23 Feb 2026 - Senate Meeting 3

Date: 23/02/2026
Time: 1:30 PM - 3:30 PM
Location: JO.1.447
Group: Senate Channel
Present: General Secretary, President, First Nations Officer, Vice President - Academic, Postgraduate Officer, International Officer, South West Officer, Environmental Officer, Equity Officer, Undergraduate Officer, Vice President - Social Responsibility, Social Officer, Vice President - International, Vice President - Activities & South West, Sports Officer, Lisa Dwyer, Michael Agostini
Absent:

Agenda

#	Topic	Files	Presenter	Minutes
1	**Senate Meeting 3**	Files (0)		When: 23-02-2026 Where: JO.1.447 Chairperson: Sheharyar Sahi Minute taker: Sonam Choki
2	**Opening Address**	Files (0)		Meeting Starts: 1:40 PM
3	**Acknowledgement of Country** For Information	Files (0)	*President*	The Guild acknowledges that we are meeting on Whadjuk Nyoongar land, and acknowledges their c both past and present. We recognise the land was stolen and never ceded, and always was and alwa be Aboriginal land.
4	**Attendance**	Files (0)		**President - Sheharyar Sahi** · Attended the Secretariat meeting · Attended SAC hearings · Had a few discussions around the rebranding · I had regular catchups with the senate. · Had fortnightly catchups with Lisa and Michael. · Attended the academic board and committees induction. · Attended the CIDC meeting. · Attended the curriculum committee meeting. · Attended the NUS President's Summit with Sonam. · Attended the SSAF Advisory Forum. · Attended the CTP Project Board. · Had a meeting with ECU International Department to discuss few events and opportunities collaboration. · Attended the Academic Board. · Attended the Council meeting this Saturday at SW campus. · Attended the WAAPA Music orientation and presented our services. · Attended the International students welcome day and gave a presentation. · Conducted the Senate interviews with Sonam. · Working on the Guild Academic Integrity Guideline · Also working on the NSO submission with Lisa and GAOs · Organizing the meet the Guild event with Elle. · Responded to multiple student queries and also met with some students regarding their Academic issues General Secretary - Sonam Choki Vice President Social Responsibility - Masoumeh Alikhani (Left at 3.25PM) • Attended the Vice Chancellor Student Advisory Forum meeting. • Met with Munira, President of the Wellbeing Club, to discuss committee progress.

• Held a team meeting with Equity Officer, student representatives from Equity, Environmental, and First, and the clubs to plan the year and collaborations in team.
• Followed up on the movement of the Equity space in Building 19 to Pride space; met with clubs to organize required items; coordinating with Paul on the move.
• Attended three SAC (Student Appeal Committee) meetings, one involving [redacted]
• Number of meets with the President
• Met with Assad, Vice President of the Academic Department, about a recycling and wellbeing educational workshop; cross-department collaboration.
• Had catch-ups with Patrice GAO about University Mental Health Day; organized and attended.
• Meeting with ECU Psychological Counselling (Danielle, Ashleigh) regarding their new Equity Drop-In initiative in ECU Psychological Counselling, invited them to events to promote this initiative and them promoting guild to students
• Had a meeting with [redacted] Regional Development Director, to discuss promoting events and increasing engagement at the South West campus, in collaboration with other Guild departments.
• Meeting with the Queer Collective group after the club affiliation meeting about steps and supported them
• Had a meeting with Isabelle, the Waste Management Officer at the City of Perth, about a recycling workshop and quiz for students on the City campus.
• Number of Student representative interviews with general secretary
Advocacy (SAC):
• Discussed a serious academic misconduct appeal; the student lacked awareness of Guild Advisory services; support referral was made to ECU Psychological Counselling due to concerning mental health.
Initiatives:
• Followed up with Container for Change on the bin lock; purchase confirmed, awaiting delivery.
• Requested two more green bins for events; Paul approved additional bins; planning further implementation. –
• Regarding the sunscreen kiosk initiative; contacted sponsors (e.g., LifeBlood, Red Cross, Cancer Council, NAB, RAC, Asia Foundation, WAAC); awaiting responses.
Events:
• Organized and completed the International Women's Day event (Joondalup campus). SETT attended
• Organized and completed University Mental Health Day (City campus). SETT +GAO attended.
• Planned Paint & Plant Day Event and completed the required logistics, orders, etc
• Planned Sustainability and You Festival
• Fully planned 2 Equity Meet & Greets (City campus as Morning Tea; Joondalup campus as Meet & Greet).
• Planned First Nations free movie screening; coordinating with Joondalup Pines Luna Cinema.
• Attended and helped in Lunar new year organised by International Department
• Contacted ECU gym for potential collaboration on wellbeing sessions.
• Contacted ECU Health Professionals for Southwest possible events.
• Attended Rainbow Socials organised by student engagement transition team (SETT) to promote our equity department events and clubs, and build the relationship with

