Reached out to all the schools and student life to arrange Guild partici at the upcoming orientations. · Reviewed the budget sheets of all departments. · Reviewed the club affiliations with the secretariat · Reviewed the amended ECU policies around academic integrity · Working on the Guild Academic Integrity Guideline · Working on the NSO submission with Lisa and GAOs · Organizing the City campus launch event with Elle · Responded to multiple student queries · Met with students regarding their Academic issues **General Secretary -** Sonam Choki - some got back to me and I had meetings with them. - had meetings with multiple students who wants to start new clubs. - sent an invitation to all the clubs to attend the guild fair - conducted rep interviews with Masoumeh earlier today, and have mor scheduled for next week. - attended the city campus tour - attended the leadership catchup with Lisa, Michael alongside Sherry - had multiple catchups with sherry - attended the Secretariat meeting - attended the Guild rebranding meeting with Sherry, Elle and Yvonne. - helping with city campus launch event which will be on 24th. - scheduled the upcoming meetings. - prepared the agendas and minutes

-sent a warning to some clubs who did not meet their affiliation requirements
-some got back to me and I had meetings with them.
-had meetings with multiple students who wants to start new clubs.
-sent an invitation to all the clubs to attend the guild fair
-conducted rep interviews with Masoumeh earlier today, and have more scheduled for next week.
-attended the city campus tour
-attended the leadership catchup with Lisa, Michael alongside Sherry
-had multiple catchups with sherry
-attended the Secretariat meeting
-attended the Guild rebranding meeting with Sherry, Elle and Yvonne.
-helping with city campus launch event which will be on 24th.
-scheduled the upcoming meetings
After city campus launch event add:
- been liaising with Elle to get students feedback on our activations for t semester.
- prepared the budget sheet for the activations.
- reviewed the club, volunteer and senate code of conduct policies

Vice President Social Responsibility - Masoumeh Alikhani

 Attended office and managed daily tasks, emails, and routine process

 Reviewed and updated Environmental Department policy.

 Reviewed and updated Equity Department policy.

 Finalised 2026 budget sheets and event plans for Environmental, Equi and First

Nations departments.

 Met with Alana (Student Transitions & Engagement) to discuss Februa Pride

Parties and collaboration opportunities.

 Held discussions with El and Paul regarding Pride Party collaborations City and

Joondalup campuses.

 Discussed new event ideas and budget alignment with the Environme Officer.

 Met twice with the President regarding departmental processes, budg and future

planning, noting officer resignations and transition needs.

 Completed risk assessment, event forms and other approvals for both parties

at City and Joondalup campuses.

 Received and reviewed EOIs for department representatives; Set up ti for

interviews with General secretary in first week of February

Vice President Academic - Asad Ali

Meetings

· Number of meetings with President and Postgraduate officer.

· Conducted number of Interviews of HDR and PG representatives along Postgraduate officer. The finalized candidate names has been forwarded Lisa for on boarding process.

· Finalize Postgraduate and Undergraduate budget 2026 and sent to President.

· Attended SAC meeting which student appeal get successful.

· Attended Secretariat meeting.

· Have a meeting with School of Engineering students who want to start academic club.

Events

· Event form for Postgraduate department welcome event has been submitted. The event is on 16th of February,2026.

Any other:

· checked emails, and managed day-to-day affairs.

Vice President International - Aneeba Ashraf

Vice President Activities and South West - Yashkamaljot Singh Cheema

· I had regular meetings with Sherry.

· I had a meeting with Bhautik (Social Officer) to discuss event planning next year.

· Done Budgeting of all departments (South-West , Social and Sports)

· Attend Welcoming as Staff at ECU City campus

· Attended two SAC Appeals

Equity Officer - (Vacant)
Environmental Officer - (Vacant)
First Nations Officer - (Vacant)
Postgraduate Officer - Hamed Kariman

Meetings

• Number of meetings with VP academic and president

• Number of meetings with HDR representatives and postgraduate representatives of

schools.

Events

• The Postgraduate New Year Welcome event have been scheduled for of

February 2026.

• The City Campus Staff/Senate Guild Space Tour/Campus Familiarisatio been

attended.

Other

• The final Postgraduate Senate Budgeting 2026 has been finalised and shared with VP□academic and president.

• Attended office, checked emails, and managed day-to-day affairs.

• The WHS Training has been attended.
International Officer - (Vacant)
South West Officer 1 - (Vacant)
South West Officer 2 - (Vacant)
Social Officer - Bhautik Khetia

