25 Sep 2025 - Senate Meeting 10

Date: 25/09/2025
Time: 02:00 PM - 04:00 PM
Location: JO.34.228
Group: Senate Channel
Present: General Secretary, President, First Nations Officer, Vice President - Academic, Postgraduate Officer, International Officer, South West Officer, Environmental Officer, Equity Officer, Undergraduate Officer, Vice President - Social Responsibility, Social Officer, Vice President - International, Vice President - Activities & South West, Sports Officer, Lisa Dwyer, Michael Agostini
Absent:

Agenda

#	Topic	Files	Presenter	Minutes
1	Senate Meeting 10	Files (0)		When: 25-09-2025 Where: JO.34.228 Chairperson: Syed Taqi Abbas Razvi Minute taker: Sonam Choki
2	Opening Address	Files (0)		Meeting Starts: 2:05 PM
3	Acknowledgement of Country For Information	Files (0)	President	The Guild acknowledges that we are meeting on Whadjuk Nyoongar land, and acknowledges their e both past and present. We recognise the land was stolen and never ceded, and always was and alw be Aboriginal land.
4	Attendance	Files (0)		President - Syed Taqi Abbas Razvi General Secretary - Sonam Choki Vice President Social Responsibility - Joanne Lucks Vice President Academic - Sheharyar Sahi Vice President International - (Vacant) Vice President Activities and South West - (Vacant) Equity Officer - (Vacant) Environmental Officer - Ushita Sirimalwatte First Nations Officer - (Vacant) Undergraduate Officer - (Vacant) Postgraduate Officer - Asad Ali International Officer - Cliaan Coenraad South West Officer 1 - (Vacant) South West Officer 2 - (Vacant) Social Officer - Yashkamoljot Cheema Sports Officer - Ashlynn Ward Accredited Observers Financial Controller - Michael Agostini Apologies Operations Manager - Lisa Dwyer
5	Proxies For Information	Files (0)	President	Record of Proxies:
6	Conflict of Interest For Information	Files (0)	President	Declarations:
7	Approval of previous minutes	Files (3)		**MOTION**

SM2509/02: The ECU Student Guild Senate agrees that the attached minutes from t
Senate Meeting are accurate and can be published on the Guild's website once reda
has occurred.
Moved: Sonam Choki
Seconded: Syed Taqi Abbas Razvi
Result: Motion passed unanimously

SM2509/03: The ECU Student Guild Senate agrees that the attached minutes from t
August Senate Meeting are accurate and can be published on the Guild's website on
redaction has occurred.
Moved: Sonam Choki
Seconded: Syed Taqi Abbas Razvi
Result: Motion passed unanimously

SM2509/04: The ECU Student Guild Senate agrees that the attached minutes from t
Urgent Senate Meeting are accurate and can be published on the Guild's website on
redaction has occurred.
Moved: Sonam Choki
Seconded: Syed Taqi Abbas Razvi
Result: Motion passed unanimously

8 | Circular Motions | For Information | Files (0) | President

Preamble: The following clubs have been able to satisfactorily meet the affiliation requirements. Senate to approve the affiliations of the clubs listed below under thei respective Tiers, and the clubs are to maintain the necessary requirements as menti in the Club Affiliation Policy, Constitution, and Club Code of Conduct. The clubs are t attend mandatory induction which can affect their affiliation status with the guild if induction is missed.

Tier 1

- ECU Space Club
- Bhutanese Student Association
- Occupational Therapy @ ECU

MOTION
SCM2509/01: The Guild endorses the successful affiliation of the above clubs under respective tiers.
Moved: Sonam Choki
Seconded: Syed Taqi Abbas Razvi
Results: Motion passed unanimously

Abstention - Ashlynn Ward

9 | Office Bearer Reports | For Information | Files (0) | President

President - Syed Taqi Abbas Razvi

· Attended Council meeting
· Attended Secretariat meetings
· Attended VC Student Award Committee meeting
· Attended SAC and GMAC
· Attended Clubs Training
· Attended DVC Catchups
· Attended P Catchups
· Attended Multicultural Celebration Debrief
· Attended briefing on Student Health and Wellbeing Action Plan
· Conducted Senate Position Interviews
· Discussion on Student Voice Development
· Discussions with NTEU
· Discussions over various events with Senate and Staff
· Meeting with ECU International Business Operations
· Meeting with ECU Student Voice Internal Audit
· Meeting with Bhutanese Student Association
· Meeting with Guild collaboration on 'Tribute to Gaza' music gig