the team as they attend International Women's Day and Mental Health Day.

• in our events and we attend in theirs.

• Discussed with UWA Guild Access Officer; planning joint event with UWA and Curtin.

• Expressed interest for equity department in ECU Services Online Information.

Sessions run by SETT; three sessions planned to help students engage better.

• Contacted Bonish; they run the BRAD (Banish Recycling and Diversion program)

program, which recycles tricky household items like blister packs, beauty products,

and bottle lids; their info and initiative to be shared in sustainability and me event.

Clubs:

• Engaged with Wellbeing Club by meeting its President.

• (President)Created EOIs for Women Community and Queer Collective; shared with

students in our socials, received interests; organizing next steps.

• Followed up with Lisa Operations Manager on Pride room lock; confirmed by

university; awaiting university lock implementation.

• Invited LifeBlood to Equity meet and greet events; promoting the tertiary blood

drive.

• Queeer collective decided to change name, submitted their club affiliation form; I

also contacted the previous president and connected them with the current

interested students, so they can support each other in relaunching the club

Vice President Academic - Asad Ali

Meetings

· Number of meetings with President and Postgraduate officer.

· Conducted number of Interviews of HDR,PG and UG representatives along with Postgradua officer. The finalized candidate names has been forwarded to operations team for the on-boarding process.

· Attended curriculum committee meeting held on 3rd Feburary 2026.

· Attended SAC meeting held on 20th Feburary, 2026 .

· Attended SAAF Advisory forum 2026 meeting held on 9th February 2026.

· Attended Secretariat meeting held on 10th February 2026.

· Have a meeting with School of Engineering students who want to start academic club.

Events

· Supervised, hosted and helped in the 1st event of PG department named Postgraduate ne year welcome.

Any other:

· checked emails, and managed day-to-day affairs.

Vice President International - Aneeba Ashraf

Vice President Activities and South West - Yashkamaljot Singh Cheema

· I had regular meetings with Sherry.

· I had a meeting with Bhautik (Social Officer) to discuss event planning and upcoming Start semester party.

· Attend Social lunch at ECU City campus

· I had meeting and getting in touch with new clubs and event organisations for collabs.

Social Officer - Bhautik Khetia

Attended lunch event at ECU City. - Pre-planned the Start of Semester Party scheduled for 1 March. - Discussed additional event ideas with Yash for students. - Will be attending a meet on 23 February to finalise further details.

Undergraduate Officer - Armaghan Khan

Postgraduate Officer - Hamed Kariman

Meetings

• Number of meetings with VP academic and president

• Number of meetings with HDR representatives and postgraduate representatives of schools.

• Meetings with research and higher degree committee

• Meeting with academic board and committee induction

Events

• The Postgraduate New Year Welcome event has been done on 16th of February 2026.

• The ECU guild stall at Joondalup for two days has been attended.