				Accredited Observers **Operations Manager** - Lisa Dwyer **Financial Controller -** Michael Agostini General Items: o Finalised FY26 budget and Senate budget worksheets o Conducted catch up sessions for 2026 Senate inductions o City campus planning and set up of Guild Store/Kitchen/Office area - Insurance: o For FY26 we have swapped over the Unimutual (previously Ansvar) which will provide us more comprehensive cover (in particular for clubs and events). o We have submitted the 2025 declared wages document and have subsequently received shortfall bill for processing. - Audit: o FY25 audit is underway with year-end procedures officially starting in early March. o Aim to finalise the audit by the end of March in advance of April AGM. o FY26 Audit – we have received some quotes and that will be presented to Senate in adva the AGM for a recommendation on which auditor to use for the next 3 year period (FY26-FY - Clubs: o All club cards have been un-frozen, except for the below: (not met reporting requirements/inactive) § Book Club, Women in Engineering, Communications Club, Social Events Club, Nursing & Midwifery, An-Nisa, Formula 1 and Malayali Club. o Floats § All clubs that are un-frozen have been issued their float on their Club's Volopay card. o Grants § Grant Summary to Date · Budget: $32,500 · Grants Issued: $0 · Budget Remaining: $32,500 § A couple clubs have submitted grant requests for values below their float top-ups. Hence not approved and club to use their float balance. § ECU Space Club submitted a grant on 29/1 for $1,265.50 for club merch/banner. · Not yet approved – subject to Secretariat review. - Compliance: o Superannuation § Jan 28 Quarterly payment has been made § From 1/7/25 – Superannuation is required to be paid fortnightly in line with our payroll procedures. · Minimal impact to the Guild, other than small cash flow impact (paying super more frequently than previously). o BAS § December 2025 statement due 28 February. **Absent:** **Undergraduate Officer** - Armaghan Khan **Sports Officer** – Ashlyn Ward
10	**Priority Items** For Decision	Files (0)	*President*	
10.1	**Use of Reserve Funds**	Files (0)	*Michael Agostini, Lisa Dwyer*	**MOTION** **SM2601/02:** In accordance with clause 5.1 of the 2025 Fees Allocation Deed, Senate agree to submit for approval to the Vice Chancellor the utilisation of $271,600 from the Guild's reserv fund the Guild's Food Pantry initiative in 2026. Moved: Yashkamaljot Singh Cheema Seconded: Asad Ali Results: Motion passes unanimously

10.2	**Removal of an Office Bearer**	Files (0)		**Preamble:** Ashlynn Ward, Sports Officer has failed to attend for the Guild Mandatory training and has uncontactable since commencement of her term of office and has declined the ECU access contract. Ashlynn was also absent without leave at the first Senate Meeting of the term. **Motion:** **SM2601/03:**The Senate resolve to remove Ashlynn Ward from the Sports Officer position w immediate effect. **Moved:** Yashkamaljot Singh Cheema **Seconded:** Masoumeh Alikani **Results:** Motion passes unanimously
10.3	**Approval of ToR DC**	Files (1)		**SM2601/04 : The ECU Guild Senate approves the Terms of Reference for the Discipline Committee.** **Moved:** **Seconded:** **Results** *** Moved to the next senate meeting***
10.4	**Establishment of DC**	Files (0)		**PREAMBLE:** Referring to ECU Guild Constitution Schedule 1 1. The Senate will establish a Discipline Committee 2. The role of the Discipline Committee will be to investigate all charges of contraventi the Policies or of the Constitution and to impose penalties described in the Constitutio 3. Membership 3.1. The Discipline Committee will comprise: 3.1.1. the Chair, who will be a Member of the Senate who is not the President or the Ge Secretary, and who will hold only a casting vote on the Committee. 3.1.2. one other Member of the Senate who is not the President or the General Secreta and 3.1.3. 3 Members who are not members of the Senate, at least one of who m will be fe and at least one of who m will be male. 3.2. Subject to item 3(3) (c) of the constitution, the General Secretary will be the Execut Officer of the Discipline Committee. 3.3. If the General Secretary is the subject of proceedings, the Executive Officer will be appointed by the Discipline Committee. The Guild establishes a Disciplinary Committee for 2025 senate term which will be the investigative body of all charges of contraventions of the Policies or the Constitution if matter is referred to the DC, and to impose penalties described in the Constitution as relevant. This is to ensure accountability, equality, and transparency is being upheld by ECU Student Guild as best as possible at all times. **MOTION** **SM2601/05:** The Guild establishes the Discipline Committee for 2026. Moved: Seconded: Results: *** Moved to next Senate Meeting***
11	**Items for Discussion** For Discussion	Files (0)	*President*	
11.1	**O-week stalls**	Files (0)		Sheharyar advised that Elle had circulated a spreadsheet for senators to record their availab the orientation stalls. He noted that most senators had not yet completed the required information and encouraged all members to submit their availability as soon as possible. Sheharyar informed the senators about the upcoming Guild Fair, including the scheduled da each campus, and requested that senators attend if they are able.

11.2	**Events Proposals**	Files (0)		Sheharyar requested Sonam to circulate the timeline template for the planned first-semeste events to help senators coordinate event planning and assist the marketing team with promotions.
12	**Items for Noting** For Information	Files (0)	*President*	
12.1	**Senator of the Month**	Files (0)		Sheharyar acknowledged Sonam as the Senator of the Month. And encouraged other senators to attend the office regularly.
13	**Closing Address**	Files (0)		Meeting ends: 12:19PM

Sync tasks and decisions
Learn more

Tasks

Vi

Task
No tasks created for this meeting Learn more

Decisions

Vi

Decision
No decisions recorded for this meeting Learn more