· Meeting with Rob from Birra Bar
· Meeting with Secretariat and Events team regarding Spring Student Festival
· Managed Complaints
· Raised student concerns with DVCs
· Introductory meeting with New Senators
· Working on Guild Academic Resource
· Meeting for Cross-University Guild Collaboration
· Invited guests for the Multicultural Celebration
· Managed Guild Activations
· Introduced Guild Pop-up Pantry
· Attended Multicultural Celebration
· Attended the Meet the Guild at ECU Village
· Attended Onam festival
· Attended Blessed Rainy Day
· Multiple Student Queries

General Secretary - Sonam Choki

Conducted the New Senate Interviews.
Conducted Rep Interviews with Jo.
Scheduled the Third Guild Roundtable
Organized the Blessed Rainy Day with Cliaan
Hosted the Multicultural Celebration with Sheharyar
Reviewed the club grants forms and top ups
Successfully affiliated three clubs and looking to affiliate 2 more
Been coordinating with Taqi for the Guild Activations
Reminded the clubs to send me their clubs reporting
Attend the Meet the Guild at the Village with other senators
Looked at the VC student awards nominees
Attended LTAG
Been working with Sheharyar on the podcast
Attended the Secretariat Meeting 16
Attended a meeting with Taqi with Isabella International pre departure program
Organized Club training
Attended DVC catch ups
Attended leadership catch up
Had a meeting with BSA alongside Taqi

Vice President Social Responsibility - Joanne Lucks

- SAC Hearing - Wednesday August 27th
- SAC Hearing - Friday August 29th
- Secretariat Meeting 15 - Monday September 1st
- SAC Hearing - Monday September 1st
- Meet The Guild at ECU Village - Thursday September 4th
- SAC Hearing - Tuesday September 9th
- R U OK? Day event - Thursday September 11th
- SAC Hearing - Monday September 15th
- Secretariat Meeting 16 - Tuesday September 16th
- Guild Activation - Tuesday September 16th
- SAC Hearing - Wednesday September 17th
- Representative Interviews - Thursday September 18th
- Guild 4 Green event - Wednesday September 24th

Vice President Academic - Sheharyar Sahi

· Attended the Club's training.
· Attended multiple SAC Appeals
· 2x Secretariat meetings
· Handover meeting with Asad
· Multicultural Celebration debrief
· Multiple meetings with Taqi regarding the Academic Resource project
· EQSC Education Quality and Standards Committee meeting with Asad.
· PSD meeting with Asad

· Aviation Museum tour on 29th
· Conducted White Card training
· Rolled out the Postgraduate Survey
· Attended the Meet with Guild at the Village
· Attended and helped during Guild activations
· Helped during Onam festival
· Planned the final First Aid training for this year
· Planning Careers Connect sessions for next month (B&L, MHS)
· Academic Dinner
· Few other meetings with Asad, planning PG events
· Reviewed multiple event forms and grant requests from Academic clubs.
· Working on Guild Podcast with Taqi and Sonam
· Prepared and edited marketing material for several events and initiatives

Environmental Officer - Ushita Sirimalwatte

· Hosted my first event as the Environmental Officer
· Cooperated with West Oz Wildlife to deliver a successful event
· Organized a free BBQ stand for all ECU students
· Volunteered for the Multicultural event
· Attended all Guild Activations
· Volunteered for the Pakistani Independence Day event

Postgraduate Officer - Asad Ali

· Attended handover meeting with VP Academic (28/08/2025).
· Participated in VCS Awards Committee meeting (13/09/2025).
· Attended Education Quality and Standards meeting (16/09/2025).
· Met with VP Academic to discuss upcoming events, including the online survey, PSD meeting, and future planning.
· Organised and attended the PSD meeting.
· Met with GAO to discuss postgraduate student misconduct cases.
· Attended and assisted with Club Activation events:
09/09/2025
16/09/2025
23/09/2025
· Postgraduate Student Survey launched (23/09/2025 – 06/10/2025). Ten lucky stude will receive a Udemy course voucher (up to $100 value).
· Submitted the Event Stack form for dinner.
· Reviewed and marked student submissions across categories for the VCS Awards.
· Attended a meeting with Eleanor for headshot.
· Completed all outstanding inductions and training requirements.
· Attended in-person "Governance, WHS, and Finance Training" hosted by Lisa Dawy Michael Agostini.
· Prepared and distributed PSD meeting minutes (MoMs).
· Regularly attended office, checked emails, and managed day-to-day affairs.