Other

• Attended office, checked emails, and managed day-to-day affair

Equity Officer - (Vacant)
Environmental Officer - (Vacant)
First Nations Officer - (Vacant)
International Officer - (Vacant)
South West Officer 1 - (Vacant)
South West Officer 2 - (Vacant)
Sports Officer - (Vacant)

Accredited Observers
Operations Manager - Lisa Dwyer
Financial Controller - Michael Agostini
 2025 Audit (see details below)

FY26 Budget Q1 – slow start to the year in terms of incurring costs.

This is due to vacant roles (honorarium saving) and

low event activity (as S1 not yet commenced)

 Honorarium saving to date: $26,887.65 (as of end of

Jan 26).

 Ops Staff new roles savings to date: $42,778.43 (as

of end of Feb 26). To be allocated towards paying out

Ops Staff with excessive leave balances (that exceed

EBA leave thresholds).

FY25 Audit Audit fieldwork procedures commence early March.

 All work papers and draft financials have been

prepared in advance of the audit.

 Draft Surplus position of $296,113

o SSAF Surplus of $204,811

o Non-SSAF surplus of $91,302

Clubs Clubs with ABNs have been notified regarding their

obligations to self-assess with the ATO.

 Floats

o Initial floats allocated to clubs. Minimal activity

to date.

 Grants (as at 17/2/26) – 2 issued to date

o Budget: $32,500

o Issued: $1,984.03

o Remaining: $30,515.97

Compliance BAS

 December 2025 has been lodged.

o Payment due 3 March 2026

Superannuation

 Next quarterly payment is 28 April 2026

 Pay-day super effective from 1 July 2026

Insurance No new updates
Apologies

5	**Proxies** For Information	Files (0)	*President*	Record of Proxies:
6	**Conflict of Interest** For Information	Files (0)	*President*	
7	**Circular Motions** For Information	Files (0)	*President*	
8	**Approval of Previous Minutes** For Decision	Files (1)	*President*	**SM2602/01:** The ECU Guild Senate agrees that the attached minutes from December Senate Meetin accurate and can be published on the Guild's website once redacation has occurred. Moved: Sonam Choki Seconded: Sheharyar Sahi Results: Motion passed unanimously
9	**Office Bearer Reports** For Information	Files (0)	*President*	President - Sheharyar Sahi General Secretary - Sonam Choki Vice President Social Responsibility - Masoumeh Alikhani Vice President Academic - Asad Ali Vice President International - Aneeba Ashraf Vice President Activities and South West - Yashkamaljot Singh Cheema Equity Officer - (Vacant) Environmental Officer - (Vacant) First Nations Officer - (Vacant) Undergraduate Officer - Armaghan Khan Postgraduate Officer - Hamed Kariman International Officer - (Vacant) South West Officer 1 - (Vacant) South West Officer 2 - (Vacant) Social Officer - Bhautik Khetia Sports Officer - Ashlynn Ward Accredited Observers Operations Manager - Lisa Dwyer Financial Controller: Michael Agostini
10	**Priority Items** For Decision	Files (0)	*President*	
10.1	**Appointment of New Senators**	Files (0)		**Motion SM2602/02:** **The Senate agrees to appoint Sadiq Abbas Badriwala as the International Officer for the rest of 2026.** **Moved:** Aneeba Ashraf **Seconded:** Masoumeh Alikani **Result:** Motion passed unanimously **Motion SM2602/03 (Motion postponed)** **The Senate agrees to appoint Deshithan Monakaran as the Equity Officer for the rest of 2026.** **Moved:** Masoumeh Alikani **Seconded:** Hamed Karima **Result:** Motion passed unanimously **Motion SM2602/04:** **The Senate agrees to appoint San Khader Tuhin as the Sports Offic for the rest of 2026.**

				Moved: Aneeba Ashraf **Seconded:** Yashkamaljot Singh Cheema **Result**: Motion passed unanimously **Motion SM2602/05:(Motion postponed)** **The Senate agrees to appoint ------ as the Environmental Officer f the rest of 2026.** **Moved:** **Seconded:** **Result:**
10.2	**CIDC**	Files (1)		**Preamble** The following policies were reviewed by the responsible officers and presented to CIDC on 03rd Febr 2026. CIDC recommends that the Senate approve the policies for distribution. Details of changes m on the various policies are included in the commentary. **Environmental Department Policy** ▪ 4.3 - Note from VPSR - Clarifies the review process and how it is managed. **CIDC noted that this was standardised wording and should be returned to its original form. - Change was therefore removed.* • 5.3.1 - For more transparency we can add that the process of interview which can be done thr interview with GS and VP social Responsibility. **CIDC agreed and noted that this clause should be added to all Senate Department Policies to consistency.* ▪ 5.3.3. "Expressions of interest shall be advertised on the ECU Student Guild website. Al expressions of interest shall be reviewed by the Vice President Social Responsibility in consulta with the Environmental Officer and General Secretary. Shortlisted applicants may be invited to participate in an interview process, at the discretion of the Vice President Social Responsibility the Environmental Officer." **Added post CIDC meeting following CIDC resolving that all Senate Department Policies should added to all Senate Department Policies for Consistency.* **Equity Department Policy** · 5.2.3.1.1 - Updated from 'Research Committee' to 'School Research and Research Training Committee'. · 5.3.2 – 5.3.3 - To ensure only relevant and interested students apply for the of role **CIDC agreed and resolved that clause should be added to all Senate Department Policies for Consist* · 5.6.1.4 & 5.6.1.5 - This should be listed as a separate point to clearly outline the Vice President Academic's authority, rather than being grouped with the point about referring General or Financial Members to the Discipline Committee, as the responsibilities are distinct and unrelated I believe. **Accounting Policy** • 5.6.3.10 - Increased to 7 years to reflect low use of Guild's current vehicle (Ute) and current depreciation rate. • 5.8 - 5.8.4 (Whole Section) - Removed previous terminology as in practice we don't recognise as assets/liabilities on the balance sheet. ▪ 5.15 – Removed as SSAF fees is not 'other income' and covered off in 5.3.1.1 already in this po **Food Safe Policy** ▪ POLICY OWNER - Updated to OM as HR & WHS Officer position no longer exists ▪ 5.1.1 - Update to title, E&M Coordinator no longer exists • 5.4.2 - WHS Officer role no longer exists, reverts to Operations Manager • 5.4.3 - WHS Officer role no longer exists, reverts to Operations Manager **Guild Advisory Service User Policy** • 5.3.3 - Added in ECU Sri Lanka Students • 5.3.9 - Added on students who ae driving during a phone appointment due to safety issues • 5.4.4 - Added in assistance with NSO matters

- 5.4.7.1 - Updated to reflect permitted practice under ECU Rules. GAOs are only permitted to a a Support Person to students.
- 5.4.7.2 - Updated to reflect University Practice and best practice actions for advocacy and sup
- 5.4.6.2.2 - Removed as irrelevant where the GAO can only act as a student's support person.
- 5.4.6.2.3 - Removed as irrelevant where the GAO can only act as a student's support person.
- 5.4.7.3 - Added an example for clarity and removed where it may cause a conflict of interest a is irrelevant.
- 5.4.7.4 - added in All University decisions for clarity an the wording "Supported" to cover all ty service provided.
- 5.5.2 - Added instructions on correct AI use to the list of services not provided by the Guild
- 5.7.2 - Updated for accuracy as to existing practice
- 5.8.3 - Added to provide clarity on the GAO role in relation to group NSO submissions

Policy Check Policy

- POLICY OWNER - Updated to OM as HR & WHS Officer position no longer exists
- 3.10 - Added definition in along with added Clause 5.5.3
- 5.5.3 - Added to cover Student Representative and School Representatives who were previous included generally under the Volunteer definition but must be treated separately as no Police Checks are made for these individuals.