International Officer - Cliaan Coenraad

Social Officer - Yashkamaljot Cheema

Sports Officer - Ashlynn Ward
· Attended mandatory trainings
· Came into office
· Went through Risk Assessment document
· Continued planning Exhibition Match

Operations Manager - Lisa Dwyer
Financial Controller - Michael Agostini

· Finalised SSAF Q2 Finance Report
· Commenced drafting 2026 Guild budget
· City Campus Planning – vending machine & merchandise options
· Term deposit review
· Commenced Insurance data collection forms
· ATO compliance – August PAYG Lodgements

				· ABS Economic Activity survey submission · Contacted Auditors – planning meeting set for October to discuss 2025 audit · Club requirements – set up new clubs with Volopay cards. Approved various float/ requests.
10	Priority Items For Decision	Files (0)	President	
10.1	Appointment of New Senators For Decision	Files (0)		Motion SM2509/05: The Senate agrees to appoint ---------- as the Undergraduat Officer for the rest of 2025. Moved: Seconded: Results: Motion SM2509/06: The Senate agrees to appoint ----------as the Equity Officer for the rest of 2025. Moved: Seconded: Result: Motion SM2509/07: The Senate agrees to appoint ----------as the Vice Preside International for the rest of 2025. Moved: Seconded: Result: The Senate decided not to appoint an Undergraduate Officer, Equity Officer, or Vice President International due to the limited time remaining for these roles to effectively deliver on their responsibilities.
10.2	Appointment of a Senator on the DC Committee	Files (0)		**PREAMBLE**: Referring to ECU Guild Constitution Schedule 1 3. Membership 3.1. The Discipline Committee will comprise: 3.1.1. the Chair, who will be a Member of the Senate who is not the President or the General Secretary, and who w a casting vote on the Committee. 3.1.2. one other Member of the Senate who is not the President or the General Secr and 3.1.3. 3 Members who are not members of the Senate, at least one of whom will be female and at least one of whom will be male. MOTION SM2509/08: The Guild appoints Asad Ali as the Discipline Committee senate membe 2025. Moved: Sheharyar Sahi Seconded: Ashlynn Ward Results: Motion passed unanimously
10.3	Club Affiliation	Files (0)		**Preamble**: The following clubs have been able to satisfactorily meet the affiliation requirements. Senate to approve the affiliations of the clubs listed below under thei respective Tiers, and the clubs are to maintain the necessary requirements as menti in the Club Affiliation Policy, Constitution, and Club Code of Conduct. The clubs are t attend mandatory induction which can affect their affiliation status with the guild if induction is missed. **Tier 1** • **WIBLA** **MOTION** **SCM2509/09**: The Guild endorses the successful affiliation of the above clubs

				under their respective tiers. Moved: Sonam Choki Seconded: Syed Taqi Abbas Razvi Results: Motion passed unanimously
10.4	Bendigo Bank	Files (0)	Michael Agostini	**MOTION** **SM2509/10**: Senate to approve the investment of $450,000 into a Bendigo Bank 7 m term deposit at 3.80% p.a. commencing 2 October 2025. **Moved**: Asad Ali **Seconded**: Sheharyar Sahi **Results:** Motion passed unanimously **MOTION** **SM2509/11:** Senate to approve the investment of $450,000 into Bendigo Bank 3 mo term deposit at 3.80% p.a. commencing 2 October 2025. **Moved**: Sheharyar Sahi **Seconded**: Ashlynn Ward **Results:** Motion passed unanimously
11	Items for Discussion For Discussion	Files (0)	President	
11.1	Event Planning and Strategy	Files (0)		Taqi discussed the importance of starting event planning early and providing sufficient notice when organising events to ensure we meet the required timelines set by the CSO.
11.2	Senate Communications	Files (0)		Taqi discussed the importance of the Senate following clear lines of communication and responding timely manner to avoid delays.
11.3	Student Spring Festival	Files (0)		Taqi discussed organising a large-scale Student Spring Festival in the last week of October, involving Guild Departments. Each department would be responsible for a distinct component of the event, contributing to a cohesive, campus-wide festival. He further noted that the event would feature activities across multiple areas of the campus, includ Building 1, the lakeside area, and the space outside Building 32. The proposed festival would include carnival games, food stalls, performances, and multicultural representation. The entire Guild Senate agreed to the proposal and committed to supporting and delivering the eve Senate believed this event would help us improve the campus culture.
11.4	Reflection	Files (0)		The Senate reflected on their time serving as Guild Senators.
12	Items for Noting For Information	Files (0)	President	
12.1	Senator of the Month	Files (0)		Yashkamaljot Singh Cheema was awarded Senator of the Month
13	Closing Address	Files (0)		Meeting ends: 03:57pm

Sync tasks and decisions
Learn more

Tasks Vi

Task
No tasks created for this meeting. Learn more

Decisions Vi

Decision
No decisions recorded for this meeting. Learn more