Student Financial Support Policy

- 2.2 - ECU Sri Lanka students not eligible for financial support
- 5.1.2.8 - Per JO comments: We have been asked by Student Success not to refer students to E Equity Grants specifically, but to "explore potential options for support"
- 5.1.5.2 - Added as ECU Sri Lanka students are excluded from Guild support from GAS
- 5.2.3.15 - Added as ECU Sri Lanka students are excluded from Guild support from GAS
- 5.2.4.1.4 - To be removed; 1. This is not trackable, a GAO will only be aware of this if the stude chooses to disclose it.
  2. With the high numbers of A.I. related Academic Misconduct findings, this is no longer a reasonable criteria for financial support.
- 5.3.2.2 - Update to reflect new method of payment
- 5.3.3.1.4 - To be removed; 1. This is not trackable, a GAO will only be aware of this if the stude chooses to disclose it.
  2. With the high numbers of A.I. related Academic Misconduct findings, this is no longer a reasonable criteria for financial support.
- 5.4.1 - Following recent discussions around accessibility for welfare services by GAO's, noting t due to the increase in Academic Misconduct support requirements, students often struggle to appointments for financial and welfare matters, provisions are being made for Voucher Suppo Food Bank referrals to be made by the Finance and Administrative Coordinator to ensure stud receive instant support and do not always need to make an appointment with a GAO.
- 5.4.2.2 - Return to $50 increments
- 5.4.2.3 - Added to give GAO discretion to issue a $100 voucher.
- 5.4.2.6 - To ensure that additional supports can be made by relevant personnel as required.
- 5.4.2.8 - As per feedback from CIDC 05/2025 and subsequent discussions with GASC, agreeme increase cap to $500
- 5.4.2.10 - In line with additional personnel process
- 5.4.2.11 - In line with additional personnel process
- 5.4.2.12.1 - Update to department name
- 5.5 - Following recent discussions around accessibility for welfare services by GAO's, noting th to the increase in Academic Misconduct support requirements, students often struggle to get appointments for financial and welfare matters, provisions are being made for Voucher Suppo Food Bank referrals to be made by the Finance and Administrative Coordinator to ensure stud receive instant support and do not always need to make an appointment with a GAO.
- 5.5.2.5 - To ensure that additional supports can be made by relevant personnel as required.
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- 5.6.2.1 - We provide referral only, not the card itself
- 5.6.2.4 - Update to reflect method of referral
- 5.6.2.9 - To ensure that additional supports can be made by relevant personnel as required.
- 5.7.3 - Missing word added
- 5.8.2 - To ensure that additional supports can be made by relevant personnel as required.
- 5.8.3 - To ensure that additional supports can be made by relevant personnel as required.

Motion

SM2602/06: Senate approves the reviewed policies for distribution.
Moved: Aneeba Ashraf
Seconded: Yashkamlajot Singh Cheema
Results: Motion passed unanimously

MOTION TO CHANGE ALL SENATE DEPARTMENT POLICIES

Preamble

The changes made by Vice President Social Responsibility to the Environmental and Equity Departm policies were approved by CIDC, however, it was agreed by CIDC that a recommendation be made th other Departmental Policies should be updated in line with those changes for consistency as follows

- 5.3.1 - "*Vice President *** in collaboration with the *** Officer and General Secretary is respo for the selection of student representatives For more transparency we can adding that the pro interview includes the General Secretary.*"
- 5.3.3 "*Expressions of interest shall be advertised on the ECU Student Guild website. All express interest shall be reviewed by the Vice President *** in consultation with the *** Officer and Ge Secretary. Shortlisted applicants may be invited to participate in an interview process, at the discretion of the Vice President *** and the *** Officer.*

Motion

SM2602/07: Senate agrees that all other Senate Department Policies are to be updated and distribu
Moved: Masoumeh Alikani
Seconded: Bhautik Khetia
Results: Motion passed unanimously

ADOPTION OF NEW POLICY

Club Finance Policy

- This policy is a newly introduced policy to provide clear guidance to Club Committee members how ECU Funds are allocated and how expenditure should be made.

Motion

SM2602/08: Senate adopts the new Club Finance Policy.
Moved: Aneeba Ashraf
Seconded: Masoumeh Alikani
Results: Motion passed unanimously

For Noting

The following policies have been reviewed by the responsible officers and presented to CIDC on 22nd October 2025. No updates to the policies have been recommended noting that these policies are a directly linked or based on the model wording from FairWork. The Wellness Days Policy is the direct wording from the Guild's Enterprise Agreement and as such cannot be changed. Policies provided to Senate for noting only and are available in the Governance & Publications Folder. Review dates will updated accordingly.

1. Banking Management Policy
2. Prevention of Sexual Harassment in the Workplace Policy

				3. Right to Disconnect Policy 4. Wellness Days Policy
10.3	**Club Affiliation**	Files (0)		**Preamble** **The following clubs have been able to satisfactorily meet the affiliat requirements. Senate approves the affiliations of the clubs listed be under their respective Tier, and the clubs are to maintain the neces requirements as mentioned in the Affiliation Policies, Constitution, Club Code of Conduct. The clubs are to attend mandatory inductior which can affect their affiliation status with the guild if the inductio missed.** **Tier 1 (Funded):** • Chef in progress • ECU Budo Club **Tier 2 (Funded)** • ECU Vietnamese Student Association **Tier 4** • ESSA - ECU Student Chapter **Motion** **SM2602/09**: The Guild endorses the successful affiliation of the above c under their respective Tier. Moved: Sonam Choki Seconded: Asad Ali Result: Motion passed unanimously
m	**TOR Guild Roundtable**	Files (1)		**SM2602/10 :** The ECU Guild Senate approves the Terms of Reference for the G Roundtable. Moved: Seconded: Results: **Postponed**
10.5	**SSAF**	Files (0)		**Preamble** As per University Statute No 29, the Guild is required to provide a recommendation to Coun regarding the proposed level of SSAF for the following calendar year. The Advisory Forum no the current SSAF fee is set at the maximum level permissible under the Higher Education Su Act (HESA) 2003. ECU's Vice Chancellor will likely be recommending that the fee for 2027 be at the maximum level under the HESA provisions. The Student Guild is requested to submit its recommendation in writing. **MOTION** **SM2602/11:** The Senate approves the recommendation that SSAF fees be set at the maximu permissible amount in 2027. Moved: Aneeba Ashraf Seconded: Yashkamaljot Singh Cheema
11	**Items for Discussion** For Discussion	Files (0)	*President*	
11.1	**Conferral of Honorary Membership**	Files (0)		Sheharyar presented a request from the former President to be appointed as a Honorary Life Member of the Guild. In support of this request, he highlighted t Guild's key achievements during their tenure, including the successful implementation of the Career Showcase and the development of the Guild Academic Guidelines. Sheharyar also outlined his own contributions and leadership journey within th Guild, noting his progression from Undergraduate Officer to Vice President (Academic), and subsequently to President.

				The Senate discussed the value and benefits of granting Honorary Life Membership. Following deliberation, members expressed unanimous support, the motion to appoint the former President as an Honorary Life Member was approved. **SM2602/12**: The ECU Guild Senate approved the appointment of Syed Taqi Ab Razvi as an honorary life member of the ECU Student Guild. **Moved**: Yashkamaljot Singh Cheema **Seconded**: Aneeba Ashraf **Results:** Motion passed unanimously
11.2	**Senate Events**	Files (0)		Sheharyar reminded the senate to fill out the event forms earlier on so Ellenor plan ahead and be prepared so far only Masoumeh has filled out all her event forms. Aneeba was still waiting on quotes for her events causing the delay in h submission.
12	**Items for Noting** For Information	Files (0)	*President*	Reminders: Meet the Guild Event International picnic Guild Fair 4th of March Bunbury Guild Fair
12.1	**Senator of the Month**	Files (0)		Sheharyar recognized Hamed Karima and Masoumeh Alikani as the Senators o Month.
13	**Closing Address**	Files (0)		Meeting ends: 3:31 PM

Sync tasks and decisions
Learn more

Tasks Vi

Task
No tasks created for this meeting Learn more

Decisions Vi

Decision
No decisions recorded for this meeting Learn more